

State of New Hampshire
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
DIVISION OF LICENSING AND BOARD ADMINISTRATION

Board of Foresters

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LINDSEY B. COURTNEY
Executive Director

JOSEPH G. SHOEMAKER
Director



Public Meeting
1:30 PM on August 2, 2022

- I. The Board of Foresters meeting was called to order on August 2, 2022, at 1:29 p.m. by Board Chair Steve Roberge. Also present were Board members Richard Roy, Patrick Kenney, Patrick Hackley, Ann Davis and Colleen O'Neill. Present from OPLC was Board Administrator Marla Pike.
- II. Review of Public Minutes from the May 25, 2022, meeting-Board member Colleen O'Neill made a motion to approve the minutes from the May 25, 2022, Board meeting. Board member Ann Davis seconded the motion, motion passed 6-0.
- III. Public Appearances - Noted
- IV. OPLC and/or Board Administration Updates:
 - A. OnBoard Meetings-Board member Ann Davis had questions with the new OnBoard system specifically the ability to view the documents. Board Administrator Marla Pike explained to the Board some helpful tools to use when viewing the documents in the OnBoard system by clicking on the individual documents instead of viewing the complete book.
 - B. Administrative Law Training-This was a reminder to the Board members that if they have not yet viewed the Administrative Law Training to do so as they can.
- V. Licensure
 - A. Applications for Approval –
 - a. **Zachary D. Jaminet** - Newport, VT – Board member Ann Davis made a motion to approve Zachary D. Jaminet for licensure pending the approval of the New Hampshire Forester Law exam. Board member Colleen O'Neill seconded the motion, which passed by unanimous vote of all members present.
 - b. **Connor R. Breton** - Berlin, NH – Board member Colleen O'Neill made a motion to approve Connor R. Breton for licensure with no New Hampshire Forester Law exam required. Board member Richard Roy seconded the motion, which passed by unanimous vote of all members present.
 - c. **Robert R. Cooke** - Rochester, NH-Board member Colleen O'Neill made a motion to approve Robert R. Cooke for licensure with no New Hampshire Forester Law exam required. Board member Patrick Hackley seconded the motion, which passed by unanimous vote of all members present.
 - d. **Benjamin T. Kaufhold** - Acworth, NH-Board member Richard Roy made a motion to approve Benjamin T. Kaufhold for licensure pending the passing of the New Hampshire Law exam. Board member Ann Davis seconded the motion, which passed by unanimous vote of all members present.

- e. **Raymond C. Berthiaume** – Lancaster, NH-Board Chair Steve Roberge made a motion to approve Raymond C. Berthiaume pending the passing of the New Hampshire Law exam. Board member Colleen O’Neill seconded the motion, which passed by unanimous vote of all members present.

VI. Administrative Rules & Legislative Topics

A. OPLC employee Tina Kelley attended the meeting to discuss the 300 and 400 rule changes along with changes to the initial application. Tina Kelley will present the changes to the Board at the next Board meeting September 27, 2022. Tina Kelley Informed the Board that there will be a hearing on the 100 and 200 rules September 27, 2022.

VII. Non-Public Session

Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board’s executive and deliberative privileges.

VIII. Resume Public Session

IX. Seal The Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

- X. Adjournment-Board member Colleen O’Neill made a motion to adjourn the meeting at 4:20 p.m., Board member Patrick Kenney seconded the motion.