



LADC Public Meeting Minutes

Alcohol & Other Drug Use Professionals Board
February 9, 2023 at 9:00 AM EST
7 Eagle Sq, Concord, NH 03301

Board Members

Kelly Luedtke, MLADC, Chair

Alexandra Hamel, MLADC

Joni O'Brien, MLADC

Jessica Carter, CRSW

Non-Meeting from 8:00 a.m. – 9:00 a.m.

Call To Order 9:11 a.m.

I. Review of Public Minutes – January 12, 2023. On motion from Alex, second Jessica to approve, roll call vote 4-0-0.

II. March 2, 2023 8:00 a.m. meeting to work on rules only. Board members will submit their changes to me as soon as possible so I can get them to Tina in preparation for the meeting.

III. Legislation review/Bills to watch. Executive Director for the NH Alcohol & Drug Abuse Counselors Association, Dianne Castrucci offered www.fastdemocracy.com as a way to assist with the tracking of bills/legislation, she believes the membership fee is \$500.

- a. HB 655 – relative to all the Boards within OPLC, this affects all the Boards. On motion from Jessica, second from Joni to allow any Board member or Board Counsel to testify including written/verbal testimony in opposition of this bill, roll call vote 4-0-0.
- b. HB 321 – relative to mins from non-public moving to public after 10 years.
- c. SB 44 – relative to putting criminal justice into the LADC's administrative rules and not into the law. Jake Berry has submitted a corrected/updated bill with this language. Board Counsel is following to notify the Board when the next hearing is scheduled for. On motion from Joni, second from Alex to allow any Board Member or Board Counsel to testify including written/verbal in acceptance of the newly suggested wording, second submission by Jake Berry, roll call vote 4-0-0.
- d. HB 470 – relative to testing equipment for alcohol programs.
- e. HB 594 – relative to licensing of out of state professionals. On motion from Jessica, second from Alex to allow any Board Member or Board Counsel to testify including written/verbal in opposition of this bill, roll call vote 4-0-0.
- f. SB 239 – relative to harm reduction
- g. HB 473 – relative to penalties for controlled drug violations – Board to follow.
- h. HB 254 – relative to remote participation in meetings – Board to follow.
- i. HB 507 – relative to unlicensed practice – Board to follow.
- j. HB 2 – relative to OPLC and licensing – Board to follow.

IV. OPLC Updates

- a. Executive Director Lindsey Courtney submitted a letter to the Board notifying the Board of RSA 310-A:1-h that was enacted in 2021. As enacted, the statute established a two-year license period for a limited number of license types identified in RSA 310-A:1-h, I. Last year, however, the legislature repealed RSA 310-A:1-h, I, effective July 1, 2022. Accordingly, the license period established by RSA 310-A:1-h is no longer restricted to certain license types. OPLC has reviewed every practice act and determined that all license types within OPLC are now subject to the two-year license period established by RSA 310-A:1-h, III. This means initial licenses and renewals moving forward shall be valid for 2 years, except that timely and complete application for license renewal by eligible applicants shall continue the validity of the licenses being renewed until the board has acted on the renewal application. Licenses shall expire on the last day of the month in the month the license was issued. Also inclusive of this notice, late renewal is no longer permitted.

V. Licensure

A. CRSW applicants recommended by Peer Review

1. Rachel Plaza – On motion from Jessica, second from Joni to approve the application, roll call vote 4-0-0.
2. Robin Lamy – On motion from Alex, second from Joni to approve the application, roll call vote 4-0-0.
3. Steven Crowley – On motion from Jessica, second from Joni to approve the application, roll call vote 4-0-0.

B. MLADC Applicant recommended by Peer Review

1. Arianna McLellan – On motion from Alex, second from Jessica to approve the application, roll call vote 4-0-0.

VI. Applicants request to supervise CRSW's recommended by Peer Review

1. Aurelia Hutchison, CRSW – On motion from Jessica, second from Joni to approve to supervise, effective date February 9, 2023, roll call vote 4-0-0.
2. Lucille Buteau, LADC, LCS – On motion from Joni, second from Alex to approve to supervise, effective date February 9, 2023 roll call vote 4-0-0.
3. David Cote, CRSW – On motion from Jessica, second from Joni to approve to supervise, effective date February 9, 2023 roll call vote 4-0-0.

VII. Applicants request to supervise CRSW's, not reviewed by Peer Review.

1. Dawn Tonkin, LADC, LCS – On motion from Joni, second from Jessica to approve to supervise, effective date February 9, 2023 roll call vote 4-0-0.
2. Amy Fredette, CRSW – On motion from Jessica, second from Joni to approve to supervise, effective date February 9, 2023 roll call vote 4-0-0.

3. Rhonda Bishop, LADC – On motion from Alex, second from Joni to approve to supervise, with an effective date of May 7, 2019. roll call vote 4-0-0.

VIII. Pre-Approval request for CE training, recommended by Peer Review

1. Farnum Center, De-escalation tools for a person-centered response. On motion from Joni, second from Jessica to approve, roll call vote 3-0-1 Alex abstained.

IX. Administrative Rules

Alc 200 – Initial proposal – Draft – Proposed. No vote at this time.

Alc 400 – Initial Proposal – DRAFT – The Board will hold an extra meeting on March 2, 2023 to work on rules only.

- X.** 1:00 p.m. Dawn (Desjardins-maiden) Sanborn, Adjudicative Hearing. Ms. Sanborn attended in person and provided testimony to the Board.
2:05 p.m. On motion from Jessica, second from Joni to move into Non-Public session to hear Non-Public Testimony, roll call vote 4-0-0.
2:13 p.m. On motion from Alex, second from Jessica to return to public session, roll call vote 4-0-0.
2:15 p.m. On motion from Jessica, second from Joni to Seal the Minutes of the Non-Public session. *Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.*
2:25 p.m. On motion from Alex, second from Joni to close the hearing, roll call vote 4-0-0.

XI. Non-Public Session – On motion from Jessica, second from Joni to move into Non-Public session at 11:06 a.m. roll call vote 4-0-0. Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board’s executive and deliberative privileges.

XII. Resume Public Session – 3:22 p.m.

XIII. Seal The Minutes of the Non-Public Session – On motion from Joni second from Jessica, roll call vote 4-0-0 to Seal the Minutes of the Non-Public Session. Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

XIV. Other Public Board Decisions

Licenses approved by the Board

1. Michelle Peare, MLADC – On motion from Jessica, second from Alex to approve for licensure, roll call vote 3-0-1 Joni abstained.
2. Renee Deyermond, previously applied for an MLADC and was denied on January 12, 2023. Pursuant to RSA 330-C:16, V. which states “If the applicant does not meet the requirements of paragraphs I-IV, the board shall not issue a MLADC license but shall, if the

individual meets all requirements for licensure as a LADC, issue a LADC license to the individual.” On motion from Joni, second from Jessica to approve the applicant for a LADC license, roll call vote 4-0-0.

3. Tonya Brown, CRSW – On motion from Jessica, second from Joni to approve the application for certification, roll call vote 4-0-0.
4. Donna Marston, Reinstatement of CRSW – On motion from Jessica, second from Alex to “approve pending” the results of the criminal background received in office without any criminal history results in the report. If results are in the report, the application will not be approved, but be forwarded to the next regularly scheduled Board meeting for their review. Roll call vote 4-0-0.
5. Gabrielle Rocco, CRSW – On motion from Joni, second from Jessica to approve for certification, roll call vote 4-0-0.
6. Jacqueline Harrigan, CRSW – On motion from Jessica, second from Joni to “approve pending” a signed letter from the supervision experience hours. Roll call vote 4-0-0.

XV. Adjourned – On motion from Joni second from Alex to adjourn at 3:27 p.m.