

October 23, 2017

## NH BOARD OF ACCOUNTANCY MINUTES

There was a meeting of the Board of Accountancy held on October 23, 2017. The meeting was called to order at 9:00 a.m. by Chairman Briggs. Also in attendance were, Musgrave, Geher, Seifert Silverman, Daigneault and Nelson. Also in attendance were OPLC staff Linda Capuchino and Kim Ware.

**1. Interview/meeting** – None.

**2. Reading of the minutes of the September 18, 2017** – Approved with minor amendments.

**3. Reading of Communications** – None.

**4. Applications for Board action** –

- a. Request for exam extension from Osama Elsayed Ibrahim: It was moved, seconded and voted unanimously to grant the extension until 2/28/18.
- b. Peer Review extension request from Deloitte until December 31, 2017: It was moved, seconded and voted unanimously to grant this extension request.
- c. Request of Deidre Dwyer Parchment for CPE Waiver: It was moved, seconded and voted unanimously to deny the waiver request; Ms. Parchment must apply for return to active practice and provide proof of the required CPE criteria; she may not utilize her carryover credits from prior years.
- d. Applications processed by NASBA since September 18, 2017, see attached list. Moved, seconded and voted unanimously to approve with the license numbers indicated.

**5. New Business** –

- a. Report on 2016 CPE Audit discussed. Provide ongoing report regarding upcoming audit to occur in November. Confirm that 5% were audited for past audit cycle.
- b. Revise Board of Accountancy website language and present to Executive Director of OPLC and then the Board at the next meeting.
- c. Upon the motion of Musgrave and the second of Geher, the Board, by roll call vote, voted to conduct a non-public session for the purpose of discussing pending investigations and noting that such a non-public session is authorized by RSA 91-A:3, II (c) & (j), RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Board's executive and deliberative

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privileges. Each member recorded his vote on the motion, which passed by the unanimous vote of all members present.

- d. Upon the motion of Briggs and the second of Silverman, the Board, by roll call vote, resolved to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

**6. Unfinished Business**–

- a. Date and time of next meeting – *Monday, December 19, 2017 at 9:00 a.m.*

**7. Adjournment** – 11:00 a.m.

Respectfully submitted,

Linda Capuchino, Division Director

