

**State of New Hampshire**  
**OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**  
**DIVISION OF LICENSING AND BOARD ADMINISTRATION**

**Board of Court Reporters**

7 Eagle Square, Concord, NH 03301-4980

Phone: 603-271-2152

LINDSEY B. COURTNEY  
Executive Director

JOSEPH G. SHOEMAKER  
Director



**Public Meeting Minutes**  
**9:00 AM on September 14, 2022**

- I. The Board of Court Reporters was called to order on September 14, 2022, at 9:07 a.m. by Board Chair Denise Cascio Bolduc. Also present was Board Member Theresa McGuire-Harkins. Present from OPLC were Board Administrators Marla Pike and Christine Senko. Also joining by Zoom was Meghan Hefler.
- II. Review of Public Minutes from May 24, 2022, meeting- Board Member Theresa McGuire-Harkins made a motion to approve the minutes from May 24, 2022, Board meeting. Board Chair Denise Cascio Bolduc seconded the motion. The motions passed unanimously.
- III. OPLC and/or Board Administration Updates-
  - a. Administrative Law Training – This was a reminder to the Board members that if they have not viewed the Administrative Law Training to do so as soon as they can and to keep the certificate that is provided at the end of the program.
  - b. OnBoard Meeting Program- The Board Members were shown how to navigate through the OnBoard Program to view the Board meeting agenda for the upcoming Board meetings in 2023.
- IV. Licensure- Reaffirmation of applicant licensed since May 24, 2022- Board Member McGuire-Harkins made a motion to reaffirm the following license, issued since May 24, 2022. Board Chair Cascio Bolduc seconded the motion. The motion passed unanimously.
  - a. Christine Warwick      #00172      8/12/2022      Groveland, MA
- V. Administrative Rules & Legislative Topics-
  - a. Temporary Permits-Tabled until next Board meeting.
  - b. Court Reporters Bond Requirements-The recommendation to remove the Bond requirements for Court Reporters was made by the Board Members.
- VI. Adjournment- Board Chair Cascio Bolduc made a motion to adjourn the meeting at 10:07 a.m. Board Member McGuire-Harkins seconded the motion. The motion passed unanimously.