



# Real Estate Commission Public Meeting

## Minutes

Real Estate Commission (Brokers & Salespersons)

Aug 15, 2023 at 8:30 AM EDT

@ 7 Eagle Square, Concord, NH 03301

### Attendance

#### Present:

Members: Matthew Cabana, Susan Doyle, Steven Hyde, Paul Lipnick, Ralph Valentine

Guests: Charlene Anstead-Board Administrator, Rahkiya Medley-Board Counsel, Talia Wilson-Board Administrator.

#### I. Call to Order

Commissioner Steven Hyde call the meeting to order at 8:34 am

#### II. Public Meeting Minutes - July 18, 2023

##### Motion:

Upon a motion by Ralph Valentine and second by Matthew Cabana the commission voted to approve as submitted.

#### III. Public Appearances

None

#### IV. Hearings

None

#### V. OPLC and/or Board Administration Updates

None

#### VI. Administrative Rules & Legislative Topics

None

#### VII. Old Business

None

VIII. Licensing

None

IX. New Business

Commissioner Steven Hyde introduced Suzanne Brunelle. Ms. Brunelle has been recommended by the commission as a new commissioner and is pending appointment.

X. Public Comment

Jennifer Vachon spoke to the commission regarding a few concerns regarding the OPLC website. When renewing a real estate license, the agents are unable to upload the extra credit courses that have been taken. This is a known issue and IT is working on correcting this. The approved continuing education list is not under the education tab within the real estate commission page, the list was moved to the bottom of the education page and is being updated as courses are being renewed and/or approved as needed.

XI. Non-Public Session

**Motion:**

Conduct a Non-Public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board's executive and deliberative privileges.

XII. Resume Public Session

Public Session resumed at 10:00 am.

XIII. Seal the Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

**Motion:**

Upon motion by Ralph Valentine and second by Matthew Cabana, motion passed unanimously.

XIV. Adjournment - Next meeting is September 19, 2023 at 8:30 a.m.

Meeting adjourned at 10:03 am