

1
2 **NH BOARD OF NURSING**
3 **PUBLIC MINUTES**
4 **May 26, 2022**

5 **CALL TO ORDER**

6
7 The meeting was called to order and convened at 8:05 a.m. by Samantha O'Neill, Chair, with quorum present.

8
9 The following board members were present for all or part of the meeting: Chair, Samantha O'Neill (SO), Maureen Murtagh
10 (MM), Melissa Tuttle (MT), Matthew Kitsis (MK), Wendy Stanley Jones (WSJ), Gene Harkless (GH), Melissa Underhill
11 (MU), and Michele Melanson-Schmitt (MMS)

12
13 The following board members were absent: Joni Menard (JM)

14
15 The following board staff present for the meeting: Ashley Czechowicz, (AC), Board Administrator, Jeanne Webber, (JW),
16 Board Administrator, and Nikolas Frye, (NF), Hearings Examiner

17
18 The following applies to all Non-Public Sessions.

19
20 All Non-Public Sessions are recorded as follows for the purpose of board business and noting that such a non-public session
21 is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 326-B: 38 Lodge v. Knowlton, 119 N.H. 574
22 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which
23 passed by the unanimous poll vote of all members present and included all members listed above.

24
25 And

26
27 Motion to keep minutes of the non-public session confidential from public disclosure pursuant to RSA 91-A: 3, III on the
28 grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member
29 and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 236-B: 38.
30 However, forty-eight hours after the mailing of any order, its respective vote shall automatically become public in accordance
31 with RSA 326-B: 38.

32
33 Upon motion of GH seconded by MM, the Board voted to commence the **1st non-public session** at 10:15 a.m. and ended at
34 3:39 p.m.

35
36 Motion to come out of non-public was made by WSJ, and seconded by MU, by unanimous roll call vote.

37
38 Upon the motion of GH and the second of MM, the Board voted to keep minutes of the non-public session confidential from
39 public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

40
41 *****

42
43 **All vote motions were passed by roll call vote.**

44
45 **2.0 APPROVAL OF MINUTES**

46 2.1 Public Minutes

47 2.1.1 April 28, 2022 - Upon a motion made by WSJ, with a second by MU, the Board voted to approve
48 the minutes as stated; motion passed.

49 **4.0 REPORT OF BOARD ADMINISTRATOR/STAFF**

50 4.3 Articles of Interest

51 4.3.1 Public Rules Hearing – Nur 301.05 and 302.07 – SO started the rules hearing at 8:18 a.m., no
52 members of the public were in attendance to provide comment. WSJ noted that not all license
53 types were included in the draft provided, this will be updated in the final proposal. No additional
54 comments submitted. The hearing was closed at 8:35 a.m.

55 4.3.2 Rulemaking discussion, follow up items

NEW HAMPSHIRE BOARD OF NURSING
PUBLIC MINUTES
May 26, 2022

- 56 4.3.2.1 Nurse Externship – draft application update – Upon a motion by MMS, with a second by
57 MT, the Board voted to approve the application as stated, motion passed. The application
58 and draft rule language will be forwarded to the rules coordinator to begin the rule
59 process.
- 60 4.3.2.2 Continuing Education requirement – draft rule language update for the June meeting
- 61 4.3.2.3 Online Paramedic-RN program – subcommittee update, SO to schedule another meeting
- 62 4.3.2.4 HB1030 relative to licensure by alternate experience for licensed nursing assistant –
63 conduct rulemaking – SO and WSJ to draft language for the Board to review.
- 64 4.3.2.5 HB1059 clarifying limits on licensure by operation of law – Informational, no Board
65 action required.
- 66 4.3.3 Heather Kelley, Finance Director and Lindsey Courtney, Executive Director – National Nurse
67 Aide Assessment Testing Program – MM, MU, and MT to work with Program Specialist, Lynne
68 Theuner to research test options.

69 **5.0 EDUCATION**

70 5.1 LPN/RN

- 71 5.1.1 New England College Initial On-site Visit of Proposed Nursing Program – Upon a motion by
72 WSJ, with a second by MM, the Board voted to accept the recommendation listed, motion passed.
- 73 5.1.2 Inquiry sent to Practice and Education Committee – item reflected in the Practice and Education
74 Committee minutes
- 75 5.1.3 Staffing suggestion regarding flexibility – Upon a motion by WSJ, with a second by MU, the
76 Board voted to decline the extension as it goes against the Board’s administrative rules and
77 encourage the individual to be in the program list for an extension. Further, GH and MK to look at
78 current rules for possible revisions.

79 5.2 LNA

- 80 5.2.1 New Instructors and Coordinators – Informational, no Board action required
- 81 5.2.2 Clarification of Eligibility – Upon a motion by WSJ, with a second by GH, the Board voted to
82 accept the recommendation listed, motion passed.

83 **7.0 ADJUDICATIVE (INVESTIGATOR/PROSECUTOR)**

84 7.1 Hearings

- 85 7.1.1 Jennifer Buonopane, LNA – Disciplinary Hearing proceeded at 9:09 a.m. and concluded at 10:14
86 a.m. Upon a motion by GH, with a second by WSJ, the Board voted to issue a reprimand, require
87 8 continuing education credits above and beyond those required for renewal in boundaries, ethics,
88 or elder abuse within 6 months of the date of the order, and a mandatory evaluation by NHPHP.
89 Opposed: SO, motion passes.
- 90 7.1.2 Amy Matthews, RN – Upon a motion by MM, with a second by MT, the Board voted to
91 emergently suspend the license of Amy Matthews, RN, CNO, due to evidence that Ms. Matthews

NEW HAMPSHIRE BOARD OF NURSING
PUBLIC MINUTES
May 26, 2022

92 position as CNO poses an imminent threat to the public’s health, safety, and welfare. Opposed:
93 MMS and GH; Recused: MK

94 7.1.3 Felicia LeBrun, LNA – Upon a motion by WSJ, with a second by MU, the Board voted to
95 emergently suspend the license of Felicia LeBrun, LNA, due to evidence that Ms. LeBrun poses
96 an imminent threat to the public’s health, safety, and welfare. Motion passed.

97 **10.0 CLINICAL PRACTICE**

98 10.1 Clinical

99 10.2.1 Practice and Education Committee Minutes – April 7, 2022 – Upon a motion by WSJ, with a
100 second by GH, the Board voted to accept the Camp advisory, motion passed. Upon a motion by
101 GH, with a second by MMS, the Board voted to approve the minutes as stated, motion passed.

102 10.2.2 Practice and Education Committee Minutes – May 5, 2022 – Upon a motion by GH, with a second
103 by MK, the Board voted to approve the minutes, except for the intravitreal injection section, which
104 the Board requests additional research to be completed, motion passed.

105 **12.0 ADJOURNMENT**

106 At 3:39 p.m., upon motion by MM, with a second by MMS, the Board voted unanimously via roll call vote to adjourn
107 the public meeting.

108