



Board of Nursing - Public Minutes

Aug 25, 2022

7 Eagle Square, Concord, NH

Attendance

Members Present:

Chair - Samantha O'Neill (SO), Vice-Chair - Joni Menard (JM), Wendy Stanley Jones (WSJ), Matthew Kitsis (MK), Maureen Murtagh (MM), Michele Melanson Schmitt (MMS), Melissa Tuttle (MT), and Melissa Underhill (MU)

Members Absent:

Gene Harkless

Staff Present:

Ashley Czechowicz, Board Administrator, Jeanne Webber, Board Administrator, Nikolas Frye, Esq., Hearing Examiner, Michael Haley, Board Counsel, and Sheri Phillips, Board Counsel

The following applies to all Non-Public Sessions.

All Non-Public Sessions are recorded as follows for the purpose of board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 326-B: 38 Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present and included all members listed above.

And

Motion to keep minutes of the non-public session confidential from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 236-B: 38. However, forty-eight hours after the mailing of any order, its respective vote shall automatically become public in accordance with RSA 326-B: 38.

Upon motion of WSJ seconded by MMS, the Board voted to commence the **1st non-public session** at 8:15 a.m. and ended at 8:59 a.m.

Motion to come out of non-public was made by MT, and seconded by MM, by unanimous roll call vote.

Upon the motion of MT, and the second of MM, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

Upon motion of MT, seconded by MU, the Board voted to commence the **2nd non-public session** at 9:20 a.m. and ended at 10:29 a.m.

Motion to come out of non-public was made by MT, and seconded by MU, by unanimous roll call vote.

Upon the motion of MM, and the second of WSJ, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

Upon motion of MT, seconded by WSJ, the Board voted to commence the **3rd non-public session** at 10:43 a.m. and ended at 12:58 p.m.

Motion to come out of non-public was made by WSJ, and seconded by MM, by unanimous roll call vote.

Upon the motion of WSJ, and the second of MT, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

Upon motion of WSJ, seconded by MM, the Board voted to commence the **4th non-public session** at 1:25 p.m. and ended at 2:34 p.m.

Motion to come out of non-public was made by MM, and seconded by MT, by unanimous roll call vote.

Upon the motion of MMS, and the second of MM, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

I. Call to Order – The meeting was called to order and convened at 8:01 a.m. by Samantha O’Neill, Chair, with quorum present.

II. Approval of Minutes

A. July 28, 2022

Motion:

Upon a motion by MMS, with a second by JM, the Board voted to approve the minutes as stated; motion passed. **Abstained:** MK

III. Appearance Schedule

- Rebecca Martel, APRN - 9:00 AM - 10:00 AM
- Lee Ann Griggs, RN - 10:30 - 11:30 AM
- Debra Elwell, RN - 1:00 PM - 1:30 PM

IV. Board Administrator Updates/New Business

A. HB143 Waivers

1. Stephanie Condodemetraky, APRN

Motion:

Upon a motion by WSJ, with a second by MK, the Board voted to approve the waiver request until January 1, 2023; motion passed.

2. UNH Health and Wellness

- Elizabeth Kirby
- Melinda Salkin
- Laura Kennedy
- Lester Manalo
- Marissa Lattaie

Motion:

Upon a motion by WSJ, with a second by MK, the Board voted to approve the waiver requests until January 1, 2023; motion passed.

V. Education

A. LPN/RN

1. Nashua Community College – RN Program

Motion:

Upon a motion by MK, with a second by MM, the Board voted place the Nashua Community College Registered Nurse program on probation; motion passed. **Recused:** SO

B. LNA

1. Excel Report

Informational, no Board action required

2. Request for Consideration by the Board re: MNA Training

The Board reviewed the materials presented and formed a subcommittee to review the administrative rules relating to this request.

- a. New Hampshire Association of Residential Care Homes

The Board reviewed the materials presented and formed a subcommittee to review the administrative rules relating to this request.

3. Request for textbook change at NH Veterans Home LNA Program

Motion:

Upon a motion by JM, with a second by MT, the Board voted to accept the recommendation; motion passed.

4. New MNA Program at River Valley Community College

Motion:

Upon a motion by MM, with a second by MU, the Board voted to accept the recommendation; motion passed.

5. Closure of Clinical Career Training

Informational, no Board action required

6. Apprenticeship NH Training Program at LNA Health Careers

Motion:

Upon a motion by JM, with a second by MT, the Board voted to accept the recommendation; motion passed.

7. New Instructors and Coordinators

Informational, no Board action required

VI. Clinical Practice

A. Practice and Education Committee

1. August 8, 2022

Motion:

Upon a motion by MU, with a second by JM, the Board voted to approve the minutes as stated; motion passed.

B. Nurse Delegation

The Board reviewed the inquiry submitted and determined it is not within the Board's purview.

VII. Adjudicative

A. **Rebecca Martel, APRN** - Emergency License Suspension Hearing

Motion:

Emergency Hearing proceeded at 9:01 a.m. and was held *in absentia*, as the licensee did not appear in person or by zoom after being provided notice of the hearing date and time. Hearing concluded at 9:19 a.m. Upon a motion by MU, with a second by MK, the Board voted to uphold the emergency suspension pending a full adjudicatory disciplinary hearing; motion passed.

B. **Lee Ann Griggs, RN** - Emergency License Suspension Hearing

Motion:

Emergency Hearing proceeded at 10:32 a.m. and was held *in absentia*, as the licensee did not appear in person or by zoom after being provided notice of the hearing date and time. Hearing concluded at 10:43 a.m. Upon a motion by MK, with a second by MM, the Board voted to uphold the emergency suspension pending a full adjudicatory disciplinary hearing; motion passed.

C. **Debra Elwell** - Show Cause Hearing

Motion:

Show Cause hearing proceeded at 12:59 p.m. and concluded at 1:23 p.m. Upon a motion by MT, with a second by WSJ, the Board voted to approve the application for licensure; motion passed. **Absent for hearing and vote: SO**

VIII. Adjournment

Motion:

At 2:34 p.m., upon a motion by JM, with a second by MM, the Board voted to adjourn the meeting.