



Real Estate Commission
 NH OPLC – Technical Division
 121 S Fruit St, Ste 201, Concord NH 03301
 Tel (603) 271-2701 Fax (603) 271-7928 <http://www.oplc.nh.gov/real-estate-commission/index.htm> E-mail: nhrec@nh.gov

License #	Date Processed
License Dates	Form#
Firm Ref.#	Trade name Ref.#
Check #	Amount
Receipt No.	

FORM 1-RE
 BROKER
 REV.12/15

APPLICATION FOR LICENSE AS A REAL ESTATE BROKER, RESIDENT AND NON-RESIDENT

FEE \$110.00 Make checks payable to: TREASURER, STATE OF NEW HAMPSHIRE

PRINT OR TYPE. All questions must be answered in full. Do not leave any section blank, except where instructed to do so.

MR MRS MS

Applicant's Full Legal Name: _____ Date of Birth: _____

Resident Physical Address: _____

Resident Mailing Address: _____

Resident Tel.#/Cell #: _____ / _____ E-mail: _____

The Commission publishes lists of licensees' names, resident addresses and license expiration dates to real estate continuing education providers so that they may send upcoming course offerings to licensees prior to their renewal dates. Do you give the Commission permission to provide your name and resident address to real estate education providers? Yes No. The Commission notifies licensees of any law and/or administrative rule changes by e-mail. Please check the e-mail address you prefer to have notices sent to Resident Business. If you don't have an e-mail address, the Commission will send a notification by postcard.

Which of the following is applicable?

LICENSE STATUS:

- Inactive (no bond required) Inactive applicants are not required to answer questions 1, 10, 11, 12 and 13.
- Active (principal and managing brokers must submit a \$25,000 surety bond as required by RSA 331-A:14)

BROKER TYPE:

- "Principal broker" means the individual broker, including the broker designated by a corporation, partnership or association, whom the New Hampshire Real Estate Commission holds responsible for the actions of licensees who are assigned to such individual broker.
- "Managing broker" means a broker who manages a branch office for a principal broker. (This application must be accompanied by a Amendment Notification/Change Request Form 5 RE or Firm Branch Application Form completed by the principal broker stating that you will be operating as a managing broker under his/her license.
- "Associate broker" means a broker who operates under the supervision of a principal or managing broker. (An associate broker must have the Associate Broker Affiliation Form on page 3 of the application completed and signed by the principal broker under which he/she will operate. The \$25,000 bond is not required.)

1. Real Estate Business Name where you will be working _____

Principal Broker's Name: _____ Will you be working at a branch office? _____

If yes, name of Managing Broker _____

Real Estate Business Physical Address: _____

Real Estate Business Mailing Address: _____

Business Tel: #: _____ Business Fax #: _____ Business Email: _____

2. Starting with your present address, list all locations with approximate dates where you have lived during the last 5 years.

3. Starting with your present employer, list your employment record for the past 5 years providing names and addresses.

4. In what states, if any, including New Hampshire, have you ever been or are now registered or licensed to sell real estate?

Include date(s) registered or licensed _____

*5. Have you ever been refused a real estate license or any other business license or had any such license suspended or revoked? If so, by whom and when? _____

*6. Have you ever been through bankruptcy or insolvency or made a compromise with your creditors? _____

*7. Are there any undischarged court judgments or liens against you at this time? _____ If "yes", give amount and name of court _____

*8. Have you ever been convicted of a misdemeanor or felony offense? _____ If "yes", contact the Commission at (603) 271-4127 for an Arrest and Conviction Form or obtain a copy from the Commission's website at www.oplc.nh.gov/real-estate-commission/index.htm.

*9. Have you ever been or are you now involved in any matters which may affect your good repute or trustworthiness or have any relation to or bearing upon whether you are entitled to public confidence? _____

***APPLICANT: ANSWERS TO QUESTIONS 1-9 ABOVE MUST BE COMPLETED BEFORE THE PRINCIPAL BROKER AND CHARACTER WITNESSES SIGN THIS APPLICATION. IF YOU ANSWERED "YES" TO QUESTIONS #5, 6, 7, 8, OR 9, YOU MUST ATTACH A SHEET OF PAPER GIVING FULL DETAILS AND EXPLANATIONS.**

10. Will you be conducting real estate business under your own name in NH? _____

11. Will you be conducting business as a real estate principal broker under a trade name in NH? _____ If yes, a Certificate from the NH Secretary of State, along with a completed NH Real Estate Commission Trade Name Registration Form 8-RE, must be submitted with this application for broker's license. A Form 8-RE may be obtained from the Commission's website at <http://www.oplc.nh.gov/real-estate-commission/index.htm>.

12. Will you be operating a real estate business as a sole proprietorship, partnership, association, corporation, limited liability company or any other business association? _____ NOTE: If not registered, you must first register your real estate firm with the NH Secretary of State. You must supply a copy of a Certificate issued by the Secretary of State to the Commission, and a completed NH Real Estate Commission Form 3-RE, Application for License as a Real Estate Firm/Corporation, along with this application for broker's license.

13. If you are applying for a managing broker license, please state the business location of that Branch Office, and submit along with this application, an Amendment Notification/Change Request Form 5-RE or Firm Branch Application Form completed by the principal broker stating that you will be designated as a managing broker.

_____ Tel. # _____

14. The following statement applies to principal broker applicants only:

As a principal broker, pursuant to RSA 331-A:13,V, I hereby give permission to the NH Real Estate Commission to audit the escrow account or accounts. I attest that I have read the foregoing statement and affixed my signature below.

SIGNATURE OF PRINCIPAL BROKER APPLICANT ONLY

* * * * ALL APPLICANTS MUST PROVIDE A NOTARIZED SIGNATURE BELOW * * * * *

Signature of Applicant

State of _____

County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public/Justice of the Peace

(NOTARY SEAL)

My commission expires: _____

All Associate Brokers Applying for an Active License are Required to have this Section Completed by the Principal Broker
Upon receipt of the license herein applied for, the above named applicant will be employed by me or will otherwise be under contract with me to perform services as a real estate associate broker, and will work under my supervision. I will display his/her license prominently at my place of business, and when he/she leaves my employ I will notify the NH Real Estate Commission within 5 days of termination and return his/her wall license and pocket ID to the Commission, as required by RSA 331-A:17, IV and Rea 404.02.

To the best of my knowledge the applicant is of good moral character and is trustworthy and the information provided by the applicant on this application is true and accurate.

Principal Broker's Name: _____

Business/Firm Name: _____

Business Address: _____

Business Tel.#: _____ Principal Broker License #: _____

Signature of Principal Broker

State of _____ County of _____

Subscribed and sworn to before me this _____ day of _____ 20 _____

(Notary Seal)

Notary Public/Justice of the Peace

My commission expires: _____

* * * * *

Affidavit No. 1

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

Name of Character Reference (Type or Print)

Address of Character Reference

Signature of Character Reference

State of _____

County of _____

Subscribed and sworn to before me this _____ day of _____ 20 _____

Notary Public/Justice of the Peace

(Notary Seal)

My commission expires _____

Affidavit No. 2

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

Name of Character Reference (Type or Print)

Address of Character Reference

Signature of Character Reference

State of _____

County of _____

Subscribed and sworn to before me this _____ day of _____ 20_____

Notary Public/Justice of the Peace

(Notary Seal)

My commission expires _____

Affidavit No. 3

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

Name of Character Reference (Type or Print)

Address of Character Reference

Signature of Character Reference

State of _____

County of _____

Subscribed and sworn to before me this _____ day of _____ 20_____

Notary Public/Justice of the Peace

(Notary Seal)

My commission expires _____

* * * * *

**EMPLOYING BROKER'S VERIFICATION
EXPERIENCE REQUIREMENT OF APPLICANT PURSUANT TO RSA 331-A:10-II**

I hereby certify that _____ was employed by me as a real estate salesperson from / / to / / He/she worked full/part time and devoted an average of _____
Mo. Day Yr. Mo. Day Yr.

hours per week to his/her work. In my opinion his/her overall employment by me as a salesperson amounted to _____ % of full time employment based on 40 hours per week, or the equivalent of _____, _____ full time.
Years Months

I, _____ being duly sworn, state that I have read the foregoing and knowingly made the foregoing answer, statements and representations therein contained, and that each and all such answers, statements and representations are true.

Broker Signature and Broker License #

State of _____ County of _____

Subscribed and sworn to before me this _____ day of _____ 20_____

Notary Public/Justice of the Peace

(Notary Seal)

My commission expires: _____

**ALL NON-RESIDENTS MUST COMPLETE THE FOLLOWING POWER-OF-ATTORNEY FORM
POWER-OF-ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS that the subscriber, desiring to conduct a real estate business in the State of New Hampshire in conformity with the laws thereof, hereby irrevocably constitutes and appoints the New Hampshire Real Estate Commission or its Executive Director, for the time being, to be the subscriber's true and lawful attorneys in aforesaid state, in compliance with the provisions of Chapter 331-A New Hampshire Revised Statutes Annotated, as inserted by the Laws of 1959, Chapter 222, and any amendments thereto, upon whom all lawful processes in any action or proceeding against the subscriber may be served and said subscriber hereby stipulates and agrees that any lawful process which is served on said attorneys shall be of the same legal force and validity as if served personally within this State.

IN WITNESS WHEREOF, the undersigned has executed and subscribed to the Power-of-Attorney this

_____ day of _____ 20_____

Signature of Applicant

State of _____

County of _____

On this _____ day of _____ 20_____ personally appeared the person who subscribed to the foregoing instrument and acknowledged the same as his/her voluntary act and deed before me.

Notary Public/Justice of the Peace

(Notary Seal)

My commission expires: _____

Credit Card Sheets are not accepted via e-mail

You may pay your fee with a credit card by filling out this form. Please make sure that all information is correct and up to date. Indicate what the fee is for under transaction type.

This page will be destroyed after the transaction has taken place.

Transaction Type:		Amount Due:	
Card Type: (please select one) <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard (required)			
Card Number			(required)
Expiration Date:	Month:	Year:	(required)
Billing Name and Address (your billing address must match the address associated with the credit card you are using.)			
Name on Card:			
Billing Address:			
City:			
State/Province:			
Zip/Postal Code:			
Country:			
Authorization Signature :			