



Lindsey B. Courtney, J.D.  
Executive Director

Bethany A. Cottrell  
Director

STATE OF NEW HAMPSHIRE  
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
*DIVISION OF LICENSING AND BOARD ADMINISTRATION*

7 EAGLE SQUARE, CONCORD, NH 03301-4980  
Telephone: 603-271-2152  
TDD Access: Relay NH 1-800-735-2964  
[www.oplc.nh.gov](http://www.oplc.nh.gov)

## Checklist: LPN / RN License by Examination for Foreign Educated Nurses

Required items not submitted may cause delays in issuance of a license.

### Required Information

- ✓ [Pre-Register with Pearson Vue \(NCLEX\)](#)

### Required Information

- ✓ Application fee as specified on our license fees page [here](#)
  - Application fees are non-refundable. To avoid a delay in licensure, please do not submit multiple applications.
- ✓ [Criminal background check](#)
- ✓ Verification of professional licensure from foreign country
- ✓ Letter from employer attesting that you practiced in a licensed role for 400 hours within the last 4 years
- ✓ CGFNS Report
  - Must include English proficiency exam results

**[Click here to apply!](#)**