



# October 30, 2023, OTGB Public Meeting

## Minutes

Occupational Therapy Governing Board

Oct 30, 2023 at 10:00 AM EDT

@ OPLC - 7 Eagle Square, Concord, NH 03301

### Attendance

#### Present:

Members: Sarah Hinkley (SH), Traci Johnson (TJ), Nicole Quartulli (NQ) (remote)

Guests: Lindsey Courtney (remote)-OPLC Executive Director, Shane Goulet-Board Counsel, Brenda Rines-Board Administrator

#### Absent:

Members: Kimberly Shurtleff

#### I. Call to Order

Meeting scheduled to begin at 10:00 am. If a voting member has been allowed to attend remotely, identify that member, have them check that they can clearly hear and be heard, and that they are alone in the room. Note that all votes must be via roll call vote if any voting member is attending remotely.

Chair, Sarah Hinkley called the meeting to order at 10:02 am.

#### II. Remote Participation-

##### A. Nicole Quartulli

#### **Motion:**

Upon a motion by SH and seconded by TJ to approve the remote participation of Board Member Nicole Quartulli.

#### III. Approval of Public Minutes

##### A. September 25, 2023 - Public Meeting Minutes

#### **Motion:**

Upon a motion by NQ and seconded by TJ to approve the minutes as amended. Motion passed unanimously by roll call vote.

#### IV. Old Business

##### A. Amanda Perry - OTCC Update Sept 2023 - FYI Only

V. New Business

- A. Alexa Trolley-Hanson - NHOTA - HeW589, MTS.

Alexa Trolley-Hanson from NHOTA went over the information provided in the letter to OPLC.

VI. Licensure Approval

- A. Fast-Track Approvals for Ratification 9.11.23 thru 10.05.23

**Motion:**

Upon a motion by TJ and seconded by SH to ratify the fast-track approvals. Motion passed unanimously by roll call vote.

VII. Lindsey Courtney - OPLC, Executive Director - Plc 313

OPLC, Executive Director Lindsey Courtney reviewed the Plc 313. Data sheets provided for OTA and OT showing the substantially similar requirements in different states to NH requirements. The data sheets will be emailed to the board members for review.

VIII. Lindsey Courtney - OPLC, Executive Director - Plc 500 DRAFT - Informational Only

OPLC, Executive Director Lindsey Courtney reviewed the Plc 500 Draft with the Board Members.

IX. Non-Public Session

“The Board will conduct a Non-Public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board’s executive and deliberative privileges.”

**Motion:**

Upon a motion by TJ and seconded by SH to go into non-public session. Motion passed unanimously by roll call vote at 10:47 am.

X. Resume Public Session

Public session resumed at 11:30 am.

XI. Seal the Minutes of the Non-Public Session

“The Board votes to seal the minutes of the non-public session to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.”

**Motion:**

Upon a motion by TJ and seconded by SH to seal the non-public minutes. Motion passed unanimously by roll call vote.

XII. Adjourn meeting - Next meeting November 27, 2023 at 10:00 am

Meeting adjourned at 11:31 am.