



LADC Public Board Meeting Minutes

Alcohol & Other Drug Use Professionals Board
Sep 14, 2023 at 2:00 PM EDT

Attendance

Present:

Members: Kelly Luedtke MLADC, Chair

Jessica Carter, CRSW

Régent Champigny, MLADC

Alexandra Hamel, MLADC

Joni O'Brien, MLADC

- I. Call To Order 9:00 a.m.
- II. Review of Public Minutes
Motion to approve moved by JO and seconded by JC roll call vote 5-0-0
- III. Public Appearances – 9:00 a.m. Jessica Whelehan to work with the Board regarding rules.
 - A. Alc 200 - Motion moved to initiate rule making on Alc 200 by RC and seconded by AH roll call vote 4-0-1 KL abstained.
 - B. Alc 400 – Discussion & edits with Jessica Whelehan, through and up to Alc 405.
 - C. 11:00 a.m. Gregory Stacy Hearing

12:02 p.m. On motion fom RC and a second from JC to move into Non-Public session, roll call vote 5-0-0.

Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board’s executive and deliberative privileges.

Resumed public session at 12:15 p.m.

Seal The Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion to Seal the Minutes moved by RC and seconded by AH, roll call vote 5-0-0.

IV. OPLC and/or Board Administration Updates

- A. Plc 313 implementing HB 594 as it relates to certain professions. rcvd 8/17/23
Director Courtney is asking for any feedback the Board may have.
 - 1. Plc 313.13 a (1) the Masters degree needs to be a 60 hr degree. It is a fundamental requirement.
 - 2. CRSW's – the rule written does not require any training. Training is required.
 - 3. The CRSW rule written states prevention specialist, that is not the correct title.
 - 4. The Board wants to put in a minimum of 2000 hours. Pass one of the exams AADC, MAC, or CADC III which appears similar to a NH LADC.
 - 5. NCPRSS - states minimum of 2 years of recovery. As a state we require 500 hours, but if we change to what is written, and have a requirement 1/2 of that, then someone could begin working in the field after a month of recovery.
 - a. CRSW's Does the Board want to add a minimum of 500 hrs. 500 hrs is 3 months. Which is essentially while they are on probation.
- B. Proposed Rule Revision for Plc 100 & Plc 200
Board Advised regarding the revisions. Plc 100 (Organization) and Plc 200 (Practice and Procedure) these will affect all boards and professions, whether directly or indirectly. The proposed rules are posted in the Proposed Rules section of the OPLC laws and rules page.
- C. Notice from OPLC regarding Parking during Board Meetings
- D. HB 308 goes into effect on 10/03 (relative to a quorum for meetings open to the public to include remote presence)
HB 321 goes into effect on 10/03 relative to minutes from nonpublic sessions under the right to know law.

V. Old Business

VI. New Business

- A. Questions to form a Q & A for the Boards website regarding New Alc 300 rules
 - 1. What form should be completed to document 1500 hours of clinically supervised work experience, post masters? Answer: Supervised Work Experience Form.

2. When does the Post master's Supervision begin? Answer: RSA 330-C:16 I (b) 'states in part' has completed the necessary additional hours of master's level coursework as determined by the Board pursuant to RSA 330-C:9, I (d).
 - i. If it is supervised practical experience – after the 60 credit hr masters has been confirmed.
 - ii. Work experience training is how much time you work – 300 hrs within the 1500 that must be specific to the 12 core functions, **post masters**.
3. Alc 310.05 (e) submitted a letter? This is for a LCMHC, LICSW, anyone licensed by the Board of Mental Health, or AARNP. The list we have for non-board approved, located on the Board's website.
4. Alc 313.06 (e) (8) could the Board explain 'approximate' total number of hours. Answer: approximate is there because you could meet for 61 mins, so that is why approximate is there.
5. On the Supervised Work Experience report form, the question is: list the approximate number of hours the supervisor supervised the applicant. Is this the number of hours or number of clinically supervised hours, 1:1 in a group, or is it clinically supervised work experience? Answer: If it is on a supervised work experience form, it should be the number of hours required for the applicant, 6000, 4000, 3000, or 1500-if you hold a NH LADC or LICSW.
6. If an applicant held a master's degree, but only 48 hours in the field, would their post master's supervision start after they get the additional hours to meet the 60-hour requirement? Or does the post master's supervision start after the degree and then the person can take the classes in master's program to make up for it? Answer: Once the 60 credit hours are completed, then you can begin the supervised work experience, and the supervised practical training can begin.
7. Can an LCS supervise CRSW's? Answer: yes if they have the 4 domains training as defined in the rules.

B. IC & RC request for Volunteers - Board Advisement

VII. Licensure

A. Requests to Supervise - Not Reviewed by Peer Review

1. Jessica Slater, LADC, CRSW

Motion to approve Jessica Slater to supervise CRSW's

Motion moved by JC and seconded by JO roll call vote 5-0-0.

2. Melony Lyons, LADC

Motion to approve Melony Lyons to supervise CRSW's
Motion moved by JC and seconded by JO roll call vote 5-0-0.

3. Samantha Downey CRSW

Motion to write a letter to Samantha Downey requesting submission of the missing documentation of the training required by Alc 404. And Ask the Supervisor to write a letter that the supervisor has witnessed the CRSW supervising CRSW's for 6 hrs.

Motion moved by JC and seconded by AH, roll call vote 5-0-0.

B. Continuing Education Courses Not Reviewed by Peer Review

1. The Seven Challenges Leader Training

Motion to send a letter asking for the Biography of presenter and bring to next meeting. Motion moved by JC and motion seconded by AH. roll call vote 5-0-0

2. The Seven Challenges Independent Practitioner Training

Motion moved by JC and motion seconded by AH to approve for the dates of 10/18/23 – 10/18/2024. 4 Hours of instruction covering Categories of Competence #3,5,6,7,15 roll call vote 5-0-0.

3. Dartmouth Health Treating Psychosis in COD Populations

Motion to request the training evaluation and bring back next month.
Motion moved by RC and seconded by JC. roll call vote 5-0-0

4. Co-occurring Disorders - The Intersection of MH and Substance Misuse

Motion to approve by RC and motion seconded by AH to approve for the dates of 10/19/23 and various dates throughout 2023. 3 hours of instructions covering Categories of Competence #2, 14, 17. Roll call vote 5-0-0

5. 11th Annual Strengthening Families Summit - Building Resilient

Communities. Motion to deny the request for the following reasons; missing evaluation form, the Biography is missing for all presenters except one. The application was not submitted 6 weeks in advance as directed by Alc 409.04 Motion moved by JC and motion seconded by AH. Roll call vote 5-0-0.

6. Shine The Light – Multiple concerns - Not submitted 6 weeks in advance, no evaluation form, and no categories of competence listed and the Biography is missing. Motion to deny, and send a letter to address all the

concerns as stated above. Motion moved by JC and motion seconded by AH. roll call vote 5-0-0

VIII. Legislative Topics

IX. Non-Public Session

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Motion to go into Non-Public session at 11:45 a.m. Motion moved by JC and seconded by AH roll call vote 5-0-0.

X. Resume Public Session at 2:50 p.m.

XI. Seal The Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion to Seal the Minutes moved by RC and seconded by AH, roll call vote 5-0-0.

XII. Adjourned at 2:54 p.m.