



LADC Public Meeting Minutes

Alcohol & Other Drug Use Professionals Board
Dec 8, 2022 at 9:00 AM EST
7 Eagle Sq, Concord, NH 03301

Board Members

Kelly Luedtke, MLADC, Chair
Alexandra Hamel, MLADC
Joni O'Brien, MLADC
Jessica Carter, CRSW

I. Call To Order 9:01 a.m.

II. Review of Public Minutes – November 10, 2022. On motion from Jessica, second Joni to approve, roll call vote 4-0-0.

III. New Business

A. Vote on Board Chair – On motion from Alex, second Joni to appoint Kelly Luedtke as chair for 2023. Roll call vote 3-0-1 Kelly abstained.

B. DRAFT SUD Licensing Bill

Diane Castrucci, NHADACA and Jake Berry, New Futures presented draft legislation for the LADC designation asking for criminal justice education to be an accepted degree. This discussion is ongoing, and they will keep the Board aware of how this is moving forward.

C. Heather Smith, education equivalency request – Ms. Smith answered questions from the Board. The Board moved into NP to deliberate.

IV. OPLC and/or Board Administration Updates

A. OPLC Strategic Plan

B. 2024B01_budget_book_Agency – The Board is inquiring if reciprocity with IC & RC for the CRSW's could be added into this budget cycle along with a budget for travel to IC & RC in person meetings. If it cannot be put into this budget, when could it be put into the budget. Administrator will check to see if Director Courtney would be available for next meeting.

C. FY 24 budget presentation final

V. Old Business

A. IC & RC Compliance Policy Regarding Exam retest. Administrator will gather information from other IC & RC member states and other NH Boards for next month's meeting.

VI. Licensure

A. CRSW's Recommended by Peer Review

1. Linnita Howe – On Motion from Jessica, second from Alex to approve, roll call vote 4-0-0.
2. Kathryn Miller – On Motion from Jessica, second from Alex to approve, roll call vote 4-0-0.
3. Andrew Grenier – On Motion from Jessica, second Joni to approve, roll call vote 4-0-0.

B. Applicants NOT reviewed by Peer Review but appear complete

1. Jennifer Howes, CRSW – On motion from Jessica, second Joni to approve, roll call vote 4-0-0.
2. Brian Daniels, LADC – On motion from Jessica, second Joni to approve, roll call vote 4-0-0.
3. Cameron Powers, CRSW – On Motion from Jessica, second Alex to approve, roll call vote 4-0-0.

C. Applicant withdrawing the MLADC application and applying for a LADC license

1. Katrina Marchand – On motion from Joni, second from Jessica to approve, roll call vote 4-0-0.

D. Applicant previously reviewed, however was requested to submit additional information

1. Michael Libby, MLADC – The information submitted was not what the Board had requested and caused additional questions. On motion from Alex, second from Joni to issue a notice for a Show Cause Hearing, roll call vote 4-0-0.

VII. Administrative Rules & Legislative Topics

Alc 400 – Initial Proposal – DRAFT changes incorporated of what has been requested so far. Board members will submit proposed changes to Administrator to submit to Tina prior to next meeting so Tina may have time to work on these before their next meeting.

Alc 200 Various – On motion from Joni, second from Jessica to approve the adoption, roll call vote 4-0-0. Chair signed the letter to be submitted.

Alc 300 Conditional Approval Response – On motion from Alex, second from Jessica to approve, roll call vote 4-0-0. Chair signed the letter to be submitted.

VIII. Non-Public Session – On motion from Joni, second from Jessica to move into Non-Public session at 11:01 a.m. roll call vote 4-0-0. Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board's executive and deliberative privileges.

IX. Resume Public Session – 1:45 p.m.

X. Seal The Minutes of the Non-Public Session – On motion from Joni, second from Alex, roll call vote 4-0-0 to Seal the Minutes of the Non-Public Session. Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

XI. Other Public Board Decisions

CRSW Applicants for licensure

Seth Neal – On motion from Jessica, second from Joni to approve, roll call vote 4-0-0.

Jessica Sederquest – On motion from Joni, second from Alex to approve, roll call vote 4-0-0.

Sarah Thayer – On motion from Jessica, second from Joni to approve, roll call vote 4-0-0.

Chad Wilson – On motion from Joni, second from Alex to approve, roll call vote 4-0-0.

Education Equivalency Request

Heather Smith – On motion from Jessica, second from Joni to deny the request based on RSA 330-C:16 (1)(a) roll call vote 4-0-0.

XII. Adjournment – On motion from Joni, second from Alex to adjourn at 1:53 p.m.