

Assessing Certification Advisory Board Public Meeting

Minutes

Assessing Certification Advisory Board
Mar 29, 2024 at 10:00 AM EDT
@ OPLC - 7 Eagle Square, Concord NH 03301

Attendance

Present:

Members: Robert Gagne, Lindsey Stepp

Staff: Terese Barton, Brenda Golden Hallisey, Traci Weber

I. Call to Order

Board Chair Robert Gagne called the Assessing Certification Board meeting to order at 10:00 am.

II. Approve Meeting Minutes

A. February 15, 2024, Public Meeting Minutes-Draft

Motion:

Upon a motion by R. Gagne and seconded by L. Stepp, the Board voted to accept the February 15, 2024 minutes as written.

III. Brenda Golden Hallisey - Board Counsel

Current legislative updates

HB 538

HB 1291

HB 1361

HB 1359

IV. Gretchen Hamel, OPLC Program Specialist IV

Gretchen Hamel to provide reviewed rules for meeting. Attached is a very rough draft of the rules. Tabled to next Board meeting.

V. NH Dept of Revenue - Continuing Education Courses

None

VI. Old Business

A. Board Member open position, In progress.

VII. New Business

CE Broker

VIII. Public Comment

OPLC is currently updating the licensing system to reflect current licensees. Once this has been completed, the license lookup will reflect live time data.

Motion:

Upon a motion by R. Gagne and seconded by L. Stepp, the Board voted to approve the continuing education course, Fundamentals of Assessment Ratio Studies, Workshop 452, roll call vote 2-0-0.

IX. Non-Public Session

Non-public session, conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.

Motion:

Upon a motion by R. Gagne and seconded by L. Stepp, the Board voted to move into Non-Public session at 10:18 am. Roll call vote 2-0-0.

X. Resume Public Session at 10:29 AM

XI. Seal the Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion:

Upon a motion by R. Gagne and seconded by L. Stepp, the Board voted to seal the Non-Public minutes, roll call vote 2-0-0.

XII. Meeting adjourned at 10:30 a.m. Next meeting is April 18, 2024, at 2:00 pm.