



Board of Licensed Dietitians

July 14, 2023 at 9:00 AM

7 Eagle Square, Concord NH 03301

Attendance

Members Present:

Abby Savard (AS), Chair

Courtney Costello (CC)

Ashley Mayo (AM)

Lisa Prospert (LP)

Members Absent:

Dena Shields (DS)

Staff Present:

Jeanne Webber, Board Administrator; Shane Goulet, Esq., Board Counsel

I. Call to Order

Meeting was called to order at 9:05 a.m., with a quorum of the Board present.

II. Approval of Public Minutes

A. April 14, 2023

Motion:

Upon a motion by AS, with a second by CC, the Board voted to approve the April 14, 2023 minutes as stated; motion passed.

III. OPLC Board Administration Updates

A. Change to Licensing Period - Informational

IV. Old Business

A. CDR Registration Number

The Board previously voted to add the CDR registration number to applications (initial, renewal). IT will add it as part of a future system update.

V. New Business

A. States and Licensure Reciprocity - Informational

B. Online renewal issues – The Board discussed the requirement to upload documents during online renewal. Uploading CEs at the time of renewal isn't a renewal requirement and documents should not be required at the time of renewal.

The Board requested that this issue is resolved and that the upload of documents is not required for renewal. Board Admin will forward concerns to IT.

VI. Applications for Review

A. Initial Applications

Motion:

Upon a motion by AS, with a second by CC, the Board voted to approve the following applications for licensure; motion passed.

- a. Alexander, Meaghan Elizabeth
- b. Archibald, Corrinne M
- c. Argueta, Sendy Norely
- d. Bartley, Keirra
- e. Brennan, Susan Bridget McGrath
- f. Brown, Amanda
- g. Carmody-Talbot, Gabrielle
- h. Carrillo, Ivon
- i. Christie, Mary Elizabeth
- j. Costello, Cassie Noelle
- k. Czarnecki, Sarah
- l. DeRosa, Margaret
- m. Fuller, Christina Anne
- n. Hardy, Chelsea Catherine
- o. Hubbell, Abbey
- p. Irwin, Sara Jernigan
- q. Leonard, Heather Anderson
- r. Litwak, Jaquelyn
- s. Maskwa, Evagelia
- t. Matz, Jodi Ann
- u. McCabe, Susannah
- v. Meyers, Stephanie Dawn
- w. Morgan, Sydney
- x. Natale, Elizabeth
- y. Ozores, Barbara Camila
- z. Pennington, Sarah
- aa. Peters, Kara
- bb. Roscioli-Acosta, Kristen Nicole
- cc. Seaton, Rebecca Lynn
- dd. Tarleton, Leah
- ee. Tizard, Caroline

VII. Rules Review and Other Legislative Topics

A. Rules Review

1. Definition - Discussion - TABLED

To discuss clarifying the definition of "Federal and State funded public programs" in the administrative rules. The Board requested to add Tina Kelley, Rules Administrator, to the August agenda.

VIII. Non-Public Session

Motion to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

At 9:15 a.m., pursuant to RSA 91-A:3:2, 91-A:5, and upon motion by AS, with a second by LP, the Board voted unanimously via roll call vote to conduct a non-public session because public disclosure may render a proposed action ineffective or adversely affect the reputation of a person other than a Board member.

IX. Resume Public Session

At 11:59 a.m., upon a motion by AS, with a second by LP, the Board voted to go out of non-public session and resume the public session.

A. Seal Minutes from Non-Public Session

At 11:59 a.m., upon motion by AS, with a second by LP, the Board unanimously via roll call vote to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, because divulgence of the information likely would affect adversely the reputation of a person other than a Board member or render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present

X. Adjournment

At 12:21 p.m., upon motion by AS, with a second by LP, the Board voted unanimously via roll call vote to adjourn the meeting.

Next Meeting: Friday, August 18, 2023 at 9:00 AM