



Board of Veterinary Medicine PUBLIC Meeting Minutes

Nov 16, 2022 at 8:30 AM EST
7 Eagle Square in Concord, NH 03301

Attendance

Present:

Members: Stephen Crawford (remote), Elaine Forst, Robyn Eldredge, Winifred Krogman, Jill Patronagio, Kirk Smith, Claire Timbas

Guests: Elizabeth Eaton, Shane Goulet, Tina Kelley, Jessica Whelehan, Jenna Wilson

I. Call To Order

RSA 332-B:1-a Purpose. – The purpose of the board of veterinary medicine is to promote public health, safety, and welfare by safeguarding the people of New Hampshire against incompetent, unscrupulous, and unauthorized persons and from unprofessional or illegal practices by persons licensed to practice veterinary medicine. The right to practice veterinary medicine is a privilege granted by legislative authority to persons possessing personal and professional qualifications specified in this chapter.

Kirk Smith called the meeting to order at 8:39AM and read the Board's mission statement.

Kirk Smith approved Steve Crawford's remote attendance as authorized by RSA 91-A:3 III, (a) because his physical attendance at the meeting was not reasonably practical. Pursuant RSA 91-A:3 (e), a member participating in a meeting authorized by the statute is deemed to be present at the meeting for purposes of voting. All votes taken during such a meeting shall be by roll call vote. As such, all votes were roll call votes; additionally, all votes were unanimous unless indicated otherwise.

II. Review of Public Minutes

Motion: to approve the 10/19/22 public meeting minutes as presented.

Motion moved by Kirk Smith and motion seconded by Winifred Krogman. Passed by rollcall vote.

III. Public Appearances - None

IV. OPLC and/or Board Administration Updates - None

V. Old Business - None

A. Draft email to licensees

The Board reviewed a draft email prepared by Stephen Crawford written to address recent rule changes in Vet 701 and how the changes apply to rabies only vaccine clinics and related record keeping.

Kirk Smith announced that the Board was entering non-meeting at 9:05AM to receive legal advice from Board Counsel Shane Goulet.

The Board resumed public session at 9:11AM

Stephen Crawford and Shane Goulet will work together to re-write the letter to licensees and bring it back to a future meeting for Board review.

VI. New Business

A. Correspondence

1. Jurisprudence Exam- Shadi Ireifej

The Board reviewed the email from Shadi Ireifej related to concerns with the state jurisprudence exam and took it under advisement. The applicant did not appear at the meeting via Zoom to address the Board as indicated in his correspondence.

2. Veterinary student externship supervision

Motion: to authorize the Board Administrator to respond to the inquiry by citing Vet 102.01(p) related to direct supervision and RSA 332-B:2.

Motion moved by Winifred Krogman and motion seconded by Kirk Smith. Passed by rollcall vote. Stephen Crawford abstained.

3. FDA Notice on Transitioning certain OTC antimicrobial products to Rx Informational only. No action taken.

4. Scope of Practice - Livestock ultrasounds

Kirk Smith tabled this item to non-public session.

VII. Licensure

A. KIEBER, William

Motion: to accept the license application of William Keiber and approved licensure contingent up passing the Board's jurisprudence exam.

Motion moved by Robyn Eldredge and motion seconded by Kirk Smith. Passed by rollcall vote. Stephen Crawford abstained.

B. BOUCHARD, Jessica - Reinstatement Application

Motion: to accept the license application for Jessica Bouchard and approve reinstatement of licensure.

Motion moved by Robyn Eldredge and motion seconded by Claire Timbas. Passed by rollcall vote. Stephen Crawford abstained.

VIII. Administrative Rules & Legislative Topics

Tina Kelley arrived at 9:33AM to discuss the Vet 700 rabies clinic conflict at the request of the Board.

Motion: to authorize Stephen Crawford to work with Tina Kelley on draft language to flesh out a rabies clinic exemption from the Vet 700 record keeping rules for the Board to review at a future meeting.

Motion moved by Robyn Eldredge and motion seconded by Jill Patronagio. Passed unanimously by rollcall vote. Stephen Crawford abstained.

Tina Kelley reported that the Vet 400 final proposal was going to the JLCAR for review at the 11/17/2022 meeting. Tina Kelley left the meeting at 9:48AM

IX. Non-Public Session

Non-Public session is conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.

Motion: to enter non-public session at 10:06AM for the reasons outlined above.

Motion moved by Kirk Smith and motion seconded by Winifred Krogman. Passed by rollcall vote. Steven Crawford abstained.

The Board recessed from 10:07AM to 10:21AM during non-public session.

X. Resume Public Session

The Board returned to public session at 11:56AM.

XI. Seal the Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion: to seal the non-public minutes for the reasons outlined above excluding the information below related the representations on the PDMP Advisory Council

Motion moved by Kirk Smith and motion seconded by Winifred Krogman. Passed by rollcall vote.

The Board discussed the ongoing need to appoint a new Board representative to the PDMP Advisory Council to replace Stephen Crawford when his term expires in February 2023. Jenna Wilson will communicate with PDMP Council Advisory staff to confirm the eligibility of Claire Timbas appointment when she previously served as a Advisory Council representative for another appointing entity.

Robyn Eldredge noted that she will be unable to attend the December 21, 2022 meeting.

XII. Adjournment

Kirk Smith adjourned the meeting at 12:00PM.