

# Board of Licensing for Alcohol and Drug Use Professionals

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Thursday September 12, 2019 @ 9:00 AM  
Public Minutes

The public meeting for the Board of Licensing for Alcohol and Other Drug Use Professionals (the “Board”) was called to order by the Board Chair Jacqui Abikoff at 9:07 a.m. at the Office of Professional Licensure and Certification, 121 South Fruit St., Concord, NH with the following members present:

Chair Jacqui Abikoff, MLADC  
Alexandra Hamel, MLADC  
Kathleen Russo, LADC  
Kelly M. Luedtke, MLADC  
Kimberly Haney, CRSW  
Serene Eastman, Public Member

Absent/Recused from Board Business: Nicholas Pfeifer, MLADC

## **Approval of Minutes:**

Upon motion by Kathleen Russo, with a second by Alexandra Hamel, the Board approved the minutes from the August 8, 2019 public meeting with discussion, as amended. ~ **Motion Approved**

Abstained: Serene Eastman, Public Member

## **New Business:**

- The Board received a request from Sara Degennaro, MLADC to become a supervisor for CRSWs. Upon a motion by Serene Eastman, with a second by Kelly Luedtke, the Board voted to approve the request. ~**Motion Approved**
- The Board discussed the context of a completed application, and the importance of having applicants wait to send in their applications as a whole instead of in multiple segments. There will be limitations to this, in the form of criminal background records, supervisor evaluations and other pieces that have to come direct from entities other than the applicant. The Board voted to inform the public and licensees of this upcoming purposed change. This information will also be added to the Board’s website to aid in the communication of this change. Upon a motion by Kelly Luedtke, with a second by Kathleen Russo, the Board approved informing the public of the change to accepting completed applications. ~**Motion Approved**
- Question from the public: Diane Fontneau, LADC  
Q: For a LICSW/LADC to provide supervision, do they need to be an approved supervisor?

A: Yes, they do need to be a supervisor approved by the Board. In addition, an LICSW must have two years of experience in substance use disorder counseling, which includes

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passing the current IC&RC international written advanced alcohol and other drug counselor examination to show competency. More information regarding this requirement can be found in administrative rule Alc 405.03

## **Old Business:**

N/A

## **Public Hearing**

Chair Jacqui Abikoff called to order the public hearing for Show Cause at 9:20 a.m. for the application of Joseph Bulwin for certification as a Certified Recovery Support Worker (CRSW); docket number 19-03. The hearing was stopped at 9:25 a.m. to provide Mr. Bulwin time to review the Notice of Hearing and the Order of Conditional Denial. The public hearing was called back to order by Chair Jacqui Abikoff at 9:29 a.m.

The Board voted to accept copies of the exhibits provided by Mr. Bulwin the day of the hearing. Upon a motion by Jacqui Abikoff, with a second by Kimberly Haney, the Board voted to accept the exhibits as follows:

Exhibit A – Letters of support and recommendation

Exhibit B – Certificates of completion and achievement

### **~Motion Approved**

Mr. Bulwin is before the Board to show why he should be considered eligible for certification as a CRSW, he explained past personal challenges and what steps he has taken to overcome them. Mr. Bulwin was given the opportunity to request any witnesses present at the time of the hearing to speak further on why he should be considered. Mr. Bulwin's wife, Anne Bulwin, was sworn in at 9:58 a.m., and spoke to his personal characteristics and accomplishments.

Mr. Bulwin asked the Board when a decision would be rendered, the Board advised he would be made aware of the decision within ten days.

The Board concluded the public hearing at 10:05 a.m. and thanked Mr. Bulwin for his time and coming in to speak with them.

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## 1<sup>st</sup> Non-Public Session

### Motion to commence Non-Public Session:

Upon motion at 10:05 a.m. by Serene Eastman, seconded by Kelly Luedtke, the Board voted by roll call to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public sessions authorized by RSA 91-A:3, II (c), RSA 330-C:28, RSA 330-C:29, Murray v. N.H. Div. of State Police, 154 N.H. and the Board's executive and deliberative privileges.

Chair Jacqui Abikoff, Yes  
Alexandra Hamel, Yes  
Kathleen Russo, Yes  
Kelly M. Luedtke, Yes  
Kimberly Haney, Yes  
Serene Eastman, Yes

**Non-Public Session: back in public session at 10:10 am; moved by Kelly Luedtke, by Roll call vote approves.**

Chair Jacqui Abikoff, Yes  
Alexandra Hamel, Yes  
Kathleen Russo, Yes  
Kelly M. Luedtke, Yes  
Kimberly Haney, Yes  
Serene Eastman, Yes

**[Minutes kept separately]**

Public Session: resumed at 10:10 a.m.

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## NEW APPLICANTS RECOMMENDED BY PEER REVIEW

### LCS:

Upon motion by Serene Eastman, with a second by Kelly Luedtke, the Board voted to approve the following individuals for licensure as LCS:

Scott Parrent

**~Motion Approved**

### MLADC:

Upon motion by Kathleen Russo, with a second by Alexandra Hamel, the Board voted to approve the following individuals for licensure as MLADC:

John J. Mahoney, Jr  
Nancy Rotkowitz  
Allyson Skopelites

**~Motion Approved**

### LADC:

Upon motion by Kathleen Russo, with a second by Serene Eastman, the Board voted to approve the following individuals for licensure as LADC:

Carolee Longley - Abstained: Jacqui Abikoff

**~Motion Approved**

### CRSW:

Upon motion by Serene Eastman, with a second by Alexandra Hamel, the Board voted to approve the following individuals for licensure as CRSW:

Samantha Boutsianis – Abstained: Kimberly Haney  
Sean Cox – Abstained: Kathleen Russo  
Jeremy Hartsell  
Keith Howard  
Karin Powers  
Addeline Reinhold – Abstained: Kimberly Haney

**~Motion Approved**

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## REINSTATEMENT CRSW –

N/A

## Reciprocity

N/A

## CEU's Recommended by Peer Review

Upon motion by Kathleen Russo, with a second by Serene Eastman, the Board voted to approve the following Continuing Education recommended by Peer Review:

- 16<sup>th</sup> Annual NH Suicide Prevention Conference: “Generations of Hope”, National Alliance on Mental Illness, Concord, NH, November 7, 2019
- Recovery Friendly Employer Conference, Reality Check, Jaffrey, NH October 2, 2019

## **2<sup>nd</sup> Non-Public Session**

### **Motion to commence Non-Public Session:**

On motion by Serene Eastman, at 10:18 a.m., with a second by Kelly Luedtke, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 330-C:28, RSA 330-C:29, Murray v. N.H. Div. of State Police, 154 N.H. and the Board’s executive and deliberative privileges.

~Motion approved by roll call vote of all members present: Kimberly Haney, Jacqui Abikoff, Kathleen Russo, Kelly Luedtke, and Kathleen Russo all in favor.

### **Non-Public Session:**

[Minutes kept separately]

Upon motion by Serene Eastman, at 1:03 p.m., with a second by Kelly Luedtke, the Board voted to go out of non-public session and back into public session. ~**Motion Approved**

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## **Motion to keep minutes of non-public session confidential:**

On motion by Kelly Luedtke at 1:06 p.m., seconded by Kathleen Russo. Non-public session the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present in roll call.

Upon motion by Serene Eastman, with a second by Alexandra Hamel, the Board voted to approve the CRSW application of Joseph Bulwin. ~**Motion Approved**, Opposed – Kathleen Russo

Upon motion by Kelly Luedtke, with a second by Serene Eastman, the Board voted to approve the MLADC application of Melyssa Kydd-Keeler. ~**Motion Approved**

Upon motion by Alexandra Hamel, with a second by Kimberly Haney, the Board voted to approve the CRSW application of Michele Barbrie. ~**Motion Approved**

Upon motion by Serene Eastman, with a second by Kimberly Haney, the Board voted to approve the CRSW application for Theresa MacAskill. ~**Motion Approved**

## **Motion to adjourn the meeting:**

Upon motion by Kelly Luedtke, at 1:15 p.m., with a second by Serene Eastman, the public meeting of the Board of Licensing for Alcohol and Other Drug Use Professionals adjourned.