



**State of New Hampshire**  
**OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**  
**DIVISION OF LICENSING AND BOARD ADMINISTRATION**  
Board of Chiropractic Examiners  
7 Eagle Square, Concord, NH 03301  
Phone: 603-271-2152

Board of Chiropractic Examiners  
Public Meeting Minutes August 4, 2022

The Board of Chiropractic Examiners is called to order on August 4, 2022, at 8:32 a.m. with the following Board members present:

Dr. Tamara Lovelace (TL), Chair  
Dr. David Lundgren (DL)  
Dr. Denise Pickowicz (DP), Secretary  
Dr. Stephanie Ryan (SR)

Absent:

Mr. Lawrence Patten (LP), Public Member

Staff Present: Jeanne Webber (JW), Board Administrator; Lauren Warner (LW), Legal Counsel; Jessica Kallipolites (JK), Director, Division of Enforcement; Michael Porter (MP), Investigations Bureau Chief, Division of Enforcement

Administrative:

1. The Board reviewed the public meeting minutes from June 2, 2022. Upon a motion by SR, with a second by DP, the Board voted unanimously to approve the minutes as written via roll call vote.

Tabled:

N/A

Old Business:

2. Ch 404 01 Continuing Education Hours and Courses – Adopted Text - Upon a motion by SR, with a second by DP, the Board voted via roll call vote to adopt text.
3. New Administrative Rules regarding Preceptorship – SR is in the process of contacting schools providing Chiropractic programs to gather more information.

New Business:

4. OPLC Quarterly Update, Fiscal Year 2022, Fourth Quarter Ending June 30, 2022– informational, no Board action required.
5. ACA Memorandum (American Chiropractic Association)
  - a. NH ACA Examiners Letter July 2022 regarding the Chiropractic Medicare Coverage Modernization Act - Upon a motion by DL, with a second by DP, SR abstaining, the Board voted to send a letter in support of House Bill 2654 and Senate Bill 4042. DL volunteered to draft the letter.
6. FCLB Memorandum
  - a. Vanterpool v. Federation of Chiropractic Licensing Boards – SR gave a brief update related to the upcoming meeting, the Board discussed NBCE and examination options.
  - b. FCLB District Meeting, Miami FL, September 29 – October 2, 2022 – SR is considering attending, with DP as a possible alternate.
  - c. FCLB letter to Governor Sununu - informational, no Board action required
7. Communications from Licensees:
  - a. Bard, Janelle, License # 585-0200 Letter to the Board RE: CEU's – The Board's Rules do not allow for the Board to issue exemptions to their Rules, and they cannot make an exception. JW to communicate with licensee.
  - b. Shull, Jason, Lic # 1085 Email to the Board RE: Adjusting Animals – the Board discussed the inquiry with Board counsel. Chiropractic Rules are silent on treatment of animals. JW to communicate with licensee.
8. Applications for Review:

Upon a motion by DP, with a second by SR, the Board voted to approve the following applicants for licensure:

  - a. Marr, Melissa – endorsement

9. Applications to be Ratified:

Upon a motion by DL, with a second by DP, the Board voted to approve the following applicants for licensure:

- a. McManis, Mandy – endorsement
- b. Sickel, Chelsea - endorsement

10. Update from Enforcement – The Board requested clarification from Enforcement regarding the current protocols for processing complaints. JK and MP explained the process and outlined the steps taken by Enforcement and Investigators.

**Motion to move into non-public session:**

On motion at 8:41 a.m. of DL, seconded by SR, the Board voted unanimously via roll call vote to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 316-A:22, I, RSA 316-A:23-a, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

**Non-Public Session [Minutes kept separately]**

**Motion to keep minutes of non-public session confidential:**

Upon the motion by DL, with a second by DP, the Board voted via roll call vote to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

**Meeting Adjourned:**

At 10:15 a.m., upon a motion by DP, with a second by DL, the Board voted unanimously via roll call vote to adjourn the meeting.

Next Meeting: September 8, 2022 at 8:00 am