

STATE OF NEW HAMPSHIRE  
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
*BOARD OF BARBERING, COSMETOLOGY & ESTHETICS*

7 EAGLE SQUARE, CONCORD, NH 03301-4980  
Telephone: 603-271-2152  
TDD Access: Relay NH 1-800-735-2964  
[www.oplc.nh.gov](http://www.oplc.nh.gov)

**PUBLIC MINUTES**  
**Monday December 12, 2023**

The December 12, 2023, Board meeting was called to order at 9:00a.m. at 7 Eagle Square, Concord, NH with the following members present:

Jeanne Chappell, Chair, School Owner Member

Sarah Partridge, Public Member

Donna Woodsom, Esthetic Member

Sarah Joe, Cosmetology Member

Joshua Craggy - Absent

Talia Wilson, Senior Board Administrator

Teresa Boyer, Board Administrator

Elizabeth Eaton, Board Counsel

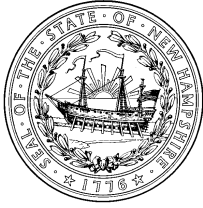
The below times are notated for when the Board took breaks from session.

10:14am to 10:29am

**I. MINUTES**

**A. Approval of Public Minutes from November 20, 2023**

On a motion by Donna Woodsom and seconded by Jeanne Chappell the Board voted to approve the public minutes as of November 20, 2023, as amended.



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**II. PUBLIC APPEARANCES**

**A. Patricia Moran**

Ms. Moran presented documents to the Board regarding a mobile salon on a bus that she renovated. Ms. Moran spoke to the Board with her intentions on what she will be using this Salon for.

**III. HEARINGS**

**A. Salon 7 & Melissa Scholtz – Adjudicative – Continued.**

**B. American Barber Studios – Adjudicative - 2023-BAR-038**

Hearing Officer: Nikolas Frye

Hearing Counsel: John Garrigan

David Caron: Respondent

Inspector Shannon Avery: Witness for Prosecution

The hearing commenced at 9:30am. The issues to be considered are as follows:

(1) Whether or not the Respondent violated RSA 313-A:22, II(c), RSA 313-A:22, II(d), and/or RSA 313-A:22, II(i) (*see* Rules 404.09, 302.05, and/or 302.07) by allegedly operating a shop with a licensing violation, as set out in the inspection report, dated 5/26/23.

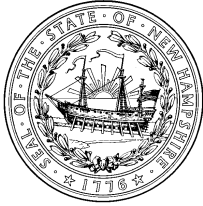
(2) If the Board makes a finding of misconduct pursuant to issue 1 above, whether and to what extent the Respondent should be subject to discipline pursuant to RSA 313-A:22, III, Bar 402, Bar 404, and/or RSA 310:12.

(3) If the Board makes a finding of misconduct pursuant to issue 1 above, whether and to what extent the Board should adjust the administrative fine amount on account of any aggravating or mitigating factors pursuant to Bar 404.11 (*see* RSA 313-A:22, II(g)).

(4) Whether the Respondent engaged in unlicensed practice as defined at RSA 310-A:1-m, VIII and/or RSA 310:13 when it allegedly performed barbering services on 05/26/23 without a valid a shop license.

(5) If the Respondent engaged in unlicensed practice, what if any action the Board should take pursuant to RSA 310-A:1-m, VIII and/or RSA 310:13.

Officer Frye swore in Mr. Caron and Ms. Avery for testimony. Testimony was given and the hearing closed at 9:54am.



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Deliberations were held in non-public session.

**C. The Bearded Man Barbershop – Adjudicative - 2023-BAR-035**

Hearing Officer: Nikolas Frye

Marissa Schuetz: Hearing Counsel

David Le: Respondent

Chief Inspector Sandra Hodgdon: Witness for Prosecution

The hearing commenced at 10:29am. The issues to be considered are as follows:

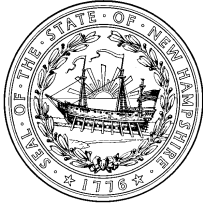
- (1) Whether or not the Licensee violated RSA 313-A:22, II(c), RSA 313-A:22, II(d), and/or RSA 313-A:22, II(i) (*see* Rules 302.05, 302.07, 501.01, 501.02) by allegedly operating a shop with one or more related sanitation, health, and/or safety violations as set out in the inspection report and/or memorandum dated 8/18/2023.
- (2) Whether or not the Licensee violated RSA 313-A:22, II(c) and/or RSA 313-A:22, II(i) (*see* Rules 301.04, 302.07, 404.01, 404.09, 501.02, RSA 313-A:17, and/or RSA 313-A:9) by allegedly operating a shop with one or more of the related licensing or apprenticeship violations as set out in the inspection report and/or memorandum, dated 8/18/2023.
- (3) If the Board makes a finding of misconduct pursuant to issues 1 and/or 2 above, whether and to what extent the Licensee should be subject to discipline pursuant to RSA 313-A:22, III, Bar 402, Bar 404, and/or RSA 310:12.
- (4) If the Board makes a finding of misconduct pursuant to issues 1 and/or 2 above, whether and to what extent the Board should adjust the administrative fine amount on account of any aggravating or mitigating factors pursuant to Bar 404.11 (*see* RSA 313-A:22, II(g)).

Officer Frye swore in Mr. Le and Mr. Mccammon and Ms. Hodgdon for testimony. Testimony was given and the hearing closed at 11:06am.

Deliberations were held in non-public session.

**IV. APPLICATIONS**

**None for public session**



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**V. NEW BUSINESS**

**A. DL Roope 2024 Exam Dates**

On a motion by Jeanne Chappell and seconded by Sarah Partridge the Board voted unanimously to accept.

**B. Granite State Cosmetology School**

Board member Sarah Joe inquired about adding a Barbering program currently under the same school into the Men's prison in Concord. This would be on the same campus as the Women's Cosmetology program. Sarah Joe would have to submit curriculum, submit a petition for declaratory ruling.

**C. Board Elections**

Donna Woodsom nominated Jeanne Chappell as Board Chair, Sarah Partridge seconded, Jeanne Chappell accepted the position.

Jeanne Chappell nominated Sarah Partridge as Board Vice Chair, Donna Woodson seconded, Sarah Partridge accepted the position.

On a motion by Jeanne Chappell and seconded by Sarah Partridge the Board went into non meeting to confer with Board Counsel from 11:29am-11:49am

On a motion by Jeanne Chappell and seconded by Sarah Partridge the Board resumed public session at 11:49am.

**VI. OPLC/BOARD ADMINISTRATOR UPDATES**

**A. Board Counsel – Legislative Updates**

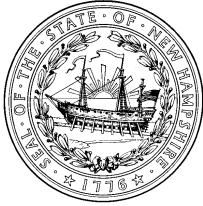
Board Counsel Elizabeth Eaton will bring legislative updates for the Board next meeting.

**B. Declaratory Ruling**

On a motion by Jeanne Chappell and seconded by Sarah Partridge the Board voted for Board Counsel Elizabeth Eaton to amend the current ruling and bring to the Board for review.

**VII. LAWS & RULES**

None



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Motion to commence non-public session: 11:51am

On the motion of Sarah Partridge, seconded by Jeanne Chappell the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

Motion to keep minutes of non-public session confidential:

Upon the motion of Sarah Partridge, seconded by Jeanne Chappell, the Board voted to withhold and seal all the minutes of the proceeding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

**Adjournment**

Jeanne Chappell made a motion to adjourn at 4:07pm Sarah Partridge seconded; motion passes with a roll call vote.