

**NH BOARD OF NURSING**  
**PUBLIC MINUTES**  
**March 24, 2022**

**CALL TO ORDER**

The meeting was called to order and convened at 8:04 a.m. by Samantha O'Neill, Chair, with quorum present.

The following board members were present for all or part of the meeting: Chair, Samantha O'Neill (SO), Vice-Chair, Joni Menard (JM), Maureen Murtagh (MM), Melissa Underhill (MU), Matthew Kitsis (MK), Wendy Stanley Jones (WSJ), and Gene Harkless (GH)

The following board members were absent: Melissa Tuttle (MT)

The following board staff present for the meeting: Ashley Czechowicz, (AC), Board Administrator, Jeanne Webber, Board Administrator, and Nikolas Frye, Hearings Examiner

The following applies to all Non-Public Sessions.

All Non-Public Sessions are recorded as follows for the purpose of board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 326-B: 38 Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present and included all members listed above.

And

Motion to keep minutes of the non-public session confidential from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 236-B: 38. However, forty-eight hours after the mailing of any order, its respective vote shall automatically become public in accordance with RSA 326-B: 38.

Upon motion of GH seconded by MU, the Board voted to commence the **1<sup>st</sup> non-public session** at 9:21 a.m. and ended at 9:30 a.m.

Motion to come out of non-public was made by GH, and seconded by MM, by unanimous roll call vote.

Upon the motion of GH and the second of WSJ, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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Upon motion of GH, seconded by MK, the Board voted to commence the **2<sup>nd</sup> non-public session** at 10:24 a.m. and ended at 10:54 a.m.

Motion to come out of non-public was made by WSJ and seconded by MM, by unanimous vote.

Upon the motion of WSJ and the second of MM, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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Upon motion of GH, seconded by MK, the Board voted to commence the **3<sup>rd</sup> non-public session** at 10:58 a.m. and ended at 2:08 p.m.

Motion to come out of non-public was made by WSJ and seconded by GH, by unanimous vote.

Upon the motion of WSJ and the second of GH, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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62 **All vote motions were passed by roll call vote.**

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64 **2.0 APPROVAL OF MINUTES**

65 2.1 Public Minutes

66 2.1.1 February 24, 2022 - Upon a motion made by GH, with a second by MK, the Board voted to  
67 approve the February 24, 2022 public minutes as stated; motion passed.

68 **4.0 REPORT OF BOARD ADMINISTRATOR/STAFF**

69 4.3 Articles of Interest

70 4.3.1 Executive Order 2021-12 follow up items:

71 4.3.1.1 Nurse Externship – SO and GH will create draft rule language and submit to the Board  
72 for review at the next meeting

73 4.3.1.2 Online Paramedic-RN program – subcommittee update, SO provided an update regarding  
74 the subcommittee meetings held. Currently reviewing and comparing two schools and  
75 their programs.

76 4.3.1.3 Continuing Education requirement – draft rule language update, GH provided an update  
77 regarding surrounding states continuing education and active in practice requirements.  
78 GH will make edits to existing rule language and submit to the Board for review at the  
79 next meeting.

80 4.3.1.4 Foreign nurse requirements, follow up – Amber Sprengard joined the meeting to discuss  
81 the international nurse placement agency she is a part of. The Board discussed the  
82 CGFNS and/or NSCBN standard model for practice, and Quebec programs. Additional  
83 information to be gathered and returned to the Board. Ms. Sprengard stated that she does  
84 not know of any states that don't require the English proficiency exam.

85 4.3.2 Nur 301.05 and Nur 302.15 – initial proposal – Upon a motion by WSJ, with a second by  
86 GH, the Board voted to start the rule making process and approve the initial proposal;  
87 motion passed.

88 4.3.3 HB143 Waiver Requests – Upon a motion by GH, with a second by WSJ, the Board voted to  
89 approve the waiver requests, 4.3.3.1 through 4.3.3.4, until January 1, 2023; motion passed.

90 4.3.3.1 Wendy Brown-Perry, APRN

91 4.3.3.2 Judith Mitchell, APRN

92 4.3.3.3 Nancy Lange, APRN

93 4.3.3.4 Mary Bacon, APRN

94 4.3.4 NLC Annual Report FY21 – informational, no Board action required

95 4.3.5 OPLC Standing Order regarding Failed or Returned Licensee Fee Payments – Upon a motion by  
96 GH, with a second by MU, the Board voted to approve the Standing Order as written; motion  
97 passed.

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- 98     **5.0     EDUCATION**
- 99             5.1     LPN/RN
- 100            5.1.1    A New Day: RN Refresher On-Line Program – Upon a motion by GH, with a second by JM, the  
101                            Board voted to accept the recommendations as listed, and accept the annual report; motion passed.
- 102            5.1.2    Colby-Sawyer Nursing Program Annual Report 2021 - Upon a motion by GH, with a second by  
103                            JM, the Board voted to accept the recommendations as listed, and accept the annual report; motion  
104                            passed.
- 105            5.1.3    Great Bay Community College Annual Report 2021 - Upon a motion by GH, with a second by  
106                            JM, the Board voted to accept the recommendations as listed, and accept the annual report; motion  
107                            passed.
- 108            5.1.4    Harmony Health Care Institute, Inc Annual Report 2021 – Upon a motion by GH, with a second  
109                            by MK, the Board voted to accept the recommendation as listed, and accept the annual report;  
110                            motion passed.
- 111            5.1.5    Infusion Knowledge, Inc Annual Report 2021-2022 - Upon a motion by GH, with a second by JM,  
112                            the Board voted to accept the recommendations as listed, and accept the annual report; motion  
113                            passed.
- 114            5.1.6    Keene State College Annual Report 2021 – Upon a motion by GH, with a second by MK, the  
115                            Board voted to TABLE this item.
- 116            5.1.7    Lakes Region Community College Annual Report 2021 - Upon a motion by GH, with a second by  
117                            JM, the Board voted to accept the recommendations as listed, and accept the annual report; motion  
118                            passed.
- 119            5.1.8    Manchester Community College Annual Report 2021-2022 - Upon a motion by GH, with a second  
120                            by JM, the Board voted to accept the recommendations as listed, and accept the annual report;  
121                            motion passed.
- 122            5.1.9    Massachusetts School of Pharmacy and Health Sciences BSN Annual Report 2021 - Upon a  
123                            motion by GH, with a second by JM, the Board voted to accept the recommendations as listed, and  
124                            accept the annual report; motion passed.
- 125            5.1.10   Nashua Community College Annual Report 2021-2022 - Upon a motion by GH, with a second by  
126                            JM, the Board voted to accept the recommendations as listed, and accept the annual report; motion  
127                            passed.
- 128            5.1.11   NECO Nursing Refresher Course Annual Report 2021 – Upon a motion by GH, with a second by  
129                            MU, the Board voted to accept the updated recommendation, and accept the annual report; motion  
130                            passed.
- 131            5.1.12   NHTI College Annual Report 2021-2022 - Upon a motion by GH, with a second by JM, the Board  
132                            voted to accept the recommendations as listed, and accept the annual report; motion passed.

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- 133 5.1.13 Omnicare of New Hampshire Annual Report 2021 - Upon a motion by GH, with a second by JM,  
134 the Board voted to accept the recommendations as listed, and accept the annual report; motion  
135 passed.
- 136 5.1.14 Pedagogy Online Learning Systems Annual Report 2021-2022 - Upon a motion by GH, with a  
137 second by JM, the Board voted to accept the recommendations as listed, and accept the annual  
138 report; motion passed.
- 139 5.1.15 Plymouth State University BSN Annual Report 2021 - Upon a motion by GH, with a second by  
140 JM, the Board voted to accept the recommendations as listed, and accept the annual report; motion  
141 passed.
- 142 5.1.16 River Valley Community College Annual Report 2021 - Upon a motion by GH, with a second by  
143 JM, the Board voted to accept the recommendations as listed, and accept the annual report; motion  
144 passed.
- 145 5.1.17 Rivier University Annual Report 2021 - Upon a motion by GH, with a second by JM, the Board  
146 voted to accept the recommendations as listed, and accept the annual report; motion passed.
- 147 5.1.18 South Dakota State University College of Nursing Independent Study Refresher Course for the  
148 LPN and RN - Upon a motion by GH, with a second by JM, the Board voted to accept the  
149 recommendations as listed, and accept the annual report; motion passed.
- 150 5.1.19 St. Anselm College Annual Report - Upon a motion by GH, with a second by JM, the Board voted  
151 to accept the recommendations as listed, and accept the annual report; motion passed.
- 152 5.1.20 St. Joseph School of Nursing Annual Report 2021 - Upon a motion by GH, with a second by JM,  
153 the Board voted to accept the recommendations as listed, and accept the annual report; motion  
154 passed.
- 155 5.1.21 UNH BSN Annual Report - Upon a motion by WSJ, with a second by MU, the Board voted to  
156 accept the recommendation as listed, and accept the annual report; motion passed. GH Recused.
- 157 5.1.22 UNH DEMN Annual Report - Upon a motion by WSJ, with a second by MU, the Board voted to  
158 accept the recommendation as listed, and accept the annual report; motion passed. GH Recused.
- 159 5.1.23 White Mountain Community College Annual Report 2021 - Upon a motion by GH, with a second  
160 by JM, the Board voted to accept the recommendations as listed, and accept the annual report;  
161 motion passed.
- 162 5.2 LNA
- 163 5.2.1 LNA Health Careers Apprenticeship Program Request – Upon a motion by WSJ, with a second by  
164 MU, the Board voted to approve the recommendation listed; motion passed. MM Recused
- 165 5.2.2 New LNA/MNA/PFA Instructors – Informational, no Board action required
- 166 5.2.3 Change of Physical Address – LNA Health Careers – Informational, no Board action required
- 167 **7.0 ADJUDICATIVE (INVESTIGATOR/PROSECUTOR)**
- 168 7.1 Hearings

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- 169 7.1.1 Sarah Heed, RN – Discipline Hearing proceeded at 9:01 a.m. Upon a motion by WSJ, with a  
170 second by MK, the Board voted to proceed with the disciplinary proceedings *in absentia*, as the  
171 licensee did not appear in person or by zoom after receiving notice of the hearing date and time.  
172 Upon a motion by GH, with a second by WSJ, the Board voted to suspend Ms. Heed’s Registered  
173 Nursing license indefinitely; motion passed. Hearing concluded at 9:19 a.m.
- 174 7.1.2 Corey MacDonald, APRN - In lieu of the adjudicative hearing, the Board reviewed a Petition to  
175 Accept Settlement Agreement. Upon a motion by GH, with a second by JM, the Board voted to  
176 approve and accept the Settlement Agreement as presented; motion passed.
- 177 7.1.3 Jessica Diprizio, RN – Upon a motion by WSJ, with a second by MM, the Board voted to  
178 emergently suspend the license of Jessica Diprizio, RN, due to evidence that Ms. Diprizio poses an  
179 imminent threat to the public’s health, safety, and welfare. Motion passed.

180 **10.0 CLINICAL PRACTICE**

181 10.1 Clinical

182 10.2.1 Practice and Education Meeting Minutes –March 3, 2022

183 Upon a motion by WSJ, with a second by JM, the Board voted to accept the valid certification of a  
184 completed LPN IV Therapy course for New Hampshire even if completed in another state; motion  
185 passed.

186 Upon a motion by GH, with a second by JM, the Board voted to accept the recommendation from  
187 the Practice and Education Committee regarding the updated Standards of Delegation for School  
188 Nurses in NH; motion passed.

189 Upon a motion by GH, with a second by MK, the Board voted to approve the minutes, as stated;  
190 motion passed.

191 10.2.2 Respiratory Therapy Services questions – Upon a motion by GH, with a second by WSJ, the  
192 Board voted to refer the individual to the Scope of Practice within the Practice Acts; motion  
193 passed.

194 **12.0 ADJOURNMENT**

195 At 2:08 p.m., upon motion by WSJ, with a second by GH, the Board voted unanimously via roll call vote to adjourn  
196 the public meeting.

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