

Board of Chiropractic Examiners

Thursday, August 2, 2018 @ 8:30 AM
APPROVED Public Minutes

PUBLIC SESSION:

The Board of Chiropractic Examiners (Board) meeting was held on August 2, 2018, meeting was called to order at 8:30 am. Present and eligible to vote: Lisa Lanzara-Bazzani, D.C.; Tamara Lovelace, D.C. – Board Chair; Scott MacDonald, Public Member; Keith Zimmermann, D.C. and David C. Lundgren, D.C.

Minutes:

On a motion by Lisa Lanzara-Bazzani, D.C., seconded by Scott MacDonald, the minutes of the June 7, 2018 meeting were approved. *Motion Adopted*

Application(s) for Licensure:

On a motion by Lisa M. Lanzara-Bazzani D.C., seconded by Scott MacDonald, to approve licensure for the following Chiropractor:

- Jumpp, George D.C.

Motion Adopted

New Business:

- Board Chair Tamara Lovelace, D.C. acknowledged Doreen Wittenberg, former Administrator. Ms. Wittenberg explained to the Board that she has taken on a new position within OPLC and will no longer be working with the Board. Michelle Thibeault will be the temporary Administrator. Ms. Wittenberg will be available to answer questions that Ms. Thibeault may have and assist in any way if needed.
- Board Chair Tamara Lovelace, D.C. acknowledged Director Sheri Walsh. Director Walsh spoke with the Board regarding the hiring process and current status. The position has been posted and there are currently 11 applicants. The initial interview process will be conducted internally to narrow down the applicants. Director Walsh asked for a volunteer with the 2nd round of interviews. The interview process takes about a ½ an hour per applicant and usually four applicants in one day. Keith Zimmermann, D.C. and Scott MacDonald volunteered to sit on the interview panel. The Board can always post the position again if applicants are not suitable.

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- The Board received a letter from the National Board of Chiropractic Examiners (NCBE) on July 25, 2018. The letter states that effective September 30, 2018, the NBCE will be discontinuing mailing paper transcripts. The Board Administrator will need to create an account with NBCE to initiate electronic transcripts for the State of New Hampshire. Upon a motion by Keith Zimmermann, D.C., with a second by Lisa Lanzara-Bazzani, D.C., the Board approved to amend the rules for Chiropractic Examiners and submittal of official transcripts electronically
- Board Chair Tamara Lovelace, D.C. attended the Executive Director's meeting on June 22, 2018 with all Board Chairs. Dr. Lovelace briefed the Board members on SB 531 and SB 334.
 - SB 531 is relative to the Office of Professional Licensure and Certification (OPLC). This bill will allow organizational and procedural rules to be done by, OPLC. These changes will be on the procedural rules such as Chapter 100 and Chapter 200 rules. All changes will be submitted to the Board for input. Also, funds will be available for members to attend conferences, continuing education / training and memberships.
 - SB 334 is relative to temporary licenses for occupations and professions for persons from other states. This law goes into effect in January 2019 and it will require ruling making.
- Director Walsh spoke on the Professional Health Program that was discussed at the June 22, meeting. The program is for licensees who have substance abuse problems; it can be voluntary or the Board could require the licensee to attend as part of a settlement agreement. This program is to work with the licensees before they get into an issue where they get disciplinary action before the board.
- A motion was made by Board Chair Tamara Lovelace, D.C., with a second by Lisa M. Lanzara-Bazzani, D.C., nominating Keith Zimmermann, D.C. as new Chair. -
Motion Approved

Old Business:

N/A

Upon the motion at 9:50 a.m. by David C. Lundgren, D.C., with a second by Keith Zimmermann, D.C., the Board voted to close the public meeting.

Upon the motion at 9:55 a.m. by Keith Zimmermann, D.C., with a second by David C. Lundgren, D.C., the Board voted unanimously to go into non-public session Per RSA 91-A:3 II (c).

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Upon the motion at 10:55 a.m. by Lisa Lanzara-Bazzani, D.C., with a second by Scott MacDonald, the Board voted to reconvene the public meeting.

Upon motion at 10:55 a.m. by Lisa Lanzara-Bazzani, D.C., with a second by Scott MacDonald, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the propose action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

Adjourn:

A motion was made by Scott MacDonald to adjourn the public meeting; it was seconded by Lisa Lanzara-Bazzani, D.C., and passed unanimously. The meeting adjourned at 11:05 am.

Next meeting is 6th of September