



NH Board of Optometry
October 4, 2022 Public Meeting Minutes
Oct 4, 2022 at 9:00 AM
7 Eagle Square, Concord, NH

Attendance

Present:

Members: Janet Aug, Christine Donahue, Scott Krauchunas, Andrea Murphy

Guests: Shane Goulet, Lauren Warner, Jessica Whelehan, Jenna Wilson

I. Call to Order

Andrea Murphy called the meeting to order at 9:10AM.

II. Approval of Public Minutes

Motion: to approve the public minutes from meeting held on 8/23/2022 as written.
Motion moved by Christine Donahue and motion seconded by Janet Aug. Passed.

III. Public Appearances

A. Hearings

1. WERNER, Laura - 9:30AM Show Cause Hearing, Continuing Education Requirements

The Hearing was opened at 9:30AM with Attorney Nik Frye as the presiding officer. Applicant Laura Werner was not present in the meeting room or by Zoom.

Nik Frye confirmed that all reasonable efforts were made by Jenna Wilson to reach the licensee by certified mail, regular first-class mail, and email.

At 9:43 the hearing record was closed.

B. Interviews

IV. OPLC and/or Board Administration Updates

A. Staffing Changes

Jenna Wilson notified the Board that OPLC Licensing Staff Member Sharon Canney will be retiring in December.

B. ARBO update

Informational. Jim Campbell is the Board's new ARBO Board Liaison.

V. Old Business - None

VI. New Business

Jenna Wilson inquired with the Board whether a "retired license fee" used to exist in previous rules. Jenna Wilson had received an email from an optometrist who insisted that he was retired and had a reduced or waived licensing fee, but there are no Board records to verify that the rule or practice was in place. The Board members confirmed that they were not aware of a reduced or waived fee for state licensing.

VII. Licensure

A. BARCHUS, Courtnee - Initial Application

Motion: to accept the application and approve Courtnee Barchus for TPA/g licensure due to year of graduation.

Motion moved by Christine Donahue and motion seconded by Janet Aug. Passed.

B. YAKUBIN, Irina - Application by Reciprocity

Motion: to accept the application and approve Irina Yakubin for TPA/g licensure due to year of graduation.

Motion moved by Janet Aug and motion seconded by Scott Krauchunas. Passed.

C. KAY, Richard

Motion: to conditionally approve the reinstatement of Richard Kay pending receipt of the following on pr before 10/11/2022: 1) reinstatement application, 2) fee, 3) 2 letters of recommendation; the Board authorized the chairperson to review and accept the required documents on behalf of the Board.

Motion moved by Andrea Murphy and motion seconded by Christine Donahue. Passed.

VIII. Administrative Rules & Legislative Topics

The Board noted the possible need to sync the CE reporting deadline in April with the renewal date in June for efficiency.

IX. Non-Public Session (Requires a roll call vote)

Non-public session is conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton (1978), and the Board's executive and deliberative privileges.

Motion: to enter non-public session at 9:44 for the reasons outlined above.

Motion moved by Andrea Murphy and motion seconded by Christine Donahue. Passed by rollcall vote.

X. Resume Public Session

The Board resumed public session at 10:06AM.

XI. Seal the Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion: to seal the minutes of the non-public session for the reasons outlined above.

Motion moved by Andrea Murphy and motion seconded by Janet Aug. Passed.

XII. 2023 Meeting Dates

The Board confirmed the following 2023 meeting dates:

January 24, 2023

March 21, 2023

May 16, 2023

June 27, 2023

August 8, 2023

September 9, 2023

November 14, 2023

XIII. Adjournment

Andrea Murphy Adjourned the meeting at 10:20AM.