

STATE OF NEW HAMPSHIRE
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
BOARD OF FORESTERS

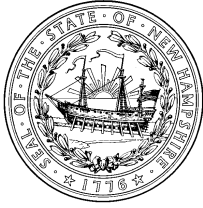
7 EAGLE SQUARE, CONCORD, NH 03301-4980
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BOARD OF FORESTERS
Public Meeting Minutes
May 30, 2023, at 1:30 p.m.

There was a meeting of the Board of Foresters held on May 30, 2023. The Public may attend via video/teleconference. The following Board Members attended in person at the Board Office: Board Chair Steven Roberge, Board Member Patrick Kenney, Board Member Richard Roy, Board Member Colleen O'Neill, and Board Member Ann Davis. Not present at the Board meeting was Board Member Patrick Hackley.

Present from OPLC was Board Administrator Marla Pike, Counsel Attorney Shane Goulet, and Intern Samantha Kinstrey.

- I. **Call to Order** – 1:30 p.m.
- II. **Review of Public Minutes from the March 20, 2023, meeting** – After review of the March 20, 2023, public minutes it was mentioned that Karen Bennet and Susan Ramano who made public comments at the meeting were missing in the minutes from March 20, 2023. Board Member Colleen O'Neill made a motion to approve the minutes from the March 20, 2023, with the amended corrections to the meeting minutes. Board Member Richard Roy seconded the motion. The motion passed unanimously.
- III. **Public Appearances** – Not in person
 - A. **Bethany Cottrell**, Director of Licensing and Administration – I explained to the Board that Ms. Cottrell oversees the Licensing Bureau and Administration Bureau. If any Member were to have any questions or concerns, they could reach out to her directly.
 - B. **Donna Long**, Program Information Officer-I explained to the Board that Ms. Long's position is to help get information out the public and Licensees at a more efficient time. She will also post information on all the social media platforms to spread any information the Board is requesting.
 - C. **Michael Gianunzio**, Senior Board Administrator-I explained the Board that Mr. Gianunzio is the new Senior Administrator for the Board of Foresters. If the Board has any questions or concerns, they can contact him directly.



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IV. OPLC and/or Board Administration Updates –

A. Board Members can park on Dixon Ave in the spots that are marked Foxfire-Noted

V. New Business-

A. Board Member Richard Roy's term will be expiring as a Board Member on 8/22/23, Mr. Roy will be reapplying to be a Board Member.

B. Board Member Colleen O'Neill's term will be expiring as a Board Member on 8/22/23, Ms. O'Neill will be reapplying to be a Board Member.

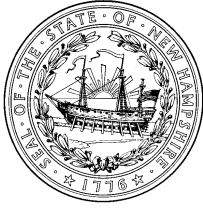
C. The Board discussed having an email blast go out looking for a new Public Member for the Board. Board Member Colleen O'Neill made a motion to have Board Chair Steven Roberge review all media information before being sent out by OPLC. Board Member Patrick Kenney seconded the motion. The motion passed unanimously.

VI. Licensure- None

VII. Administrative Rules & Legislative Topics

A. **House Bill 655 update**-Board Counsel Shane Goulet gave the Board an update on HB 655 letting them know that this bill has more to do with licensing, the Hearing Officers authority during a hearing and the process of investigations to Enforcement. Enforcement will review the complaint then write a recommendation to the Board looking for a recommendation. If the Board chooses, they can review the complaint first before it goes to investigation that is an option, but the Board needs to prepare a matrix on how they would like to see these things work with seeing a complaint along with seeing an application or not seeing them. The Board also talked to Attorney Goulet about establishing Certificates of Authorization for Forestry companies. Attorney Goulet and Board Chair Steven Roberge were going to discuss this more.

B. **House Bill 2 update**-Board Counsel Shane Goulet told the Board that HB 2 will go through but that there was no hearing currently.



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- C. **Fors 300 Rules Hearing** at 1:45-The recording started at 1:46 p.m. for the For 300 Rules hearing. There was no public comment. The hearing was stopped at 2:01 p.m.
- D. **Fors 403.4 Rules**-Tina Kelley reviewed the rules with the Board. Board Member Ann Davis made a motion to approve the rules as amended. Board Member Colleen O'Neill seconded the motion. The motion passed unanimously.
- VIII. Non-Public Session**
- Upon the motion of Board Member Richard Roy and seconded by Board Member Ann Davis, by roll call vote to conduct a Non-Public session at 2:16 p.m. for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.
- IX. Resume Public Session**
- X. Seal The Minutes of The Non-Public Session**
- Upon the return to public session at 2:22 p.m. Board Member Ann Davis made a motion to seal the non-minutes of the Non-Public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective. Board Member Colleen O'Neill seconded the motion which passed unanimously with roll call vote of all Members present.
- XI. Adjournment** – Board Chair Steve Roberge made a motion to adjourn the meeting at 2:27 p.m. Board Member Richard Roy seconded the motion, the motion passed unanimously. Next Board Meeting will be held on September 26, 2023, at 1:30 p.m.