

State of New Hampshire
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
DIVISION OF LICENSING AND BOARD ADMINISTRATION

Board of Landscape Architects
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BOARD OF LICENSURE FOR LANDSCAPE ARCHITECTS MINUTES

There was a meeting of the Board of Landscape Architects held on November 9, 2022. The public may attend via video/teleconference. The following Board Members attended in person at the Board Office: Board Chair R. Gordon Leedy, Board Member Leo F. Urban, Board Member Katie Weiss, and Board Member Gregory P. Rusnica. Present from OPLC was Board Administrator Marla Pike and Counsel Attorney Elizabeth Eaton.

- I.** **Call to order** – The meeting was called to order at 9:03 a.m. by Board Chair R. Gordon Leedy.

- II.** **Review of the Public Minutes for the July 13, 2022, meeting** - Board Member Katie Weiss made a motion to approve the minutes from July 13, 2022. Board Member Gregory Rusnica seconded the motion. The motion passed unanimously.

- III.** **OPLC and/or Board Administration Updates-**
 - A. CLARB Board of Directory and Leadership Advisory Council – Board Chair Leedy asked the Board Members their plans on attending any of the CLARB meetings. The CLARB Annual meeting is being held in California, at this time none of the Members are attending the Annual Meeting.

- IV.** **New Business- 2023 Board Meeting Schedule** – Noted by the Board

- V.** **Applications since July 13, 2022, for the Board to Reaffirm** - None

- VI.** **Administrative Rules & Legislative Topics-**
 - A. The Board reviewed the 100 rules with Tina Kelley. Board Member Board Chair R. Gordon Leedy made a motion to accept the proposed changes to the 100 rules. Board Member Leo F. Urban seconded the motion. The motion passed unanimously.

- B. The Board reviewed the initial proposal on the 200's. Board Chair R. Gordon Leedy made a motion to remove Lsa 218 from the rules. Board Member Leo F. Urban seconded the motion. The motion passed unanimously.
 - C. Tina Kelley explained that all the Boards will be accepting the OPLC 200 rules into each of the Board rules to replace their existing 200 rules. Board Member Katie Weiss made a motion to accept the OPLC 200 rule into the Board of Landscape Architects rules. Board Member Leo F. Urban seconded the motion. The motion passed unanimously.
 - D. Tina Kelley reviewed the 300 rules with the Board and informing them of the new renewal process which is all licenses will renew every 2 years on the last day of the month that they were licensed. The current licensees will be issued new licenses along with a prorated fee when their renewal is due. When the current licensees renew, then the licenses will be corrected to the 2-year renewal process. Board Member Katie Weiss made a motion to accept the 300 rules as amended. Board Member Gregory P. Rusnica seconded the motion. The motion passed unanimously.
 - E. The Board will review the 400 rules with Tina Kelley at the next Board meeting.
- VII.** Adjournment – Board Member Katie Weiss made a motion to adjourn the meeting at 10:50 a.m. Board Member Leo F. Urban seconded the motion. The motion passed unanimously.