

**SEPTIC SYSTEM EVALUATORS BOARD  
PUBLIC MINUTES  
April 4, 2022, at 9:00 a.m.**

A meeting of the Septic System Evaluators was held on April 4, 2022. The meeting was called to order by C. Albert at 9:04 a.m. Also present in person were M. McConkey, D. Buker and C. Kent. Not present were P. Rowell. Attending from OPLC was Chris Horne and Shana Warriner.

**1. Reading and approval of the September 30, 2021, Minutes-** M. McConkey made a motion to approve the minutes from the September 30, 2021, meeting. D. Buker seconded, and motion passes with a roll call vote.

**2. Communications General-**

a. M. McConkey, C. Kent and C. Albert would like to be re-appointed to the board. Chris Horne will send them what they need to be re-appointed.

b. The board will come up with one more question for the septic exam and email it to staff.

**3. Communications- Board Action-** None.

**4. Unfinished Business-**

**5. New Business-**

a. Standing Order on Failed or Returned Fees – D. Buker made a motion to accept the standing order. M. McConkey seconded, and the motion passes with a roll call vote.

b. Complaint Process – FYI for the board.

c. D. Buker made a motion to allow OPLC staff to approve the applications as long as the checklist is completed. M. McConkey seconded, motion passes with a roll call vote.

**6. Applications-**

a. Anthony Michael Jones- D. Buker made a motion to send back this application until the 25 inspections are completed. M. McConkey seconded and motion passes with a roll call vote.

b. Jakob Snell- D. Buker made a motion to approve this application. M. McConkey seconded and motion passes with a roll call vote.

**7. Non-Public Session-** None.

**8. Adjournment-**

a. Date and Time of next meeting- TBD

D. Buker made a motion to adjourn at 9:37 a.m. C. Kent seconded and motion passes with a roll call vote.