

October 5, 2018

BOARD OF LICENSURE FOR ARCHITECTS MINUTES

There was a meeting of the Board of Licensure for Architects on October 5, 2018. The following were present: Udelsman, Misiaszek-Monterose, Pennoyer, Loft and Richardson. Board Staff present were Division Director Shoemaker and Bobbie Carter.

1. **Call to order** – 9:05 a.m.
2. **Interviews/meetings** – None.
3. **Approval of the minutes of the July 9, 2018 meeting** – Board member Richardson made a motion which was appropriately seconded by Board member Loft to approve the public minutes as written. The motion passed unanimously. Loft was recused.
4. **Reading of Communications** –
 - a. Email from Tom Lonardo Re: NECARB account – Chair Udelsman gave a brief explanation of the email. There is an excess amount of funds in NECARB’s account. This matter is on the agenda to discuss at the NECARB fall meeting.
 - b. Email from Jerry Carter Re: ICOR – Noted.
5. **Reading and Consideration of Applications** –
 - a. ARE Applicants – Board member Richardson made a motion which was appropriately seconded by Board member Loft to approve the following candidate for the ARE examination. The motion passed unanimously.

Appl. #19-14 William W. Bartell
Appl. #19-21 Cathy B. Michaud
 - b. DTS Applicants – Board member Richardson made a motion which was appropriately seconded by Board member Loft to approve the following for licensure with the number listed. The motion passed unanimously.

Appl. #19-20 Charles K. Nutter, Jr. – 4614
 - c. NCARB Applicants – Board member Richardson made a motion which was appropriately seconded by Board member Loft to approve the following for licensure with the number listed. The motion passed unanimously.

Appl. #19-08 Leah Lippmann – 4615
Appl. #19-15 Troy V. Bankert – 4616
Appl. #19-17 Bryan M. Laroche – 4617

5. **Reading and Consideration of Applications, Continued** –

- d. Reaffirmation of ARE Applicants licensed since July 2, 2018 – Board member Richardson made a motion which was appropriately seconded by Board member Loft to reaffirm the following license. The motion passed unanimously.

Appl. #14-81	Matthew B. DesSureault	4593	07/02/2018
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- e. Reaffirmation of NCARB Applicants licensed since July 2, 2018 – Board member Richardson made a motion which was appropriately seconded by Board member Loft to reaffirm the following license. The motion passed unanimously.

Appl. #18-82	John F. Dale	4596	07/09/2018
Appl. #18-44	Salvatore V. LaRosa	4597	07/20/2018
Appl. #19-01	Bruce S. Miller	4598	07/20/2018
Appl. #19-04	Christopher M. Migneron	4599	07/20/2018
Appl. #19-05	Steven Kolber	4600	07/24/2018
Appl. #19-06	David L. Melo	4601	07/25/2018
Appl. #19-03	Matthew L. Ward	4602	07/26/2018
Appl. #19-08	Brett Delmez	4603	07/27/2018
Appl. #19-02	Timothy D. Emerson	4604	07/31/2018
Appl. #19-07	Louis Vandeloecht	4605	08/10/2018
Appl. #19-09	Yong Jin Kang	4606	08/15/2018
Appl. #19-11	Alan Joslin	4607	08/21/2018
Appl. #19-13	Robert W. Russell	4608	08/22/2018
Appl. #19-12	Evan Carroll	4609	08/22/2018
Appl. #19-16	Kevin E. Uniacke	4610	08/29/2018
Appl. #19-19	Damon J. McQuaid	4611	09/12/2018
Appl. #19-20	Adam R. Kerr	4612	09/14/2018
Appl. #19-22	Peter F. Pillman	4613	10/03/2018

6. **Unfinished Business** –

- a. Rule Changes – The OPLC rules attorney has left his position. Director Shoemaker is hopeful the position will be filled and the Board can hold a rules hearing at their next meeting.

7. **New Business** –

- a. Upon the motion of Richardson and the second of Misiaszek-Monterose the Board voted by roll call vote, to conduct a non-public session for the purpose of discussing pending investigations and noting that such a non-public session is authorized by RSA 91-A:3, II (c) & (j), RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Board’s executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

October 5, 2018

Page 3

7. **New Business, Continued** –

- b. Upon the motion of Richardson and the second of Misiaszek-Monterose, the Board by roll call vote resumed public session
- c. Upon the motion of Richardson and the second of Misiaszek-Monterose, the Board, by roll call vote, resolved to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.
- d. Report on the Joint Committee on Code Enforcement – Chair Udelsman and Board member Richardson updated the Board on the work of the legislative committee tasked with reviewing building code adoption. The committee recognized that the State is behind on the code adoption and is considering recommending that the state not be more than one cycle behind in adopting codes. The committee is considering making education mandatory for building and fire officials. The committee is considering licensing of building and fire officials as well as construction contractors. A report is due out of committee in early November. It is unknown at this time what legislative action may result from this committee's report.
- e. Date and time of next meeting – *Friday, December 7, 2018 at 9:00 a.m.*

8. **Adjournment** – 9:45 a.m.

Respectfully submitted,



Bobbie Carter
Supervisor II