

# Board of Licensing for Alcohol and Drug Use Professionals

Thursday October 10, 2019 @ 9:00 AM  
Public Minutes

The public meeting for the Board of Licensing for Alcohol and Other Drug Use Professionals (the “Board”) was called to order by the Board Chair Jacqui Abikoff at 9:15 a.m. at the Office of Professional Licensure and Certification, 121 South Fruit St., Concord, NH with the following members present:

Chair Jacqui Abikoff, MLADC  
Alexandra Hamel, MLADC  
Kathleen Russo, LADC  
Kelly M. Luedtke, MLADC  
Kimberly Haney, CRSW  
Serene Eastman, Public Member

Upon motion the Board recessed the meeting at 9:16 for non-meeting  
The public session Public meeting resumed at 10:00

Members Present: Jacqui Abikoff, Chair; Alexandra Hamel, MLADC; Kathleen Russo, LADC; Kelly Luedtke, MLADC; Kimberly Haney, CRSW

Absent/Recused from Board Business: Nicholas Pfeifer, MLADC

## **I. Approval of Minutes:**

Upon motion by Kelly Luedtke with a second by Alexandra Hamel, the Board approved the minutes from Public Meeting September 12, 2019 as amended. *~Motion Approved*

## **II. New Business:**

- A. The Board reviewed the approved supervisors list that was last updated on 10/5/2017. The Board Administrator will work on updating the information looking through past minutes.
- B. The Board reviewed the information provided by the New Hampshire Employment Security, Licensed, Certified and Registered Occupations in New Hampshire, Licensed, Certified & Registered Occupations in NH. Board Members will provide updated information to the Board Administrator.
- C. The Board was provided the current list of proposed 2020 LSRs. The list available at [http://www.gencourt.state.nh.us/lsr\\_search/default.aspx](http://www.gencourt.state.nh.us/lsr_search/default.aspx). It is recommended that a periodic review of the information on the website is done as it is updated regularly. The Board Administrator will keep the Board informed of any changes as well.

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- D. Health Director, Lindsey Courtney introduced Juliette Rodriguez, new Board Administrator for the Board.

Director Courtney also addressed the Board regarding deficiencies in the licensing process and looking to assist the Board. Director Courtney suggested a workgroup with an outside licensee or even a Board member to work with Office of Professional Licensing and Certification to put together a process that is more comprehensible. The Board also stated they were in the process of reviewing the rules and making revisions. ~ *Tabled for November*

### III. Old Business:

N/A

### IV. Public Hearing

N/A

### V. SUPERVISION APPROVAL

- A. The Board reviewed Georgina Simone, LADC 1044 request to supervise Certified Recovery Support Worker (CRSW). Ms. Simone did not provide the required training certificates per Alc 404.02. Upon motion by Kelly Luedtke, with a second by Kathleen Russo, the Board voted to decline the request.  
~*Motion Approved*

### NEW APPLICANTS RECOMMENDED BY PEER REVIEW

### VI. LCS:

N/A

### VII. MLADC:

Upon motion by Kelly Luedtke, with a second by Alexandra Hamel, the Board voted to approve the following individuals for licensure as MLADC:

- A. BUTZ-MEYERROSE, Laurie
- B. CURRAN, Allison
- C. GIROUARD, Divina
- D. HOLMES, Emily
- E. O'BRIEN, Valerie
- F. PINICERO, Christine
- G. TUTTLE, Allison – MLADC

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*~Motion Approved*

## VIII. LADC:

N/A

## IX. CRSW:

Upon motion by Kelly Luedtke, with a second by Kathleen Russo, the Board voted to approve the following individuals for certification as CRSW:

- A. CARLSON, Melanie
- B. GAGNE, Michelle
- C. HOUSTON, Dawn
- D. KEATON, Paula
- E. RYAN, Thomas
- F. SNYDER, Erica

*~Motion Approved*

## X. REINSTATEMENT CRSW –

N/A

## XI. Reciprocity

N/A

## XII. CEU's Recommended by Peer Review

Upon motion by Kathleen Russo, with a second by Kimberly Haney, the Board voted to approve the following Continuing Education recommended by Peer Review:

- A. CCAR Recovery Coach Academy, Partnership for Successful Living/Harbor Homes, Nashua, NH October 7-11, 2019
- B. CCAR Ethical Consideration for Recovery Coaches, Partnership for Successful Living/Harbor Homes, Nashua, NH October 14-15, 2019
- C. HIV & Other Transmittable Diseases for Recovery Workers, Partnership for Successful Living/Harbor Homes, Nashua, NH October 16, 2019

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- D. SOS Suicide Prevention for Peers, Partnership for Successful Living//Harbor Homes, Nashua, NH October 17, 2019
- E. Motivational Interviewing a Basic Foundation, Partnership for Successful Living//Harbor Homes, Tilton, NH October 23, 2019
- F. Motivational Interviewing a Basic Foundation, Partnership for Successful Living//Harbor Homes, Tilton, NH October 23-30, 2019
- G. CCAR Recovery Coach Academy, Partnership for Successful Living//Harbor Homes, Keene, NH October 28 – November 1, 2019
- H. CCAR Ethical Consideration for Recovery Coaches, Partnership for Successful Living//Harbor Homes, Keene, NH November 7-8, 2019
- I. HIV & Other Transmittable Diseases for Recovery Workers, Partnership for Successful Living//Harbor Homes, Keene, NH November 14, 2019
- J. SOS Suicide Prevention for Peers, Partnership for Successful Living//Harbor Homes, Keene, NH November 15, 2019
- K. Motivational Interviewing a Basic Foundation, Partnership for Successful Living//Harbor Homes, Keene, NH November 21-22, 2019
- L. Choices Peer Recovery Coach Training, Manchester Mental Health of Greater Manchester, Manchester, NH Various Dates (Bret Smith's Training)

***~Motion Approved***

The Board Administrator will contact IT and have a new form available that is fillable on line for the pre-approval application for Education Units.

The Board opened the meeting up to the public who may have questions. Public member Raymond Yanklowitz addressed the Board. Mr. Yanklowitz asked what the process was with Peer Review and if something was approved in Peer Review why isn't in on the public agenda? Jacqui explained that peer review process and that the peer review doesn't approve licenses; peer review looks applications for accuracy and compliance prior to the Board Meeting to assist the Board with a smoother process. Just because an application is not brought up in public doesn't mean it is not on the agenda.

## **Motion to commence Non-Public Session:**

On motion at 10:57 am by Kelly Luedtke, with a second by Kathleen Russo, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is

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authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 330-C:28, RSA 330-C:29, Murray v. N.H. Div. of State Police, 154 N.H. and the Board's executive and deliberative privileges by roll call vote:

Jacqui Abikoff, Yes  
Alexandra Hamel, Yes  
Kathleen Russo, Yes  
Kelly Luedtke, Yes  
Kimberly Haney, Yes

Non-Public Session: back in public session at 2:06 pm; moved by Kathleen Russo, with a second by Alexandra Hamel by Roll call vote approves.

Jacqui Abikoff, Yes  
Alexandra Hamel, Yes  
Kathleen Russo, Yes  
Kelly Luedtke, Yes  
Kimberly Haney, Yes

**[Minutes kept separately]**

## **Motion to keep minutes of non-public session confidential:**

On motion by Alexandra Hamel at 2:06 pm, seconded by Kathleen Russo, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present in roll call.

## **Additional New Business**

1. Upon motion by Kelly Luedtke, with a second by Alexandra Hamel, the Board voted to approve the following individuals for certification as CRSW:

Alexander Annunziata - Kathleen Abstained

*~Motion Approved*

2. Upon motion by Kathleen Russo, with a second by Kimberly Haney, the Board voted to approve the following individuals for certification as CRSW:

Michele C. Dymek

*~Motion Approved*

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3. Upon motion by Kelly Luedtke, with a second by Alexandra Hamel, the Board voted to approve the following individuals for Licensure as LADC:

Dan Wargo

*~Motion Approved*

4. Upon motion by Kelly Luedtke, with a second by Kathleen Russo, the Board voted to approve the following individuals for Licensure as MLADC:

Rachael Howard

*~Motion Approved*

5. Upon motion by Kathleen Russo, with a second by Alexandra Hamel, the Board voted to approve the following individuals for Licensure as MLADC:

Raymond Yanklowitz

*~Motion Approved*

6. Upon motion by Kathleen Russo, with a second by Alexandra Hamel, the Board voted to approve the following individuals for Licensure as MLADC:

Guy Torgersen

*~Motion Approved*

7. Upon motion by Kelly Luedtke, with a second by Alexandra Hamel, the Board voted to deny the following application for certification as a CRSW:

Rosemary Normandin

*~Motion Approved*

Upon motion by Kelly Luedtke with a second by Alexandra Hamel the Board meeting adjourned 2:30 p.m.