



Board of Nursing Public Meeting Minutes

Nursing Board
Nov 16, 2023 at 8:00 AM EST

Attendance

Members:

Chair - Samantha O'Neill (SO); Vice-Chair - Joni Menard (JM); Matthew Kitsis (MK); Wendy Stanley Jones (WSJ) via Zoom; Melissa Underhill (MU); Dwayne Thibeault (DT); Maureen Murtagh (MM); and Michele Melanson Schmitt (MMS), Melissa Tuttle (MT), Michele Melanson Schmitt (MMS)

Staff:

Michael Gianunzio, Board Administrator, Trese Barton, Board Administrator, Elizabeth Eaton, Esq., Board Counsel, Rahkiya Medley, Esq., Board Counsel, Nikolas Frye, Esq. Hearings Examiner

Remote:

Upon a motion by JT with a second by DT, the Board voted to allow WSJ to participate remotely for medical reasons at 8:45am, WSJ confirmed that she is alone and nobody can overhear the meeting; unanimous roll call vote.

1st P-NP

Motion to keep minutes of the non-public session confidential from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 236-B: 38. However, forty-eight hours after the mailing of any order, its respective vote shall automatically become public in accordance with RSA 326-B: 38.

Upon motion of MMS seconded by DT, the Board voted to commence the **1st non-public session** at 8:28 a.m. and ended at 9:01 am.

Motion to come out of non-public was made by JT, and seconded by MM, by unanimous roll call vote.

Upon the motion of JT, and the second of MM, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

2nd P-NP

Upon motion of MMS seconded by DT, the Board voted to commence the **2nd non-public session** at 9:30 am. and ended at 10:10 a.m.

Motion to come out of non-public was made by MU, and seconded by MM, by unanimous roll call vote.

Upon the motion of MU, and the second of MM, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

3rd P-NP

Upon motion of MMS seconded by MK, the Board voted to commence the **3rd non-public session** at 11:12 a.m. and ended at 12:52 p.m.

Motion to come out of non-public was made by MMS, and seconded by JT, by unanimous roll call vote.

Upon the motion of MMS, and the second of JT, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

4th P-NP

Upon motion of MMS seconded by MK, the Board voted to commence the **3rd non-public session** at 1:09 p.m. and ended at 2:53 p.m.

Motion to come out of non-public was made by MMS, and seconded by MU, by unanimous roll call vote.

Upon the motion of MMS, and the second of JT, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

I. Call to Order 8:06 AM by SO

II. Approval of Minutes

A. Public Minutes October 26, 2023

Motion:

Upon a motion by MK with a second by MU, the Board voted to approve the minutes as amended; unanimous.

III. Public Appearances

A. Public Hearings

1. Brandi Ervin - 9:00 AM – 9:30 AM

Motion:

Upon a motion by DT with a second by JM, the Board voted to put the licensee on probation for 2 years and comply with NHPHP protocol. At the end of the probationary period the licensee will come before the Board to ensure compliance with the Board Order; unanimous roll call vote.

2. Lee Ann Griggs - 10:15 AM – 11:12 AM

Motion:

Upon a motion by MM with a second by MK, the Board voted adopt Hearing Counsel's findings of fact and revoke the license of Lee Ann Griggs; motion passed by roll call vote. Absent for Vote: JT, Opposed: WSJ

IV. Board Administrator Updates

A. Maureen Update on NCSBN Annual Meeting

1. Maureen Update on Alzheimer's Subcommittee
 - a. What does the Board want to see from this committee?
 - b. Let's start with reviewing the minutes and then the Board can have a better idea and understanding.
 - c. MM: training from and LNA perspective is something the Board might care to take a look at.

B. Rules Work Group Update with Deans and Directors

1. We are still working on the education rules and nurse extern. Once reviewed that changes are made, it will go before the Board for review.

C. Rules – Tina Kelley

1. NUR, put Tina on the calendar for 8:15am on January 25th.

D. Education

1. Berlin High School

Motion:

Upon a motion by MU with a second by DT, the Board voted to approve; unanimous

2. Manchester Community College

Motion:

Upon a motion by MU with a second by DT, the Board voted to approve; unanimous

3. LNA Health Careers LPN Program Update - Informational
4. Franklin Pierce University Director Change - Informational
5. Nashua Community College Meeting - Informational

SO Recused for the discussion

Stacy Nachman, OPLC stated that since the memo was submitted there has been another meeting that the concerns have lessened. No action needs to be taken at this time.

6. Excel NH Quarterly Pass Rate - Informational
7. Public Question Re: NCLEX Challenge

Refer the person inquiring back to PLC 210 rules to submit a proper declaratory ruling request.

V. Legislative Updates

- A. OPLC
- B. NCSBN Legislative Updates - Informational
 - 1. October 20, 2023

VI. Practice and Education

- A. Meeting Minutes from October 17th

Motion:

Upon a motion by MK with a second by MT, the Board voted to approve the minutes; unanimous.

- B. Agenda for November 13th

VII. Non Public Session 8:28 AM – MMS / DT

Non-public session, conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.

VIII. Resume Public Session

IX. Seal Minutes of Non Public Session

X. Adjournment

Motion:

Upon a motion by MMS with a second by MU, the Board voted to adjourn the meeting at 2:53 pm; unanimous roll call vote.