

**MINUTES**  
**BOARD OF CHIROPRACTIC EXAMINERS**  
**July 6, 2017**

**PUBLIC SESSION:**

The Board of Chiropractic Examiners (Board) meeting was held on July 6, 2017, 121 South Fruit Street, Concord, NH. Tamara Lovelace, Chairman called the meeting to order at 8:35 A.M. Present and eligible to vote: Lisa Lanzara-Bazzani, D.C., Sofia Haffenreffer, D.C., Keith Zimmermann, D.C. and Scott MacDonald, public member.

**Minutes:**

On a motion by Dr. Lanzara-Bazzani, seconded by Scott MacDonald., the minutes of the June 1, 2017 meeting were approved as written.

**Old Business:**

**Rules:**

Attorney Robert Lamberti, Rules Coordinator was present to explain the status of the Chiropractic rules as follows:

There are two separate interim rule proposals to replace previously expired rules, the second of which was filed after the June 1 board meeting. As of 6/5/17, your rules are all valid, with the following expiration dates:

- (1) Ch 301.01 (definitions), Ch 302.04 (information required by the application form), Ch 401 –406.03 and Ch 406.07 - 408 (various provisions under ‘continued status), are currently valid as interim rules due to expire on 8-20-17;
- (2) Ch 306.01 (fees), and Ch 406.04- 406.06 (relating to advertising) are interim rules due to expire on 12-2-17; and
- (3) Ch 302.01 – 302.03 (application procedures), Ch 302.05 – 302.09 (application info), Ch 303 (qualifications for initial licensure), Ch 304 (examinations), Ch 305 (licensure by endorsement) are 10 year rules due to expire on 10-5-23.

The first step in the rulemaking process after a board votes is to request a “fiscal impact statement” from the Legislative Budget Assistant. In order to try and prevent expiration of the interim rules noted above, that request had to be submitted as soon after 6/5/17 as possible to give us as much ‘breathing room’ as the rules would allow. In this case my workload prevented me from filing the fiscal impact request as quickly as I should have—fortunately Carole stayed on top of it and reminded me to do so before any more time passed. At this point the request is filed but we are in a holding pattern until I get it back.

Moving forward, this puts us in a tight spot for the rules due to expire 8-20-17. The best case scenario seems to be that we receive the fiscal impact statement back by the second week of July, hold a public hearing on these rules in early August and submit them to JLCAR for review in September. That would mean some interim rules would expire for approximately one month before the board could readopt them. This would also require you to schedule an additional meeting in August—which I know is not convenient for you at all, especially since at this point we can't say for sure exactly when that would need to be. The other option would be to have a public hearing at your September meeting, which would extend the expiration time to approximately 2 months.

The Board discussed possible meeting dates for August which would be the 3<sup>rd</sup>, the 10<sup>th</sup> or the 17<sup>th</sup> depending on when Attorney Lamberti receives the fiscal impact statement back from the Office of the Legislative Budget Assistant. Carole will notify the Board when the meeting date has been set. The Board agreed that there will be no meeting in September. If the meeting is scheduled for August 10<sup>th</sup>, it will begin at 8:00 a.m.

E-mail from Tyler Reidhead re: CE Credits for Official Guidelines dated May 12, 2017  
Carole e-mailed for additional information after the last meeting and has not heard back.

**Application(s) for Licensure:**

None.

**New Business:**

E-mail dated June 20, 2017 from Chairman Lovelace relative to an e-mail she had received from Kelly Webb of the Federation of Chiropractic Licensing Boards regarding the FCLB District meeting on September 14-17,2017 in Quebec City – Dr. Lanzara-Bazzani noted that she would be attending this meeting.

E-mail dated June 23, 2017 from Peter Danles, Executive Director, OPLC re: Optional Question on Licensing Applications (RSA 332-G:7) – Chairman Lovelace stated this is informational and does not affect the Board of Chiropractic Examiners.

E-mail from Tanya Quinn, D.C. regarding a cancelled CEU – requesting extension for renewal – On a motion by Dr. Lanzara-Bazzani, seconded by Dr. Haffenreffer, that the Board grant a 120-day extension to Dr. Quinn to take the remainder of her CEU's required for renewal and that a notice of hearing to Show Cause be prepared and sent to Dr. Quinn. Motion adopted.

E-mail from Joseph Shoemaker, Director, Division of Health Professions – June 29, 2017 – Director Shoemaker shared an e-mail he had received from Charlotte Morris, Marketing Director for TheBestColleges on “how to prepare for a career as a chiropractor” asking if the Board would like to have a link to their website. The Board noted that this is not something that they would want linked to their website.

**Renewals:**

Carole reported that there were approximately 35 chiropractors who had not renewed their license. Most of them are from out of state.

On a motion by Dr. Zimmermann, seconded by Dr. Lanzara-Bazzani, that cease and desist letters be sent to all chiropractors who did not renew their license. Motion adopted.

On a motion by Dr. Haffenreffer, seconded by Lanzara-Bazzani, that the Board go into Non-public Session at 8:50 A.M.

The Board reconvened in public session at 10:18 A.M. at which time Dr. Lovelace recused herself from the discussion and left the meeting.

**Date of Next Meeting** – The next meeting of the Board is tentatively scheduled for Thursday, August 10, 1027 at 10:00 A.M.

On a motion by Dr. Zimmermann, seconded by Dr. Lanzara-Bazzani, that the meeting adjourn. Motion Adopted.

Whereupon the meeting adjourned at 10:35 A.M.

