

Board of Licensing for Alcohol and Drug Use Professionals
Public Minutes
November 9, 2017

Meeting called to Order by Jacqueline Abikoff, Chairman at 9:15 a.m.

Present: Jacqueline Abikoff, Nicholas Pfeifer, Kathleen Russo, Annette Escalante.

Absent: Serene Eastman, Tim Turmelle

Motion to approve the October 12, 2017 Public Minutes by Annette Escalante, 2nd by Nick Pfeifer: *Motion Approved*

Motion to approve the August 10, 2017, Public Minutes by Annette Escalante, 2nd by Nick Pfeifer: *Motion Approved*

Old Business:

- None

New Business:

The Board discussed the email from the IC/RC which stated they will no longer offer the CCDP exam. The requested that this information be given to Bob Lamberti, Jr. to include in the new rules.

Ms.Katie Hill sent a letter to the Board requesting that she be put into inactive status while on active duty with the US Army. Motion to approve the request for Ms. Katie Hill to be put into inactive status was made by Annette Escalante, 2nd by Kathleen Russo: *Motion Approved*

10:00 am. MLO and FTP Presentation to the Board, Roberta MacLean and Rebecca Bolton gave a detailed presentation on the use of the MLO, (My Licensing Office), software that OPLC is using to do its on-line licensing and certification of all Health and Technical Licensees.

Rebecca Bolton gave a presentation on the use of the FTP site for the Board to begin using. The FTP site provides a secure process to send files via email to Board members and the OPLC. Rebecca has all the Board set up to begin using the FTP site with the Board Administrator and Program Assistant II.

New Applicants recommended by Peer Review

MLADC:

- Ferruolo, David
- Forbs, Jason
- Senter, Meredith
- Trenholm, Charlotte

Motion to approve New MLADC's by Annette Escalante
2nd by Nicholas Pfeifer, (Jacqui Abikoff abstained voting on Ferruolo, David; and
Annette Escalante abstained voting on Trenholm, Charlotte)

Motion Approved

LADC:

- Houston, Jennifer
- Howard, Thomas,
- Murphy, Kathleen

Motion to approve New LADC's by Nick Pfeifer
2nd by Annette Escalante, (Kathleen Russo recused herself from voting on Howard,
Thomas)

Motion Approved

CRSW:

- Lee, Susan
- Tufts, Kathleen

Motion to approve New CRSW's by Kathleen Russo
2nd by Nick Pfeifer

Motion Approved

CRSW's Approval's:

- Fowler, Ryan
- Reavis, Lana

Motion to approve CRSW's by Kathleen Russo
2nd by Annette Escalante:

Motion approved

CEU's approved by Peer Review and the Board:

- NH Coalition to end homelessness, Lucy Hewitt, Suicide Prevention Training
August 23, 2017 – 2 hrs.
- North Country Health consortium/Northern NH area Health EDU – 1/ 26 & 27/
2018, Motivational Interviewing 12 hours.
- Cheryle Pacapelli – Harbor Homes, CCAR Recovery Coach Academy June 19 –
22, 2017, 30 hrs.
- Reality Check Inc. – Mary Drew – RCA-Plus November 30, 2017, 6 hrs.

Motion to approve CEU's approved by Peer Review and the Board by Kathleen Russo
2nd by Annette Escalante

Motion Approved

CEU's NOT recommended by Peer Review, Board approval:

- Prevention Research Institute Inc., 10/26&27/2017, Diane Padgett, Prime for Life Continuing EDU – 13 hrs.
- Prevention Research Institute, Inc. Diane Padgett – Prime for Life New Instructor Training – 19.5 hrs.

Motion to approve CEU's not recommended by Peer Review by Annette Escalante
2nd by Kathleen Russo

Motion Approved

Motion to go into Non-Public 11:17 am:

On motion of **Kathleen Russo**, seconded by **Annette Escalante**, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public sessions authorized by RSA 91-A:3,II (a), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 330-C:28, RSA 330-C:29, Lodge v. Knowlton,, I 19 N.H. 574 (1978), and the Board's executive and deliberative privileges.

Roll Call:

Nicholas Pfeifer- Yes

Jacqueline Abikoff- Yes

Annette Escalante – Yes

Kathleen Russo - Yes

Adjournment from Non Public 12:25 pm.

Roll Call:

Jacqueline Abikoff – Yes

Annette Escalante - Yes

Nicholas Pfeifer - Yes

Kathleen Russo - Yes

Motion to Seal the Minutes by Kathleen Russo

2nd Nick Pfeifer

Roll Call:

Jacqueline Abikoff – Yes

Annette Escalante - Yes

Nicholas Pfeifer Yes

Kathleen Russo Yes

Motion approved

Motion to Adjourn by Nick Pfeifer

2nd by Kathleen Russo

Motion approved

Meeting Adjourned 12:30 p.m.

