



**Barbering, Cosmetology, and Esthetics Public Minutes**  
Barbering, Cosmetology & Esthetics Board  
Mar 18, 2024, at 9:00 AM EDT to Mar 18, 2024, at 4:00 PM  
EDT

**Minutes:**

**Attendance: Jeanne Chappell- Chair, Sarah Joe, Sarah Partridge, Donna Woodson,**

**Staff: Carson Hansford- Board Administrator, Terri Boyer- Board Administrator, Elizabeth Eaton, Esq. - Board Counsel.**

**I. Call to Order**

Jeanne Chappell called the meeting to order at 9:00 AM.

**II. Approval of Public Minutes from February 20, 2024**

Motion: Upon a motion by Sarah Partridge and a second by Donna Woodson the Board approved the February 20, 2024, meeting minutes.

**III. Public Appearances- None**

**IV. Hearings- None**

**V. Board Reporting- None**

**VI. Old Business- None**

**VII. New Business- None**

**VIII. OPLC/Board Administrator Updates- None**

**IX. Laws & Rules**

**A. RSA 313 A:8 XIV**

Motion: Upon a motion by Jeanne Chappell and Sarah Partridge the Board voted to initiate the rule making process with Sarah Partridge being the contact for the implementation of RSA 313 into the rules.

**B. BAR 300's**

Motion: Upon a motion by Jeanne Chappell and Sarah Partridge the board voted to initiate the rule making process with Sarah Partridge being the contact for BAR 300's.

## **X. Board Counsel**

Board was provided a legislative update.

HB 518- (New Title) relative to the administration of occupations by the office of professional licensure and certification.

Motion: Upon a motion by Sarah Partridge and a second by Donna Woodsom the board voted to authorize any member of the Board to testify on behalf of the board regarding HB 518.

## **XI. Non - Public**

Non-Public session is conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.

Motion: Upon a motion by Sarah Partridge and a second by Jeanne Chapell the Board went into a non-public session at 9:58 AM.

## **XII. Sealing of Non-Public Minutes**

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion: Upon a motion by Sarah Partridge and a second by Donna Woodsom the Board voted to seal the non-public minutes.

## **XIII. Adjournment**

The Board voted to adjourn the meeting at 3:24 PM.