



Lindsey B. Courtney, J.D.  
Executive Director

Bethany A. Cottrell  
Director

STATE OF NEW HAMPSHIRE  
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
*DIVISION OF LICENSING AND BOARD ADMINISTRATION*

7 EAGLE SQUARE, CONCORD, NH 03301-4980  
Telephone: 603-271-2152  
TDD Access: Relay NH 1-800-735-2964  
[www.oplc.nh.gov](http://www.oplc.nh.gov)

## Checklist: APRN Initial Application

Required items not submitted may cause delays in issuance of a license.

### Prerequisite

- ✓ Must hold a current NH RN License or another Compact state RN License

### Required Information

- ✓ Application fee as specified on our license fees page [here](#)
  - Application fees are non-refundable. To avoid a delay in licensure, please do not submit multiple applications.
- ✓ [Criminal background check](#)
- ✓ Verification of licensure through [Nursys](#)
- ✓ Official Advanced Practice Transcripts: Must be submitted from degree institution to [oplclicensing10@oplc.nh.gov](mailto:oplclicensing10@oplc.nh.gov)
- ✓ National Certificate: Upload into the online application
  - Must include issue date and expiration date
- ✓ Education Requirements: Upload into the online application
  - 30 Continuing Education Hours,
  - 5 of the 30 hours must be in Pharmacology,
  - Graduate Nursing Program within 2 years of application date.

**[Click here to apply!](#)**