

Board of Licensing for Alcohol and Drug Use Professionals

Thursday February 13, 2020 @ 9:00 AM
Public Minutes

The public meeting for the Board of Licensing for Alcohol and Other Drug Use Professionals (the “Board”) was called to order by the Board Chair Jacqui Abikoff at 9:03 a.m. at the Office of Professional Licensure and Certification, 121 South Fruit St., Concord, NH with the following members present:

Chair Jacqui Abikoff, MLADC
Alexandra Hamel, MLADC
Kathleen Russo, LADC
Kelly M. Luedtke, MLADC
Kimberly Haney, CRSW

Board Member Absent: Serene Eastman, Public Member
Board Member Recused: Nicholas Pfeifer, MLADC

I. Approval of Minutes:

- A. Upon motion by Kelly Luedtke, with a second by Kathleen Russo, the Board approved the minutes of the January 09, 2020 meeting as amended. Kimberly Haney abstained.

II. New Business:

- A. Upon Motion by Kathleen Russo with a second by Kelly Luedtke, the Board voted to accept standing order in place as amended.
Action Add whether criminal behavior is in question – (3rd bullet)
- B. Amy Kelly – Request to be appointed to the Peer Review Committee
Action – Thank you letter for applying, the Board will keep her application on file and when there is an open position, the Board will consider her application. Right now, no open position.
- C. The Board requested Board Administrator, Juliette Rodriguez email Ms. Linda Brewer regarding her request to be an approved supervisor to find out if she is looking to be a CRSW supervisor as well as a supervisor for LADCs and MLADCs. If so, she will need to provide the 6 hour of training certificate in the 4 domains.

Linda Brewer, MSW, LICSW, MLADC – Request to be an approved supervisor

Upon Motion to by Kelly Luedtke, with a second by Kimberly Haney, the Board

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Voted to add onto the standing order in place for MLADC's who have been practicing for at least 2 years and who demonstrate that they are in good standing, to automatically be added by administrative staff to the approved supervisor list.

- a. If they'd like to supervise CRSWs, they must provide the 6 hour training certificate in the 4 domains.

D. The Board reviewed and acknowledged the invitation from IC & RC to discuss upcoming policies and procedures (March 2020 conference)

E. HB1440 – Discussion regarding HB1440. Next hearing Friday, 02/14/2020 at 9:30am. Jacqui Abikoff will be testifying.

Upon motion by Kathleen Russo, with a second by, Kimberly Haney, the LADC Board is not in favor of HB1440.

F. Medicaid to Schools Program

The Board discussed possible processes to expedite applicants once they are considered “complete” and meet criteria per the rules. Board Chair, Jacqui Abikoff proposed that the need for “fast tracking” applications for the Medicaid to School Program is a temporary imperative. She proposed that the need for fast and timely review and action on licensing applications should be the standard for all applicants. In addition, she proposed to eliminate at one point the written case study as it is a subjective component.

- a. Medicaid to Schools Policy Guidance
- b. Medicaid to Schools Billing and Policy Guidance
- c. Medicaid to Schools Report from Director, Division of Health Professions, Lindsey Courtney
- d. Optional application question regarding Medicaid to Schools Program

Upon Motion by Kathleen Russo, with a second by Kelly Luedtke, the Board voted to table the Medicaid to Schools Program for further discussion and clarifications from Director, Lindsey Courtney on the policy.

III. Old Business:

- A. FAQ's – Continue to work on list
- B. Approved Supervisors – Continue to work on list
- C. Cheryle Pacapelli – request to be an approved supervisor (practical training requirements was missing in last month's meeting).

- Jacqui Abikoff recused.

Board reviewed the practical training letter from Jacqui.

Upon motion by Kathleen Russo with a second by Kelly Luedtke, the Board voted to accept Cheryle as an approved supervisor

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IV. Tabled Items:

N/A

V. Public Hearing

N/A

NEW APPLICANTS RECOMMENDED BY PEER REVIEW

VI. LCS:

N/A

VII. MLADC:

N/A

VIII. LADC:

Upon Motion by Kelly Luedtke, with a second by Kathleen Russo, the Board voted to accept the following individual for licensure as a LADC:

A. **BUTLER, Chelsi**

IX. CRSW:

Upon Motion by Kathleen Russo, with a second by Kimberly Haney, the Board voted to accept the following individuals to be certified as CRSWs:

- A. DAY, Amber
- B. GORANSON, Mark
- C. MASCIARELLI, Shayla
- D. MORSE-BOYNTON, Elizabeth
- E. NUTTON, Sheena

X. Reciprocity:

Upon Motion by Kathleen Russo, with a second by Kelly Luedtke, the Board voted to accept the following reciprocity applicant for licensure as an LADC:

A. HARTMAN, John (Jack) – LADC

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XI. CEU's Recommended by Peer Review

- A. Upon Motion by Kathleen Russo, with a second by Kelly Luedtke, the Board voted to table the following CEU training until we receive instructors TOT certificate.

Greater Tilton Area Family Resource Center: *HIV/AIDS and Hepatitis Prevention for Recovery Coaches.*

Date/Location – May 28, 2020 – Workshop

- B. Upon Motion by Kathleen Russo, with a second by Kelly Luedtke, the Board voted to table the following CEU training until we receive instructors TOT certificate.

Greater Tilton Area Family Resource Center: *Suicide Prevention for Recovery Coaches.*

Date/Location – May 29, 2020 – Workshop

- C. Upon motion by Kathleen Russo, with a second by Alexandra Hamel, the Board voted to approve the following CEU:

New Hampshire Coalition to End Homelessness: *Increasing Awareness of Professional Boundaries: Therapeutic Use of Self-Reflective Practice in your Work with Clients*

Date/Location: 05/12/2020 – In-Service

Motion to commence Non-Public Session

On motion by Kelly Luedtke at 10:49am, with a second by Kimberly Haney, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 330-C:28, RSA 330-C:29, Murray v. N.H. Div. of State Police, 154 N.H. and the Board's executive and deliberative privileges.

Roll call vote

Chair Jacqui Abikoff, MLADC - Yes

Alexandra Hamel, MLADC - Yes

Kathleen Russo, LADC - Yes

Kelly M. Luedtke, MLADC - Yes

Kimberly Haney, CRSW - Yes

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Public session resumed at 12:38 p.m.

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

On motion by Kathleen Russo at 12:39PM, seconded by Kimberly Haney, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present in roll call.

Roll call vote

Chair Jacqui Abikoff, MLADC - Yes
Alexandra Hamel, MLADC - Yes
Kathleen Russo, LADC - Yes
Kelly M. Luedtke, MLADC - Yes
Kimberly Haney, CRSW – Yes

XII. New Business continued:

- A. Upon Motion by Kimberly Haney, with a second by Alexandra Hamel, the Board voted to approve the following individual for certification as CRSW:

ASSAD, Kevin – CRSW

- B. Upon Motion by Kimberly Haney, with a second by Alexandra Hamel, the Board voted to approve the following individual for certification as CRSW:

MORIN, Mason – CRSW

- C. Upon Motion by Kimberly Haney, with a second by Alexandra Hamel, the Board voted to approve the following individual for certification as CRSW:

GAJNOS, Kimberly – CRSW

- D. Upon Motion by Kimberly Haney, with a second by Alexandra Hamel, the Board voted to approve the following individual for certification as CRSW:

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HURLBERT, Jessica – CRSW

- E. Upon Motion by Kimberly Haney, with a second by Alexandra Hamel, the Board voted to approve the following individual for certification as CRSW:

JOHNSON, Duane – CRSW

- F. Upon Motion by Kimberly Haney, with a second by Alexandra Hamel, the Board voted to approve the following individual for certification as CRSW:

STRUM, Elizabeth – CRSW

- G. Upon Motion by Kelly Luedtke, with a second by Kathleen Russo, the Board voted to approve the following individual for licensure as a LADC:

BRUNELLE, Amber – LADC

- H. Upon Motion by Kelly Luedtke, with a second by Kathleen Russo, the Board voted to approve the following individual for licensure as a LADC:

JOVANOVIK, Kristian – LADC

- I. Upon Motion by Kelly Luedtke, with a second by Kathleen Russo, the Board voted to approve the following individual for licensure as a LADC:

MITCHELL, Nicole – LADC

Upon Motion by Kelly Luedtke, with a second by Kimberly Haney, the Board voted to adjourn meeting at 12:41PM.

Next Board Meeting – March 12, 2020