



# Board of Nursing Public Minutes

Nursing Board

Mar 23, 2023 at 8:00 AM EDT

## Attendance

### Members Present:

Chair - Samantha O'Neill (SO), Vice-Chair - Joni Menard (JM), Matthew Kitsis (MK), Melissa Tuttle (MT), Wendy Stanley Jones (WSJ), Jennifer Thibeault (JT) Dwayne Thibeault (DT), Michele Melanson Schmitt (MMS), Maureen Murtagh (MM)

### Members Absent:

Melissa Underhill,

### Staff Present:

Christine Senko, Board Administrator, Jeanne Webber, Board Administrator, Michael Gianunzio, Board Administrator, Shane Goulet, Esq., Hearings Examiner, Elizabeth Eaton, Esq., OPLC Board Counsel, Thomas Pappas, Paralegal, Lindsey Courtney, Director

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The following applies to all Non-Pubic Sessions.

All Non-Public Sessions are recorded as follows for the purpose of board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 326-B: 38 Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present and included all members listed above.

And

Motion to keep minutes of the non-public session confidential from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 236-B: 38. However, forty-eight hours after the mailing of any order, its respective vote shall automatically become public in accordance with RSA 326-B: 38.

Upon motion of WSJ seconded by MK, the Board voted to commence the **1<sup>st</sup> non-public session** at 8:51 a.m. and ended at 10:40 a.m.

Motion to come out of non-public was made by MK, and seconded by MM, by unanimous roll call vote.

Upon the motion of MT, and the second of JT, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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Upon motion of MMS, seconded by MK, the Board voted to commence the **2<sup>nd</sup> non-public session** at 10:45 a.m. and ended at 10:49 a.m.

Motion to come out of non-public was made by MK, and seconded by DT, by unanimous roll call vote.

Upon the motion of MK, and the second of DT, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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Upon motion of JM, seconded by MK, the Board voted to commence the **3<sup>rd</sup> non-public session** at 11:22 a.m. and ended at 1:00 p.m.

Motion to come out of non-public was made by MMS, and seconded by MM, by unanimous roll call vote.

Upon the motion of MMS, and the second of MM, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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Upon motion of WSJ, seconded by DT, the Board voted to commence the **4<sup>th</sup> non-public session** at 1:16 p.m. and ended at 1:59 p.m.

Motion to come out of non-public was made by JT, and seconded by DT, by unanimous roll call vote.

Upon the motion of MM, and the second of MT, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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Upon motion of MMS, seconded by MK, the Board voted to commence the **5<sup>th</sup> non-public session** at 2:22 p.m. and ended at 4:00 p.m.

Motion to come out of non-public was made by MK, and seconded by MM, by unanimous roll call vote.

Upon the motion of MK, and the second of MM, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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I. Call to Order

The meeting was called to order and convened at 8:01 AM by Samantha O'Neill, Chair, with quorum present.

II. Approval of Minutes

A. March 3, 2023

**Motion:**

Upon a motion by JM, with a second by MK, the Board voted to approve the minutes as amended; motion passed.

III. Public Appearances

- A. Mark Labranche, LNA - Disciplinary - 11:00 AM

**Motion:**

Upon a motion by MK, with a second by MMS, the Board voted to move forward in absentia; motion passed.

**Motion:**

Upon a motion by MK, with a second by WSJ, the Board voted to Revoke the license of Mark Labranche; motion passed.

- B. Steve Carver, APRN - Show Cause - 1:00 PM

**Motion:**

Upon a motion by MK, with a second by JT, the Board voted to issue the APRN license of Steve Carver; motion passed.

- C. Maxine Tomer, LNA - Show Cause - 1:30 PM

**Motion:**

Upon a motion by JM, with a second by MM, the Board voted to issue the LNA license of Maxine Tomer; motion passed.

IV. Board Administrator Updates

- A. The Interstate Commission of Nurse Licensure Compact Administrators By-Laws - Informational
- B. CMS Nursing Homes Misdiagnosis and Coding of Schizophrenia Education - Informational
- C. Letter of Request for Rule Change - Informational
- D. Licensure Survey 2022 - Informational
- E. NCLEX Review and Challenge - Informational

V. New Business

VI. Education - APRN, RN, LPN

- A. Annual Report Memo Harmony Health Care Institute - Please Review

**Motion:**

Upon a motion by DT, with a second by MT, the Board voted to approve a site visit from Stacy Nachman and Samantha O'Neill (Chair), based on this visit, the Board will review and decide whether or not to accept the annual report; motion passed.

- B. Nashua Community College Annual Report - Please Review

**Motion:**

Upon a motion by JM, with a second by DT, the Board voted to discuss this Annual Report in non-public session, SO recused; motion passed.

- C. NECO Annual Report - Please Review

**Motion:**

Upon a motion by JM, with a second by JT, the Board voted to request the owner/director appear before the Board to provide additional information before accepting the Annual Report; motion passed.

- D. LNA Health Careers LPN Annual Report - Please Review

**Motion:**

Upon a motion by JM, with a second by DT, the Board voted to approve a site visit from Stacy Nachman and Joni Menard (Vice Chair), based on this visit, the Board will review and decide whether or not to accept the annual report; motion passed.

**E-BB**

**Motion:**

Upon a motion by JM, with a second by DT, the Board voted to accept the annual reports of items E-BB; motion passed.

- E. Omnicare of New Hampshire Annual report
- F. A New Day RN Refresher Online Program Annual Report
- G. BON Annual Report
- H. Pedagogy Online Learning Systems Annual Report
- I. River Valley Community College Annual Report
- J. Colby-Sawyer Annual Report
- K. Omnicare NH Annual Report
- L. Keene State College Annual Report

- M. Infusion Knowledge Annual Report
- N. Rivier University Annual Report
- O. UNH BSN Annual Report
- P. Infusion Knowledge Annual Report
- Q. Massachusetts College of Pharmacy and Health Sciences Annual Report
- R. White Mountain Community College Annual Report
- S. St Anselm Annual Report
- T. Great Bay Community College Annual Report
- U. Lakes Region Community College Annual Report
- V. Manchester Community College Annual Report
- W. Massachusetts School of Health Science Annual Report
- X. St Joseph School of Nursing Annual Report
- Y. South Dakota State University Annual Report
- Z. NHTI Annual Report
- AA. Plymouth State University Annual Report
- BB. UNH DEMN Annual Report

VII. Education - LNA, MNA

- A. Request for Program Change at Portsmouth Regional Hospital LNA Prog

**Motion:**

Upon a motion by WJ, with a second by DT, the Board voted to approve, SO recused; motion passed.

- B. LNA Health Careers LPN Annual Report - Please Review

**Motion:**

Upon a motion by WJ, with a second by MMS, the Board voted to approve; motion passed.

- C. Portsmouth Regional Hospital Nurse Extern

**Motion:**

Upon a motion by WJ, with a second by MMS, the Board voted to approve; motion passed.

- D. Frisbee Hospital Nurse Extern

**Motion:**

Upon a motion by WJ, with a second by MMS, the Board voted to approve; motion passed.

- E. New Instructors, Coordinators, Reviewers

**Motion:**

Upon a motion by WJ, with a second by MMS, the Board voted to approve; motion passed.

VIII. Clinical Practice

- A. Practice and Education Committee Minutes

March 13, 2023

**Motion:**

Upon a motion by JM, with a second by MK, the Board voted to approve the minutes of the P&E Committee adopting the position statement on simulation and accept the guidance to refer questions to the PDMP user guide; motion passed.

- B. Clinical Practice Inquiry

Upon a motion by JM, with a second by DT, the Board voted to send back to P&E for more discussion, WSJ opposed; motion passed.

- C. PE Meeting Agenda for April 10, 2023 - Informational

IX. Non-Public Session

- X. Resume Public Session

- A. Seal Minutes from Non-Public Session

XI. Adjournment

**Motion:**

At 4:00 p.m., upon a motion by MK, with a second by MM, the Board voted to adjourn the meeting.