



## Home Inspectors PUBLIC Minutes

Home Inspectors Board  
Dec 14, 2023 at 9:00 AM EST  
@ 7 Eagle Square, Concord, NH, USA

**Attendance Present Members:** Perry Lemay, Kurtis Grasset, James Gray, Nicholas Jette

**Guests:** Marla Pike, Board Administrator, Shane Goulet, Board Counsel, Cassandra Brown, Board Counsel

**Absent :** Damon Burt, Lee Carroll

I. Call To Order

Board Vice Chair James Gray called the meeting to order at 9:03 am.

II. Review of Public Minutes of October 19, 2023, meeting -

Board Member Perry Lemay made a motion to approve the public minutes from 10-19-23. Board Member Kurtis Grasset seconded the motion. The motion passed.

III. OPLC and/or Board Administration Updates

1. The Board Members were given instructions that if at any time a member had to attend the meeting via zoom all decisions had to be voted on by a roll call vote, the Member attending by zoom needs to explain why they are not in person and the Board must vote to approve the attendance by zoom. This must also be stated in the minutes of the meeting. The Member attending zoom can be in the Non-Public session if they are alone in the room they are on zoom.
2. The Board tabled voting in a new Board Chair until all of the Board Members could attend a meeting.

IV. New Business -

The Board reviewed the information provided by The CE Shop. Board Member Perry Lemay made a motion to approve The CE Shop for continuing education. Board Member Nicholas Jette seconded the motion. The motion passed.

- A. The CE Shop - Continuing Education Course looking for course approval from the Board.
- B. The Board requested that OPLC include mold testing certification on the website.

V. Licensure - Review of Licensure since October 19, 2023

- A. John Mawson, #00789, 10/25/2023, Haverhill, MA  
Board Noted
- B. Michael F. Robicheau, #00790, 11/16/2023, Amherst, NH

Board Noted

- C. Kristopher M. St. Pierre, #00791, 12/01/2023, Farmington, NH

Board Noted

VI. Administrative Rules & Legislative Topics

- A. Home 600 - Review Final Proposal

Tina Kelley presented the HOM 600 final proposal of the rules to the Board. Board Member Perry Lemay made a motion to approve the rules as amended. Board Member Kurtis Grassettt seconded the motion. The motion passed.

VII. Non-Public Session

Upon the motion of Board Member Kurtis Grassettt and seconded by Board Member Nicholas Jette, by roll call vote to conduct a Non-Public session at 10:17 am conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board's executive and deliberative privileges.

VIII. Resume Public Session

- IX. Seal The Minutes of the Non-Public Session

Upon the return to public session at 10:26 am Board Member Kurtis Grassettt made a motion to seal the non-minutes of the Non-Public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective. Board Member Nicholas Jette seconded the motion which passed unanimously with a roll call vote of all Members present.

- X. Adjournment - Next Board meeting will be held on January 24, 2024, at 9:00 a.m.

Board Member Kurtis Grassettt made a motion at 10:27 am to adjourn the meeting. Board Member Perry Lemay seconded the motion. The motion passed.