

State of New Hampshire
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
DIVISION OF TECHNICAL PROFESSIONS
Board of Accountancy
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STANDING ORDER

WAIVER OF Ac 403.01- CONTINUING PROFESSIONAL EDUCATION REQUIREMENTS

Pursuant to administrative rule Ac 403.01 (k) and (q), the Board of Accountancy (“Board”) may waive specific requirements of continuing professional education (“CPE”) and renew the application of a licensee upon the licensee filing a petition with the Board and demonstrating that the failure to meet the CPE requirement was beyond his or her control.

Effective March 13, 2020, the Governor of the State of New Hampshire declared a State of Emergency and issued Executive Order 2020-4 due to the worldwide COVID-19 pandemic. Subsequent to the declaration of a State of Emergency, the Governor issued a Stay at Home order to all non-essential employees and residents of the State of New Hampshire. The public health pandemic affecting New Hampshire and the world has caused licensees in many professions to seek extensions or waivers of CPE as a direct result of circumstances (pandemic) beyond the licensee’s control.

By Motion and Approval of the Board:

- The Board recognizes COVID-19 and the corresponding declared National State of Emergency and declared New Hampshire State of Emergency constitute circumstances beyond an individual’s control.
- The Board hereby authorizes and approves a waiver of CPE’s required for the triennial or annual period ending June 30, 2020, and to renew the petitioner’s license on a conditional basis subject to the licensee’s completion of the required 120 hours of CPE by October 31, 2020. In the case of a licensee that is unable to complete the required 20 hour annual

CPE requirement in a non-renewal year ending on June 30, 2020, those licensees are also granted an extension to October 31, 2020 to complete the 20 hour requirement for the period ending June 30, 2020.

- The Board hereby authorizes the Business Administrator for the Board of Accountancy, or the Division Director of the Technical Professions for the Office of Professional Licensure and Certification to act in accordance with this Standing Order until such time the order terminates or expires.

This Standing Order shall terminate on October 31, 2020.

Date: April 16, 2020

By Order of the Board;



Thomas W. Musgrave, CPA
Thomas W. Musgrave, CPA
Board Chair