



Assessing Certification Advisory Board Public Meeting Minutes

Assessing Certification Advisory Board
January 18, 2024 at 2:00 pm
@ OPLC - 7 Eagle Square, Concord, NH 03301

Attendance

Present:

Members: Robert Gagne, Lindsey Stepp

Guests: Rahkiya Medley-Board Counsel, Brenda Rines-Board Administrator

I. Call to Order

Chair, Robert Gagne called the meeting to order at 2:05 pm.

II. Approve Meeting Minutes

A. Public Meeting Minutes - December 18, 2023

Motion:

Upon a motion by L. Stepp and seconded by R. Gagne to approve the minutes as submitted. Motion passed unanimously.

III. Rahkiya Medley - Board Counsel

Current legislative updates

Board Counsel gave the following legislative updates:

- 1) HB 1408 - Merging of various boards
- 2) HB 1676 - Sunset bill - removing of licensure requirements
- 3) HB 652 - Notice of meeting
- 4) HB 1145- No interest
- 5) HB 1229 - No interest
- 6) HB 1320 - No interest
- 7) HB 1371 - No interest

IV. Gretchen Hamel, OPLC Program Specialist IV

Update on rules will be presented at the next board meeting.

V. Old Business

A. Board Member - open position

The board discussed that they want to see if the current open position receives interest before suggesting and changes.

VI. 2024 Meeting Dates

Motion:

Upon a motion by L. Stepp and seconded by R. Gagne to approve the 2024 meeting schedule as submitted. Motion passed unanimously.

VII. Public Comment

Question was asked to OPLC as to when will the website be updated with the Assessor's license information. Answer will be stated at the next board meeting.

VIII. Non-Public Session

"The Board will conduct a Non-Public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges."

Motion:

Upon a motion by L. Stepp and seconded by R. Gagne to move to the non-public session by roll call vote at 2:22 pm.

IX. Resume Public Session

Resumed public session at 2:41 pm.

X. Seal the Minutes of the Non-Public Session

"The Board votes to seal the minutes of the non-public session to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective."

Motion:

Upon a motion by L. Stepp and seconded by R. Gagne to seal the minutes. Motion passed unanimously.

XI. Adjourn Meeting - Next meeting is February 15, 2024 at 2:00 pm

Meeting adjourned at 2:42 pm.