

**New Hampshire Board of Dental Examiners
2016 Checklist for Infectious Disease Control**

Licensee Name: _____ License No: _____ Inspector's Name: _____

Dental Facility: _____ Date _____ Time: ____:____ AM/PM (Circle One)

Address: _____ City/ Zip: _____

This inspection is done to ensure licensee compliance with RSA 317-A. This checklist incorporates the rules and regulations of the Board as well as federal laws and the Guidelines for Infection Control in Dental Health-Care Settings as set forth by the Centers for Disease Control and Prevention. Under RSA 317-A:17 and 18, the Board may investigate possible misconduct by licensees and may impose discipline for violations.

	What to Look For	Yes	No	Comments
Documentation				
1	All licensees must displayed current license in a conspicuous place in the office			
2	Hepatitis vaccine records available for clinical staff			
3	Ask if there is a written protocol for managing medical or dental emergencies			
4	Annual office training to implement emergency protocols			
5	MSDS available for all chemicals on site			
6	Written protocol for infection control practices			
7	Controlled substance records			
8	Amalgam information pamphlets present			
9	Documentation for qualifications/certifications for all clinical employees			
Personal Protective Equipment (PPE)				
10	Surgical masks, protective eyewear or face shield are available for use			
11	Protective clothing (e.g., gowns, and lab coats) are available and in use			
12	Exam gloves are available in all exam areas			
13	Latex-free products are available			
14	Hand washing stations are readily available			
15	Alcohol based hand rubs available for use by dental health-care personnel			
16	All dental health-care personnel use appropriate hand-hygiene methods			
17	PPE is cleaned, launder and/or disposed of by the practice			
Sterilization and Disinfection				
18	Person processing the instruments is trained in proper disinfection and sterilization procedures			Date trained:
19	Work-practice controls are in place to minimize the handling of loose contaminated instruments during transport			
20	There is a designated instrument processing area that includes the following distinct areas: 1) receiving, cleaning, and decontamination 2) preparation and packaging 3) sterilization and 4) storage			
	Above areas are physically separated or there is adequate spatial separation			
21	Puncture- and chemical-resistant utility gloves are available and used for instrument cleaning and decontaminating			
22	All visible debris is removed from instruments before sterilization			
23	Items awaiting cleaning are soaked in a puncture resistant container with a disinfectant/detergent cleaner			
24	Wrapped/packaged materials contain internal and external chemical indicators			

	What to Look For	Yes	No	Comments
25	Packaging material in use is designed for the type of sterilization process utilized			
26	FDA cleared medical device is used according to manufacturer's instructions for sterilization (autoclave, dry heat, chemical vapor method)			Sterilization device(s) used:
27	Items are properly placed in sterilizer			
28	Sterilization device has mechanical indicators			
29	Documentation of weekly biologic indicator test results			
30	Procedures are available in the event of a positive spore test			
	Liquid chemical germicides are being used			Name of germicide:
31	If yes:			
	Are sterile water, sterile gloves, and sterile towels available?			
	Are manufacturer's instructions being followed?			
	Are sterile items being stored?			
32	Sterile and disposable items are stored in an enclosed area and away from areas where they may become wet or contaminated			
33	Semi-critical and critical instruments are stored wrapped or in containers designed to maintain sterility			
34	Date of sterilization is on packages being stored			
35	All single use items, labeled as such, are appropriately discarded after each use			
Environmental Infection Control				
36	Surface barriers are available to be used to protect clinical contact surfaces			
37	EPA registered hospital disinfectant with an HIV, HBV claim is available and used to clean and disinfect clinical surfaces between patients where barriers are not used			
38	EPA registered hospital disinfectant with a tuberculocidal claim is available and used to clean and disinfect clinical surfaces between patients when surface is visibly contaminated with blood			
39	Housekeeping surfaces are not visibly soiled or dusty			
40	Color-coded, labeled, and leak-proof containers are used to dispose of regulated medical waste			
41	Appropriate container is available for disposal of sharp regulated medical waste			
42	Documentation of hazardous and medical waste pick-up			
43	All bottles and containers are properly labeled			
44	Food items are stored in a separate area from dental products			
45	Fixer/developer recycling documentation			
46	Mercury Amalgam trap and filters			
Radiographs				
47	Current registration for radiograph machine is posted in a conspicuous place			
48	Protective apron and thyroid collar are present, properly stored, and evaluated monthly for damage			

Inspector Signature: _____ Date: _____

Licensee Signature: _____ Date: _____