



STATE OF NEW HAMPSHIRE  
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
**BOARD OF ARCHITECTS**

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**STANDING ORDER**

**Order Allowing Remote Participation under Specific Conditions**

The Board of Architects electing to hold a remote meeting under RSA 91-A:2, IV may allow up to two-thirds of its total membership to be remote. However, at least one-third of the members of the State board must still be physically present at the location specified in the meeting notice. RSA 91-A:2, IV(b).

A member of the board may only participate remotely in a remote meeting if the board authorizes remote participation because physical attendance is not reasonably practicable. Each member authorized to participate remotely counts toward the board's quorum for the purpose of convening a meeting and shall be considered present for the purposes of voting.

The NH Department of Justice recommends that boards consider standing authorizations for remote participation. Such an authorization would allow members to participate remotely based on specific reasons the board deems sufficient to meet the standard that physical attendance at the meeting site is not reasonably practicable.

The Board of Architects voted on April 5, 2024, pursuant to N.H. RSA 91-A:2, IV (a), to allow board members to participate remotely when physical attendance at the meeting site is not reasonably practicable.

The Board finds the following circumstances to always render physical attendance not reasonably practicable:

1. Childcare obligations;
2. Excessive travel;
3. Inclement weather; and
4. Family emergencies.

This order authorizes the board to hold subsequent meetings with less than a physical quorum as permitted by law. A member authorized to participate remotely may do so without another authorizing vote and until the authorization is amended, revoked, or expires.

This Standing Order shall expire on April 5, 2026.

By Order of the Board:

Date: 4/5/24

Board Chair: 