

Application Instructions

The following instructions relate to individuals applying for their initial NH license and candidates who are making a request to sit for the EPPP.

1. **Application:** Complete all sections and sign and date.
2. **Photo:** Include a glossy passport photograph 2" x 2" head shot photo without background
3. **Application fee:** Include non-refundable check or money order for \$316.00 payable to "Treasurer, State of New Hampshire"
4. **Curriculum Vitae:** Include a current CV or resume
5. **Summary of Supervised Clinical Experience:** To be completed by the applicant. Provide a summary of internship and post-doctoral experience. The form should indicate a minimum of 1,500 hours of pre-doctoral experience and 1,500 hours post-doctoral experience. If there were multiple supervisors at the same site, please list each supervisor in the same box and provide the total hours for the experience. Use an additional sheet if necessary. Please clearly delineate pre-doctoral and post-doctoral experience.
6. **Graduate program course sheet:** Should be completed as described in Psyc 302.02.
7. **Written response to essay questions:** Should be as described in Psyc 303.05 found in the Administrative Rules on the right of the Board of Psychology Home Page.
8. **ASPPB/EPPP:** Official EPPP score report mailed directly to the Board by ASPPB.
9. **Internship confirmation:** Internship experience form to be completed by the internship training director or primary supervisor and should list all supervisors as well as total number of clinical and supervision hours.
10. Completed graduate program course sheet: Only one form is required.
11. Supervisor's confirmation of clinical experience: This refers to the internship experience. Describe the internship experience and intern's clinical work. If there is more than one supervisor, information can be completed by the primary supervisor.
12. Supervisor's confirmation of post doc experience: Describe the post-doc experience and post-doc clinical work. If there is more than one supervisor, information can be completed by the primary supervisor.

13. Verification of license from another jurisdiction: if applicable.

14. Three professional references: as described in Psyc 303.02 (c) 6

15. Under Graduate and Graduate transcript: Submit official transcripts, to include all dates each degree was awarded in an envelope that has been sealed by the school(s).

16. Criminal background: The livescan or inked fingerprinting can be completed at any qualified law enforcement agency or an authorized employee of the department of safety.

** if you are unable to contact a supervisor or training director, please have verification completed by the psychologist currently in that position.