



LADC Public Board Meeting Minutes

Alcohol & Other Drug Use Professionals Board

November 10, 2022 Agenda

7 Eagle Square, Concord NH 03301

Board Members Present

Kelly Luedtke, MLADC, Chair

Alexandra Hamel, MLADC

Joni O'Brien, MLADC

Jessica Parnell, CRSW

Dawna Jones, MLADC - Absent

I. 9:00 a.m. Call to Order

II. Public Appearances

- a. 11:30 a.m. **Sarah Pepper, CRSW**, Adjudicatory Hearing, attended via zoom. On motion from Jessica second Joni, roll call vote 4-0-0 to move into non-public at 12:01 to deliberate. Returned to public at 12:58 p.m.
- b. 9:30 a.m. **Jasmine Harnden, CRSW**, Adjudicatory Hearing. Respondent did not attend; she did not provide notice. On motion from Joni, second from Alex to move forward with the hearing held in absentia, roll call vote 4-0-0. On motion from Jessica, second Joni to move to Non-Public at 10:02 to deliberate, roll call vote 4-0-0. Returned to public at 11:28 a.m.
- c. 1:00 p.m. **Sarah Johnston, CRSW**, Adjudicatory Hearing, attended via zoom. At 1:19 p.m. on motion from Joni, second from Jessica to move to non-public to session to deliberate, roll call vote 4-0-0. Returned to public at 2:38 p.m.

III. Review of Public Minutes

- a. October 13, 2022 – On motion from Joni, second from Jessica to accept the minutes as presented, roll call vote 4-0-0.
- b. November 4, 2022 – On motion from Joni, second from Jessica to accept the minutes as presented, roll call vote 4-0-0.

IV. OPLC and/or Board Administration Updates

- a. Plc 300 Licensure Initial Proposal Rules. Administration is requesting Boards review and submit comments back to administration. At this time there is no deadline.
- b. SB 330 Final Report of the Committee to Study and Make Recommendations Relative to OPLC and the Licensure of Professions Under Boards, Councils, and Commissions within the office. The Board is advised the final report is complete and available to the public. The Board is encouraging any interested parties to review this document on the Governors website.
- c. Board advised of the 2022 OPLC Annual Report link shared [2022-oplc-annual-report.pdf \(nh.gov\)](#)

V. Old Business

- a. **Study Committee Minutes** regarding Study Committee relative to licensure of Mental Health Professions.
- b. Continuing Education requests for approval-Tabled from last month
 - 1. SOS Ethics Considerations in Peer Assisted Recovery – On motion from Alex, second from Joni to approve, roll call vote 4-0-0.
 - 2. The Art and Science of Peer Assisted Recovery – On motion from Joni, second from Jessica to approve, roll call vote 4-0-0.

VI. New Business

- a. IC & RC Compliance Policy regarding Exam retest. The policy requires a licensee to have remedial action before taking the exam for the 5th time. This is noted and will be placed onto next month's agenda to begin the rulemaking process. Proposal to be placed into Alc 406.02
- b. 2023 Board meeting dates – Peer Review Agenda Dates-Administrator will post all meeting dates to the appropriate page for the 2023 year.
- c. Amanda Dubois, CRSW – applicant for Peer Review – On motion from Joni, second from Jessica to approve to be a new Peer Review member. Roll call vote 4-0-0.

VII. Licensure

- a. **Requests to become an Approved Supervisor of CRSW's** – On motion from Jessica, second from Joni to approve the applicants listed in 1, 2 below, roll call vote 4-0-0.
 - 1. Karla Gallagher, CRSW
 - 2. Elizabeth Mazige, CRSW
- b. **CRSW recommended by Peer Review** – On motion from Alex, second from Jessica to approve the applicant listed below, roll call vote 4-0-0.
 - 1. Vanessa Smith
- c. **LADC recommended by Peer Review** – On motion from Alex, second from Joni to approve the applicant listed below, roll call vote 4-0-0.
 - 1. Lisa Romprey
- d. **MLADC's recommended by Peer Review**
 - 1. Michael Libby – On motion from Joni, second from Jessica to send a letter asking for clarification of Alc 310.01 (h)(2). On the Supervised Work Experience Report Form the supervisor attested there was 'no opportunity for supervision' under the case management category. However, the Supervised Practical Training Report Form shows the

applicant met with the supervisor for 384 hours, 32 of those hours were in Case Management. Applicant to submit clarification letter to the Board for review. Roll call vote 4-0-0.

2. Jillian Cote – On motion from Jessica, second from Joni to approve for licensure, roll call vote 4-0-0.

- e. **Applicants NOT reviewed by Peer Review, but appear complete.** On motion from Jessica, second from Joni to approve the applicant below for certification, roll call vote 4-0-0.

1. Olivia Rowell, CRSW

VIII. Administrative Rules & Legislative Topics

- a. Board advised, ALC 300-has been filed. A response should be received by next Board meeting.
- b. Tabled - ALC 400-Changes as discussed at the November 4th rules meeting have been incorporated into this document. Need to complete the review of the 400's.

IX. Non-Public Session-On motion from Jessica, second from Joni to move to non-public session at 1:19 p.m. roll call vote 4-0-0.

Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board's executive and deliberative privileges.

X. Resume Public Session 2:34 p.m.

XI. Seal The Minutes of the Non-Public Session-On motion from Joni, second from Alex to Seal the minutes, roll call vote 4-0-0.

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

XII. Additional Licensure Decisions

1. Dana Castor, CRSW applicant. On motion from Alex, second Joni to approve for initial certification, roll call vote 4-0-0.
2. Jessica Mehlig, CRSW renewal applicant. On motion from Jessica, second from Joni to approve for renewal, roll call vote 4-0-0.
3. Jeremy Lamb, CRSW applicant. On motion from Alex, second from Jessica to approve for initial certification, roll call vote 4-0-0.
4. Matthew Davis, LADC applicant. On motion from Jessica, second from Alex to approve for licensure, roll call vote 4-0-0.
5. Michelle Houle, MLADC applicant. On motion from Jessica, second from Joni to approve for licensure, roll call vote 4-0-0.

6. Daniel Miller, LADC applicant for reciprocity. On motion from Alex, second from Jessica to approve for licensure by reciprocity, roll call vote 4-0-0.

XIII. Adjournment-On motion from Alex, second from Jessica to adjourn at 2:38 p.m.