



Board of Nursing

October 27, 2022 – Public Minutes
7 Eagle Square, Concord, NH

Attendance

Members Present:

Chair - Samantha O'Neill (SO), Vice-Chair - Joni Menard (JM), Matthew Kitsis (MK), Michele Melanson Schmitt (MMS), Melissa Underhill (MU), Wendy Stanley Jones (WSJ) and Dwayne Thibeault (DT)

Members Present (Remote):

Maureen Murtagh (MM)

Members Absent:

Melissa Tuttle

Staff Present:

Jeanne Webber, Board Administrator, Talia Wilson, Board Administrator, Chris Horne, Board Administrator, Nikolas Frye, Esq., Hearing Examiner, Lauren Warner, Esq., OPLC Board Counsel

Michele Melanson-Schmitt left the meeting at 3:35 p.m.

The following applies to all Non-Pubic Sessions.

All Non-Public Sessions are recorded as follows for the purpose of board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 326-B: 38 Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present and included all members listed above.

And

Motion to keep minutes of the non-public session confidential from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 236-B: 38. However, forty-eight hours after the mailing of any order, its respective vote shall automatically become public in accordance with RSA 326-B: 38.

Upon motion of MMS seconded by MU, the Board voted to commence the **1st non-public session** at 8:10 a.m. and ended at 8:58 a.m.

Motion to come out of non-public was made by MMS, and seconded by WSJ, by unanimous roll call vote.

Upon the motion of MMS, and the second of WSJ, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

Upon motion of MU, seconded by DT, the Board voted to commence the **2nd non-public session** at 9:04 a.m. and ended at 9:58 a.m.

Motion to come out of non-public was made by MMS, and seconded by DT, by unanimous roll call vote.

Upon the motion of MMS, and the second of DT, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

Upon motion of MU, seconded by MK, the Board voted to commence the **3rd non-public session** at 10:10 a.m. and ended at 11:05 a.m.

Motion to come out of non-public was made by WSJ, and seconded by DT, by unanimous roll call vote.

Upon the motion of WSJ, and the second of DT, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

Upon motion of MMS, seconded by WSJ, the Board voted to commence the **4th non-public session** at 12:37 p.m. and ended at 2:31 p.m.

Motion to come out of non-public was made by WSJ, and seconded by MMS, by unanimous roll call vote.

Upon the motion of WSJ, and the second of MMS, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

Upon motion of MMS, seconded by MK, the Board voted to commence the **5th non-public session** at 2:58 p.m. and ended at 4:28 p.m.

Motion to come out of non-public was made by MM, and seconded by DT, by unanimous roll call vote.

Upon the motion of MM, and the second of DT, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

I. Call to Order

The meeting was called to order and convened at 8:03 AM by Samantha O'Neill, Chair, with quorum present

II. Approval of Minutes

A. September 22, 2022

Motion: Upon a motion by MU, with a second by MMS, the Board voted to approve the minutes as stated; motion passed. **Abstained:** DT

B. October 19, 2022

Motion: Upon a motion by MU, with a second by MMS, the Board voted to approve the minutes as stated; motion passed.

III. Appearance Schedule

- Gabriella Milliard - 9:00 AM - 9:30 AM
- Deborah MacDonald, RN - 10:00 AM - 10:30 AM
- Felicia LeBrun, LNA - 10:30 AM - 11:00 AM
- Malissa Pascarelli, MNA - 11:00 AM - 12:30 PM

IV. Board Administrator Updates

A. Initial Proposal - Rule Change

B. SB220 Committee Minutes

Informational, no Board action required

C. Electronic Prescribing Waivers

1. Stephanie Patricia Hewitt, APRN
2. Karen Estabrook, APRN
3. Rebekah Turner Reddel, APRN
4. ClearChoice MD

Motion: Upon a motion by WSJ, with a second by MU, the Board voted to approve the Electronic Prescribing Waivers; motion passed.

V. Education

A. LPN/RN

1. River Valley Community College - Proposal for an Accelerated Associate Degree of Nursing Program

Denise Ruby from CCSNH presented information and answered Board questions

Motion: Upon a motion by MMS, with a second by MK, the Board voted to approve the program proposal; motion passed.

B. LNA

1. Cheshire Medical Center LNA Program Bi-Annual Survey

Motion: Upon a motion by MU, with a second by MK, the Board voted to accept the recommendation; motion passed.

2. Bi-Annual Survey at Nashua High School

Motion: Upon a motion by MU, with a second by MK, the Board voted to accept the recommendation; motion passed.

3. Coos County Nursing Hospital MNA Program

Motion: Upon a motion by MU, with a second by MK, the Board voted to accept the recommendation; motion passed.

4. Updated Text and Program at White Mountain Community College

Motion: Upon a motion by MU, with a second by MK, the Board voted to accept the recommendation; motion passed.

5. Updated textbook at R.W. Creteau Technology Center

Motion: Upon a motion by MU, with a second by MK, the Board voted to accept the recommendation; motion passed.

6. New Instructors/Coordinators/Reviewers

Informational, no Board action required

7. Bi-Annual Survey at Portsmouth Regional Hospital

Motion: Upon a motion by MU, with a second by DT, the Board voted to accept the recommendation; motion passed. **Abstained:** SO

VI. Clinical Practice

A. Practice and Education Committee Minutes

1. October 10, 2022

Motion: Upon a motion by WSJ, with a second by MK, the Board voted to approve the minutes, with the exception to review the Curriculum at the November 17, 2022 meeting; motion passed.

VII. Adjudicative

A. **Gabriella Milliard** - Show Cause

Motion: Show Cause Hearing proceeded at 9:05 AM and concluded at 9:56 AM. Upon a motion by JM, with a second by MU, the Board voted to Deny Ms. Milliard's application; motion passed. **Opposed:** MM

B. **Deborah MacDonald, RN** - Show Cause

Motion: Show Cause Hearing proceeded at 10:10 AM and concluded at 10:42 AM. Upon a motion by JM, with a second by WSJ the Board voted to extend monitoring through the NPHP for another year to include testing for alcohol and illicit substances; motion passed.

C. **Felicia LeBrun, LNA** - Show Cause

Motion: Show Cause Hearing proceeded at 10:43 AM and concluded at 11:00 AM. Upon a motion by WSJ, with a second by JM The Board voted to continue suspension of license; motion passed.

D. **Malissa Pascarelli, MNA** - Adjudication

Motion: Disciplinary Hearing proceeded at 11:07 AM and concluded at 12:28 PM. Upon a motion by JM, with a second by MU the Board voted to issue a reprimand and require 10 hours of continuing education related to medication administration in addition to the continuing education required for licensure; motion passed. **Opposed:** MMS

VIII. Adjournment

Motion: At 4:28 p.m., upon a motion by MM, with a second by DT, the Board voted to adjourn the meeting.