



# Board of Nursing

September 22, 2022 – Public Minutes  
7 Eagle Square, Concord, NH

## Attendance

### Members Present:

Chair - Samantha O'Neill (SO), Vice-Chair - Joni Menard (JM), Matthew Kitsis (MK), Maureen Murtagh (MM), Michele Melanson Schmitt (MMS), Melissa Tuttle (MT), and Melissa Underhill (MU)

### Members Absent:

Wendy Stanley Jones

### Staff Present:

Ashley Czechowicz, Board Administrator, Jeanne Webber, Board Administrator, Nikolas Frye, Esq., Hearing Examiner, Michael Haley, Esq., DOJ Board Counsel, Lauren Warner, Esq., OPLC Board Counsel, and Shane Goulet, Esq., OPLC Board Counsel

*\*\*Melissa Underhill left the meeting at 3:13 p.m.\*\**

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The following applies to all Non-Public Sessions.

All Non-Public Sessions are recorded as follows for the purpose of board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 326-B: 38 Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present and included all members listed above.

And

Motion to keep minutes of the non-public session confidential from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 236-B: 38. However, forty-eight hours after the mailing of any order, its respective vote shall automatically become public in accordance with RSA 326-B: 38.

Upon motion of MMS seconded by MK, the Board voted to commence the **1<sup>st</sup> non-public session** at 8:17 a.m. and ended at 8:59 a.m.

Motion to come out of non-public was made by MMS, and seconded by MM, by unanimous roll call vote.

Upon the motion of MMS, and the second of MM, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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Upon motion of MK, seconded by MMS, the Board voted to commence the **2<sup>nd</sup> non-public session** at 11:19 a.m. and ended at 1:14 p.m.

Motion to come out of non-public was made by MM, and seconded by MT, by unanimous roll call vote.

Upon the motion of MT, and the second of MMS, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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Upon motion of MMS, seconded by WM, the Board voted to commence the **3<sup>rd</sup> non-public session** at 1:28 p.m. and ended at 2:30 p.m.

Motion to come out of non-public was made by MU, and seconded by MT, by unanimous roll call vote.

Upon the motion of MK, and the second of MMS, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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Upon motion of MM, seconded by MK, the Board voted to commence the **4<sup>th</sup> non-public session** at 3:52 p.m. and ended at 4:49 p.m.

Motion to come out of non-public was made by MT, and seconded by MM, by unanimous roll call vote.

Upon the motion of MM, and the second of MT, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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#### I. Call to Order

The meeting was called to order and convened at 8:06 AM by Samantha O'Neill, Chair, with quorum present.

#### II. Approval of Minutes

##### A. August 19, 2022

**Motion:**

Upon a motion by MU, with a second by MMS, the Board voted to approve the minutes as stated; motion passed.

##### B. August 25, 2022

**Motion:**

Upon a motion by MU, with a second by MMS, the Board voted to approve the minutes as amended; motion passed.

#### III. Appearance Schedule

- Savannah Williams, LPN - 9:00 AM
- Kimberly DiCorcia - 10:30 AM
- Jean Mora, LNA - 10:30 AM
- Antonio Boyd, LNA - 1:00 PM

- Teria Crocker - 2:30 PM

#### IV. Board Administrator Updates

- A. Michigan Language Assessment  
Informational, no Board action required
- B. Vet 800 submitted comment  
Informational, no Board action required
- C. Committee to Study and Make Recommendations Relative to Licensure  
The Board reviewed the Invitation to Speak and it was decided SO, MM, MU, and MK would attend.

#### V. Education

##### A. LPN/RN

1. NHTI Paramedic to RN - New Program Option Proposal

**Motion:**

Upon a motion by MK, with a second by MM, the Board voted to approve the program proposal; motion passed. **Abstained:** SO

##### B. LNA

1. New textbook for Genesis LNA Program

**Motion:**

Upon a motion by JM, with a second by MMS, the Board voted to accept the recommendation; motion passed.

2. Merrimack County Nursing Home Paid Feeding Assistant Program

**Motion:**

Upon a motion by JM, with a second by MK, the Board voted to approve the Paid Feeding Assistant program contingent on determination of authority to approve the programs; motion passed.

3. New curriculum proposal

**Motion:**

Upon a motion by MT, with a second by MU, the Board voted to accept the recommendation; motion passed.

4. Strafford County Nursing Home Paid Feeding Assistant Program

**Motion:**

Upon a motion by MU, with a second by MT, the Board voted to approve the Paid Feeding Assistant program contingent on determination of authority to approve the programs; motion passed.

5. New Instructors

Informational, no Board action required

VI. Clinical Practice

- A. Practice and Education Committee minutes - September 12, 2022

**Motion:**

Upon a motion by MMS, with a second by MK, the Board voted to approve the minutes, with the exception of addressing the MNA question and response at the October 27, 2022 meeting.

VII. Adjudicative

- A. **Savannah Williams, LPN** - Adjudication

**Motion:**

Disciplinary Hearing proceeded at 9:04 AM and concluded at 10:20 AM. Upon a motion by JM, with a second by MT, the Board voted to suspend Ms. Williams privilege to practice in New Hampshire; motion passed.

- B. **Kimberly DiCorcia** - Show Cause Hearing

**Motion:**

Show Cause Hearing proceeded at 11:15 AM. The applicant did not appear in person or by zoom after being provided notice of the hearing date and time. Upon a motion by JM, with a second by MM, the Board voted to hold the hearing *in absentia*. Hearing concluded at 11:18 AM. Upon a motion by MK, with a second by MT, the board determined the applicant is unqualified to sit for the RN-CLEX exam. Motion passed.

- C. **Jean Mora, LNA** - Show Cause Hearing

**Motion:**

Show Cause Hearing proceeded at 10:39 AM. Attorney Michael Porter, OPLC Enforcement, filed a Motion to Intervene. The Petition to Intervene was denied by the Board, and the Show Cause Hearing was cancelled due to the applicant holding an active Emergency License which was converted to a full license in accordance with the law. Hearing concluded at 11:13 AM.

- D. **Antonio Boyd, LNA** - Adjudication

**Motion:**

Disciplinary Hearing proceeded at 1:16 PM. The applicant did not appear in person or by zoom after being provided notice of the hearing date and time. Upon a motion by MK, with a second by MM, the Board voted to hold the hearing *in absentia*. Hearing concluded at 1:28 PM. Upon a motion by MK, with a second by

MMS, the Board voted to a finding of misconduct due to Mr. Boyd's license being expired; motion passed. If the license were currently active, the Board would have indefinitely suspended or revoked the license due to the misconduct.

E. **Teria Crocker** - Show Cause Hearing

**Motion:**

Show Cause Hearing proceeded at 2:33 PM. Attorney Michael Porter, OPLC Enforcement, filed a Petition to Intervene in this matter. The Board denied Attorney Porter's Petition to Intervene, but used its authority to appoint Attorney Porter as Hearing Counsel in this matter. The hearing concluded at 3:52 PM. Upon a motion by JM, with a second by MK, the Board voted to approve the application for licensure; **In Favor:** JM and MK; **Opposed:** MMS, MM, MT, and SO; **Absent for vote:** MU; motion failed. The application is denied.

F. **Linda Carter, APRN** – Emergency Hearing

**Motion:**

Upon a motion by MMS, with a second by MU, the Board voted to emergently suspend the RN and APRN license of Linda Carter, due to evidence that Ms. Carter poses an immediate threat to the public's health, safety, and welfare. Motion passed.

VIII. Adjournment

**Motion:** At 4:49 p.m., upon a motion by MM, with a second by JM, the Board voted to adjourn the meeting.