



Board of Veterinary Medicine
PUBLIC meeting Minutes
May 17, 2023
7 Eagle Square in Concord, NH 03301

Members Present:

Dr. Winifred Krogman, DVM, President
Dr. Jill Patronagio, DVM, Vice President
Dr. Claire Timbas, DVM
Dr. Stephen Crawford, DVM, State Veterinarian
Ms. Elaine Forst, Public Member
Dr. Robyn Eldredge, DVM

Absent:

Administration:

Traci Weber, Administrator
Elizabeth Eaton, Board Counsel
Bethany Cottrell, Director Licensing & Board Administration

Guest:

Molly Rossignol, Professionals Health Program
Kate Folkins, MS APRN PMHNP
Ed Carlson, NH Veterinary Technicians Association

Call To Order 8:37 a.m. Dr. Krogman called the meeting to order and read the Board's mission statement.

RSA 332-B:1-a Purpose. – The purpose of the board of veterinary medicine is to promote public health, safety, and welfare by safeguarding the people of New Hampshire against incompetent, unscrupulous, and unauthorized persons and from unprofessional or illegal practices by persons licensed to practice veterinary medicine. The right to practice veterinary medicine is a privilege granted by legislative authority to persons possessing personal and professional qualifications specified in this chapter.

I. Review of Public Minutes - On motion from Dr. Krogman, second by Dr. Crawford to approve the minutes as amended, all in favor. Passed.

II. Public Appearances –

a) 8:30 Ed Carlson, Treasurer, “NHVTA” New Hampshire Veterinary Technician Association joined to speak with the Board regarding Veterinary Technicians taking the “NVTE” National Veterinary Technician Exam through the “AAVSB” American Association of Veterinary State Boards. The NHVTA drafted a letter, approved by the NHVTA Board at the May meeting, to send to AAVSB requesting the AAVSB grant NH applicants eligibility to sit for the NVTE exam. At this time, applicants who wish to take the exam through NH cannot be made eligible to sit for the exam in accordance with the AAVSB bylaws. The applicant would need to register through

another state, Wisconsin for example, take the exam and then have their scores transferred to NH, causing potential additional time and costs to the applicants. The NH Board of Veterinary Medicine also drafted and approved a letter to be sent to the AAVSB, requesting AAVSB grant NH applicants eligibility sit for the exam until May 2026. Both letters were sent to the AAVSB for review at their Board meeting this same date (5/17/23). The Board Administrator was notified by AAVSB Administration that the AAVSB Board decided to move this discussion to the June meeting to allow for additional review and discussion. The AAVSB Board meeting is June 9, 2023. This would create a small timeframe for applicants who finish their education in May/June to take the exam through NH, should the AAVSB grant the request of the NHVTA and "NHBOVM" New Hampshire Board of Veterinary Medicine. If an applicant applies to take the exam through AAVSB and the AAVSB Board does not grant this authority, AAVSB Administration has indicated a full refund would be issued to the applicant. Or the applicant can sign up through Wisconsin to take the exam. The next exam is November/December, however, the window to register is open from August 15, 2023 through October 15, 2023. All exam dates are listed on the AAVSB website.

On motion from Dr. Krogman, second from Dr. Crawford to forward the amended letter to AAVSB Board of Directors, roll call vote 6-0-0.

b) 9:15 Molly Rossignol and Kate Fulkins of the Professional Health Program advised the Board they have a contract in place with OPLC in which the licensees are eligible for. When a licensee renews their license, there is a fee built into the renewal which pays for the licensee's access. A slideshow presentation was held to inform the Board what the program is, how it works and answer any questions. There is a link on the Board's website here; [Board of Veterinary Medicine | NH Office of Professional Licensure and Certification](#) to encourage use and access for all licensees.

c) 9:00 Bethany Cottrell, Director advised the Board, the Public Information Officer position has been accepted by, Ms. Donna Long. She will work with the Board's to send out information from the Board for example, Press Release or Notice of Emergency Orders or any communication the Board would like to send. OPLC has an initiative to increase communication and to be more transparent, so if the Board has anything they would like to notify their licensees of, Ms. Long will work with the Administrator to send the information.

d) 9:30 Rules Hearing for Vet 102.01. The hearing opened at 9:39 a.m. and closed at 10:14 a.m. with public comment from Ed Carlson, who will also submit written testimony.

e) Other Rules for review from the Rules Coordinator, Tina Kelley.

1. Vet 900 Conditional Approval – On motion from Dr. Crawford, second from Dr. Timbas to approve, roll call vote 6-0-0.
2. The Boards draft wording for Vet 800 Euthanasia Exception, to give to Tina.

“Any licensed Veterinarian providing supervision at an animal shelter as defined in 437:01 . The Veterinarian is exempt from the requirement to provide “Direct Supervision” while at this facility.

III. OPLC and/or Board Administration Updates

- A. FAQ Shelter Waiver Vet Med – Sample Waiver. The Board directs the Administrator to change the wording to read, RSA 437:1 in the 5th line, second paragraph and send to all who requested a waiver.
- B. Legislation Schedules posted
4/23 – 5/06
4/30 – 5/13
- C. HB 2 update from Director Courtney. A compilation of items left in HB 2

IV. Old Business – N/A

V. New Business – Questions from the Public

- a. Carissa Smullen, questions regarding phone consults and telemedicine. Ms. Smullen found the answers in the rules. No action required from the Board.
- b. Dr. Valerie Goeman questions regarding renewal requirements. Course “Zoonoses” Race approved, but does not show the name of the speaker as required by the 400 rules, will this be acceptable. Second, the NE VMA conference, the certificate does not list the topic of the track, nor does it list the speaker name, is this acceptable. On motion from Dr. Crawford, second from Dr. Krogman to approve both courses and send Ms. Goeman a letter to inform her of this. Roll call vote 6-0-0.
- c. Dr. Corti asks, where to get ce’s for the new continuing education requirements of medical record keeping and Opioids, which are not readily available. The Board states that NHVMA, Animalveterinarylaw.com, and vetmedteam.com, vmexx, or the DEA, are some of the places offering this type of ce for this requirement.
- d. Draft FAQ for the Board’s website to assist in answering some of the public’s questions most recently. The Board requested some changes, and the administrator will bring back next month for review.

VI. **Non-Public Session** – On motion from Dr. Eldredge, second from Dr. Timbas to enter non-public session at 10:57 a.m. for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board’s executive and deliberative privileges. Roll call vote 6-0-0.

- VII. **Resume** Public Session at 1:10 PM.
- VIII. **Seal the Minutes** of the Non-Public Session – On motion by Dr. Crawford, second by Dr. Eldredge to seal the minutes of the non-public session to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective, roll call vote 6-0-0.

- IX. On Motion by Dr. Eldredge, second by Dr. Timbas to adjourn at 1:12 p.m. All in favor.