State of New Hampshire
Office of Professional Licensure & Certification

7 Eagle Square, Concord NH 03301
Phone: 603-271-2152

Renewal Checklist

Professional Board: Board of Pharmacy (Non-Resident)

Please use this checklist to prepare for your online renewal. Required items not submitted may cause delays in renewal of a license.

Required Information

- **Copy of a Facility Inspection Report**
  - Within last 18 months
  - Document compliance with New Hampshire Board of Pharmacy rules regarding sterile compounding of injectable drugs, <u>and</u>
    - non-sterile compounding in compliance with the United States Pharmacopoeia (USP) Chapter 797 & Chapter 795 pursuant to RSA 318:14-a-I
  - Performed by
    - ∗ Your home state's board of pharmacy
    - ∗ Other responsible state or national regulatory agency; or
    - ∗ New Hampshire board of pharmacy approved third party entity
  - A signed attestation by the pharmacist-in-charge stating there is a policy and procedures manual available showing compliance with USP 795 and 797
  - If there are any 483 issues, then include
    - ∗ A description of the issue
    - ∗ Facility's response(s) to those 483's received
    - ∗ A current certification inspection report completed under dynamic conditions, not at rest, within the last 6 months

- **Copy of the Pharmacy's Current Home State Pharmacy License/Permit**

- **If Shipping Controlled Substances: Copy of the Pharmacy's Current Federal DEA Permit**

- **Name, address, telephone number and Internet address, if applicable, of the pharmacy**
  - The names, corporate or business addresses and titles, of all principal corporate officers, if incorporated, or all partners or owners of the pharmacy if not incorporated

- **Response to Questions:**
  - Please read each question carefully.
  - If you answered "Yes" to questions #1 thru #8, must upload a detailed explanation and any applicable documentation of discipline.

- **Licensing Fee: $2000.00**
  - Forms of payment accepted: MasterCard, VISA, AMEX and Discover

For more information visit:
   https://www.oplc.nh.gov/board-pharmacy-laws-and-rules