



Board of Licensed Dietitians

November 18, 2022 at 9:00 AM
7 Eagle Square, Concord NH 03301

Attendance

Members Present:

Dena Shields (DS), Chair
Courtney Costello (CC)
Ashley Mayo (AM)
Lisa Prospert (LP)
Abby Savard (AS)

Staff Present:

Jeanne Webber, Board Administrator; Elizabeth Eaton, Esq., Board Counsel

I. Call to Order

Meeting was called to order at 9:02 a.m., with a quorum of the Board present.

II. Approval of Public Minutes

A. September 9, 2022

Motion:

Upon a motion by DS, with a second by CC, the Board voted to approve the September 9, 2022 minutes as amended; motion passed.

III. Appearance Schedule 9:00 am

A. Boisvert, Jennifer - Show Cause hearing

Motion:

Upon a motion by DS, with a second by LP, the Board voted to approve the license renewal of Jennifer Boisvert; motion passed.

B. Burns, Doreen - Show Cause hearing

Motion:

Upon a motion by DS, with a second by LP, the Board voted to approve the license renewal of Doreen Burns; motion passed.

IV. OPLC Board Administration Updates - Informational, no Board vote required

A. OPLC New Board Member Process

B. OPLC Annual Report FY22

- C. New Renewal Dates – Tina Kelley provided information to the Board regarding an upcoming change in renewal dates of licensees

V. Old Business

- A. Declaratory Ruling related to Dietitians writing laboratory orders

Motion:

Upon a motion by DS, with a second by AM, the Board voted to deny the Declaratory Ruling request; motion passed. **Recused:** CC

VI. New Business

- A. Commission on Dietetic Registration (CDR) Memorandum
No Items

VII. Applications for Review

Motion:

Upon a motion by DS, with a second by AS, the Board voted to approve the following applications for licensure.

- A. Initial Applications
 1. Berry, Kellie
 2. Boyd, Carolyn
 4. Figueroa, Christina Marie
 5. Flinn, Chelsie
 6. Fu, Kristin Anne
 7. Gentes, Abigail
 8. Greenblatt, Yael
 9. Kamm, Shannon Leah
 10. Lauchner, Beverly Jean
 11. Orlacchio, Carly
 12. Rachelle, Kerri
 13. Scriba, Sean R
 14. Thongparn, Jessica
 15. Weirens, Bailey
- B. Reinstatement Applications
No Items

VIII. Rules Review and Other Legislative Topics - Informational, no Board vote required

- A. Plc 300 Licensure IP Rules
Lindsey Courtney, Director, requests the Board review these Rules and submit comments to Board Admin

B. SB 330 Final Report

Committee to Study and Make Recommendations Relative to the Office of Professional Licensure and Certification and the Licensure of Professions Under Boards, Councils, and Commissions within the Office: Final Report

C. Diet 100 and 200 – Review Final Proposal

Motion:

Upon a motion by DS, with a second by LP, the Board voted to approve the Administrative Rules Diet 100 and 200 Final Proposal Annotated as written; motion passed.

D. Diet 402.01, 403, and 406.01 – Review Final Proposal

Motion:

Upon a motion by DS, with a second by AS, the Board voted to approve the Administrative Rules Diet 402.01, 403, and 406.01 Final Proposal as amended; motion passed.

IX. Non-Public Session

Motion to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

At 9:22 a.m., pursuant to RSA 91-A:3:2, 91-A:5, and upon motion by DS, with a second by CC, the Board voted unanimously via roll call vote to conduct a non-public session because public disclosure may render a proposed action ineffective or adversely affect the reputation of a person other than a Board member.

X. Resume Public Session

At 9:39 a.m., upon a motion by DS, with a second by AS, the Board voted to go out of non-public session and resume the public session.

A. Seal Minutes from Non-Public Session

At 9:39 a.m., upon motion by DS, with a second by AS, the Board unanimously via roll call vote to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, because divulgence of the information likely would affect adversely the reputation of a person other than a Board member or render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present

XI. Adjournment

At 10:54 a.m., upon motion by DS, with a second by AS, the Board voted unanimously via roll call vote to adjourn the meeting.

Next Meeting: Friday, February 24, 2023 at 9:00 AM