

State of New Hampshire
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
DIVISION OF LICENSING AND BOARD ADMINISTRATION

New Hampshire Board of Veterinary Medicine

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LINDSEY B. COURTNEY
Executive Director

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Director



PUBLIC MINUTES
January 19, 2022
(PUBLIC SESSION BEGINS AT 8:30 A.M.)

The January 19, 2022, meeting of the Board of Veterinary Medicine (the "Board"). Judith Leclerc, DVM, President of the Board, convened at 8:46 a.m. at the Office of Professional Licensure and Certification, 7 Eagle Square, Concord New Hampshire, 03301, with the following members present and eligible to vote:

Judith Leclerc, DVM President
Kirk Smith, VMD, Vice President
Winifred Krogman, DVM
Elaine Forst, Public Member
Claire Timbas, DVM
Jill Patronagio, DVM

Those absent:
Steve Crawford, DVM (Ex Officio)

Others present:
Jessica Whelehan, Board Administrator III
Victoria Davies, Fraud Investigator
Jenna Wilson, Board Administrator II

Legal Counsel:
Stacie Moeser, Esq.

The Board of Veterinary Medicine Mission Statement 332-B: 1-a Purpose. The purpose of the Board of Veterinary Medicine is to promote public health, safety, and welfare by safeguarding the people of New Hampshire against incompetent, unscrupulous, and unauthorized persons and from unprofessional or illegal practices by persons licensed to practice veterinary medicine. The right to practice veterinary medicine is a privilege granted by legislative authority to persons possessing personal and professional qualifications specified in this chapter

PUBLIC SESSION:

1. REGULAR BUSINESS:

- a. **Approval of public minutes from the December 15, 2021 Board meeting** – On motion of Dr. Leclerc and second by Dr. Smith, the Board voted unanimously to accept the Public Minutes of December 15, 2021, as presented.

2. HEARING: Adjudicatory Public Hearing at 9:00 AM, Nicole Boucher – rescheduled, new date to be determined.

3. RULES:

- a. **310-A:1-h License Renewals; Lapse** – <http://www.gencourt.state.nh.us/rsa/html/XXX/310-A/310-A-mrg.htm>
Lindsey Courtney, Executive Director of the Office of Professional Licensure and Certification provided a brief overview of information regarding the recent change in legislature affecting a handful of Board renewal dates, Veterinary Medicine being included. Pursuant to section 310-A:1-h – The New Hampshire Board of Veterinary Medicine will be undergoing a transition of renewing licenses from their original date of renewal to the date of the licensee's month of licensure. During this transition the Board will prorate the fees, effective June 22, 2021. Once those changes have been implemented the licensees will receive a notification addressing the changes with instructions on how and when the licensee will need to renew.
- b. **Initial Proposal DRAFT Vet 300** – On motion of Dr. Leclerc and second by Dr. Krogman, the Board voted unanimously to accept the Initial Proposal Draft Vet 300, as amended to begin the rulemaking process.
- c. **Initial Proposal DRAFT Vet 400** – On motion of Dr. Krogman and second by Dr. Patronagio, the Board voted unanimously to accept the Initial Proposal Draft Vet 400, as amended to begin the rulemaking process.
- d. **Initial Proposal DRAFT Vet 500** – On motion of Dr. Leclerc and second by Dr. Krogman, the Board voted unanimously to accept the Initial Proposal Draft Vet 500 as amended to begin the rulemaking process.
- e. **Initial Proposal DRAFT Vet 600** – Tabled, pending further review from Board on February 16, 2022.
- f. **Initial Proposal DRAFT Vet 700** – Tabled, pending further review from Board of February 16, 2022.
- g. **Initial Proposal DRAFT Vet 800** – After further review of the Initial Proposal DRAFT Vet 800, in order for the Board to regulate Veterinary Technicians/or

Veterinary Nurses the Board must have statutory authority in order for the Board to regulate those individuals. The Board will need to remove any proposed language from the 800 rules regarding veterinary technicians/or veterinary nurses, which may result in the removal of the section entirely. The intent of the Board's proposal was to offer further guidance to veterinarians on how to appropriately supervisor technicians/or nurses in their practice. The Board intends to further discuss this section during their February 16, 2022 meeting.

- h. Initial Proposal DRAFT Vet 900** – Tabled, pending further review from Board on February 16, 2022.
- i. Initial Proposal DRAFT Vet 1000** – Tabled, pending further review from Board on February 16, 2022.

4. UPDATE FROM OPLC:

- a. New Board Administrator – Jenna Wilson** – Ms. Wilson will serve as the Board's new primary Administrator as Victoria Davies has taken a new position with OPLC's Division of Enforcement.

5. CORRESPONDENCE & NEW BUSINESS:

- a. Continuing Education for renewal, RSA 332-B:13, III, Vet 403.01** – RSA 332-B:13, III, states the veterinarian shall be required to show proof that he or she has attended an approved educational program or programs totaling at least 24 hours in the 2-year period preceding each renewal date. In accordance with Vet 403.01 (Rule), the applicant shall provide the name and date of Board approved continuing education programs attended during the previous calendar year, and the number of hours of attendance at each program on the renewal application to demonstrate compliance with the 12-hour minimum continuing education requirements. During the renewal period for 2021 it was expressed by a handful of licensees who were not aware of the 403.01 establishing that the licensee needed to obtain 12 hours of continuing education per year preceding each renewal date. The Board will need to continue moving forward with rule changes to better define continuing education requirements.
- b. Sandra Brown, DVM, Final Decision and Order Amendments** – It was noted that the original Final Decision and Order issued to Dr. Brown indicated that Dr. Steve Crawford, State Veterinarian, was present during the adjudicatory hearing for Sandra Brown, DVM. The Board confirmed that Dr. Crawford was recused from all deliberation and discussion, he did not participate in the hearing. The Final Decision and Order has been amended to reflect the correct attending members. On motion of Dr. Leclerc and second by Dr. Patronagio, the Board voted unanimously, to accept the amended Final Decision and Order.

6. LICENSURE:

- a. **Ayse Washington, DVM Initial Application for Licensure** – On motion Dr. Leclerc and second by Dr. Smith, the Board voted unanimously to approve Dr. Washington's Initial Application for Licensure.
- b. **Shawntel Sechrist, DVM Initial Application for Licensure** – On motion of Dr. Leclerc and second by Dr. Patronagio, the Board voted unanimously to approve Dr. Sechrist's Initial Application for Licensure.
- c. **Randal MacNeill, DVM, 2021 Renewal Application** – On motion of Dr. Leclerc and second by Dr. Smith, the Board voted to approve Dr. MacNeill's 2021 Renewal Application.
- d. **Christopher Jaques, DVM, 2021 Renewal Application** – On motion of Dr. Leclerc and second by Dr. Smith, the Board voted unanimously to approve Dr. Jaques 2021 Renewal Application.
- e. **George Messenger, DVM, 2021 Renewal Application** – On motion of Dr. Leclerc and second by Dr. Smith, the Board voted unanimously to approve Dr. Messenger's 2021 Renewal Application.
- f. **Bradford Barnes, DVM, 2021 Renewal Application** – On motion of Dr. Leclerc and second by Dr. Krogman, the Board voted unanimously to conditionally approve Dr. Barnes' 2021 Renewal Application, pending Dr. Barnes provides documentation indicating that the submitted continuing education hours from the American Association of Equine Practitioner's were obtained in 2021.
- g. **Juan Aguilar Ramos, DVM, 2021 Renewal Application** – On motion of Dr. Leclerc and second by Dr. Smith, the Board voted unanimously to approve Dr. Aguilar Ramos' Extension of Time, dated December 14, 2021.
- h. **Rosemary Mcwilliams, DVM, 2021 Renewal Application** – On motion of Dr. Krogman and second by Dr. Smith, the Board voted unanimously to deny Dr. Macwilliams 2021 Renewal Application due to her failure to provide continuing education hours in accordance with 332-B:13 (III) and Vet 403.01.

7. OLD BUSINESS:

- a. **Sandra Greiner, DVM – Continuing Education Extension Request (Ratification) deadline January 31, 2022.** – On motion of Dr. Leclerc and second by Dr. Krogman, the Board voted to ratify Dr. Greiner's Extension of Time, dated December 28, 2021.

8. INFORMATION ITEMS

9. ADJOURNMENT

At 1:01 p.m., pursuant to RSA 91-A:3, and upon motion by Dr. Leclerc and second by Dr. Smith, the Board voted by roll call to go out of public session and into non-public session because public disclosure may render a proposed action ineffective or adversely affect the reputation of a person other than a Board member.

At 2:36 p.m., Dr. Leclerc moved to seal the non-public minutes. Dr. Smith seconded the motion. The Board voted unanimously by roll call vote to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Upon motion of Dr. Leclerc, second by Dr. Krogman, members of the Board agreed unanimously by roll call to adjourn the meeting. Dr. Leclerc adjourned the meeting at 2:40 p.m.