

NEW HAMPSHIRE BOARD OF CHIROPRACTIC EXAMINERS AGENDA

Thursday, January 23, 2020
Public Minutes

The regularly scheduled meeting of the New Hampshire Board of Chiropractic Examiners (the “Board”) was held at the Office of Professional Licensure and Certification (“OPLC”), 121 South Fruit St., Concord NH on January 23, 2020 beginning at 8:38 a.m., with the following members present:

Dr. Keith J. Zimmermann, Chair, Dr. David Lundgren, Dr. Lisa Lanzara-Bazzani, and Dr. Tamara L. Lovelace

Absent: Lawrence Patten, Public Member

I. Minutes:

- A. Upon motion by Dr. David Lundgren, with a second by Dr. Lisa Lanzara-Bazzani, the Board approved the public minutes of the January 2, 2020 meeting as amended.
- B. Upon motion by Dr. David Lundgren, with a second by Dr. Lisa Lanzara-Bazzani, the Board approved the public minutes of the November 7, 2019 meeting as amended.

II. New Certificates for Signatures

Signed

III. Public Hearing

N/A

IV. New Business:

- A. Upon motion by Dr. Tamara Lovelace, with a second by Dr. David Lundgren, the Board voted to approve Dr. Lisa Lanzara-Bazzani as voting delegate and Dr. Keith Zimmermann as the alternate Delegate the Annual Conference in Denver Colorado.
- B. List of Frequently Asked Questions
The Board reviewed and verified the answers to the frequently asked questions that the administrative staff has received. Upon motion by Dr. Tamara Lovelace, with a second by Dr. David Lundgren, the Board voted to use these FAQ’s for new Board Member as a learning tool.
- C. Standing Orders – FYI
Board Administrator Michelle Thibeault notified the Board, upcoming draft of standing orders that need to be put in place yearly. This will be on the March Agenda.

NEW HAMPSHIRE BOARD OF CHIROPRACTIC EXAMINERS AGENDA

Thursday, January 23, 2020
Public Minutes

- D. The Board requested new binders with current information and all new Board members should also be getting a binder.

- E. Dr. David Lundgren received a question in regards to preceptorship. A discussion was held explaining it was just like an externship, the student from a Chiropractic College cannot make adjustments. This helps the student make the bridge from school clinic to being out in the real world. Dr. Lundgren volunteered to look into preceptorship. One question is whether or not NH is the member of NC-SARA and the other is whether a student will get credit if NH is not.

F. Dues for FCLB

The Board requested that Board Administrator look into the Dues for the Federation of Chiropractic Licensing Boards.

G. Board Acknowledgement

- H. Dr. Tamara L. Lovelace will be traveling to Tokyo for the 2020 Olympic Games as one of the Team Doctors for Team USA. Dr. Lovelace will be working with the Cycling Team and most specifically BMX Racing and BMX Freestyle Teams.

V. New Licensees

DUDLEY, Joseph

VI. Question

N/A

VII. Continuing Education

- A. Dr. Lisa Lanzara-Bazzani brought to the Boards attention that a course was approved but the instructor did not have a doctorate in the field of Nutrition. She stated that it needed to be removed. No official vote was taken but the Board did agree.

B. University of Western States

The application from the University of Western States needed to be reviewed by the Board. Not all courses submitted met the requirements of Ch 405.04 (h). The Board discussed the instructors and their qualification. The Board was in agreement that the administrator can approve the application

NEW HAMPSHIRE BOARD OF CHIROPRACTIC EXAMINERS AGENDA

Thursday, January 23, 2020

Public Minutes

- C. OPLC staff needs clarification on the following rule
Ch 405.04 Standards for Board Pre-Approval of Courses.

The Board explained that in order for an individual to instruct courses the instructor needs to be a doctor in their field or Chiropractic. Example is a Physical therapist cannot instruct a course but a Doctor of Physical Therapy can; An individual who has a Master's degree cannot instruct.

- D. Print out of approved CEU's

The Board reviewed the draft Approved list of Continuing Education that will be posted to the Chiropractic Examiners Website. The list provides dates and locations of training for renewal applicants to meet Ch 404 Continuing Education Requirements.

VIII. Non-Public

Motion to commence Non-Public Session:

On motion at 9:10 am of Dr. Lisa Lanzara-Bazzani, seconded by Dr. David Lundgren, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 329:18, I, RSA 329:18-a, IV, RSA 329:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Roll call vote:

Dr. Keith J. Zimmermann, Chair, Yes
Dr. David Lundgren, Yes
Dr. Lisa Lanzara-Bazzani, Yes
Dr. Tamara L. Lovelace, Yes

Non-Public Session:

- I. **[Minutes kept separately]**

Public session resumed at 10:45 am

IX. Seal Non-Public

Motion to keep minutes of non-public session confidential:

Upon the motion at 10:45 am. by Dr. Lisa Lanzara-Bazzani, seconded by Dr. David Lundgren, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would

NEW HAMPSHIRE BOARD OF CHIROPRACTIC EXAMINERS AGENDA

Thursday, January 23, 2020

Public Minutes

affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present. Roll call vote:

Dr. Keith J. Zimmermann, Chair, Yes

Dr. David Lundgren, Yes

Dr. Lisa Lanzara-Bazzani, Yes

Dr. Tamara L. Lovelace, Yes

X. Meeting Adjourned 10:55 am

XI. Next Meeting

The Boards next meeting will be on March 5, 2020, starting at 8:30 am