

# NEW HAMPSHIRE BOARD OF CHIROPRACTIC EXAMINERS AGENDA

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Thursday, May 7, 2020  
Public Minutes - Draft

## A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency

As Chair of the Board of Chiropractic Examiners, (“Board”) I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

*a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:*

We are utilizing Zoom for this electronic meeting.<sup>1</sup> All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone **+1 646 558 8656 US (New York)** and password **973695**, or by clicking on the following website address:

<https://zoom.us/j/91699524608?pwd=WjFEaHZSZ0tZSzZVaUZxOHZsdHpqZz09>

*\_b) Providing public notice of the necessary information for accessing the meeting:*

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Board:  
<https://www.oplc.nh.gov/chiropractic/board-meetings.htm>

*c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:*

If anybody has a problem, please call **603-271-2152** or email at: **[Michelle.Thibeault@oplc.nh.gov](mailto:Michelle.Thibeault@oplc.nh.gov)**.

*d) Adjourning the meeting if the public is unable to access the meeting:*

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let’s start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

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<sup>1</sup> Many public bodies are utilizing video teleconferencing technology, such as Zoom, to ensure the electronic meeting comply with the Right-to-Know law and any applicable due process requirements. In certain circumstances, a regular business meeting of a public body may be conducted utilizing audio-only technology. If you have any questions about the appropriateness of the technology utilized to conduct your meeting, please consult your agency counsel or the Attorney General’s Office.

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The regularly scheduled meeting of the New Hampshire Board of Chiropractic Examiners (the “Board”) was called to order on May 7, 2020 beginning at 8:30 a.m., with the following members present via Zoom telephone conference:

Dr. Keith J. Zimmermann, Chair, - here  
Dr. David Lundgren, - here  
Dr. Lisa Lanzara-Bazzani, - here  
Dr. Tamara L. Lovelace - here  
Lawrence Patten - here

## I. Minutes

### A. Review and approve minutes of April 2, 2020 meeting

Upon motion by Dr. David Lundgren, with a second by Lawrence Patten, the Board voted to approve the public minutes of the April 2, 2020 as amended by roll call vote:

Dr. Keith J. Zimmermann, Chair, - yes  
Dr. David Lundgren, - yes  
Dr. Lisa Lanzara-Bazzani, - yes  
Dr. Tamara L. Lovelace - yes  
Lawrence Patten - yes

## II. Public Hearing

N/A

## III. New Business:

### A. Richard Owen Emberley, DC – Effective April 30, 2020 Closing of practice Exeter Chiropractic & Rehabilitation, PLLC – FYI

The Board requests Michelle Thibeault, Board Administrator, to follow up with Dr. Richard Emberley to get further information. The Board wants to know who is the keeper of the records and where the records are located.

### B. NBCE Part IV Test Administration May 15 – 17, 2020 – Rescheduled for July 2020

Dr. Keith Zimmermann is attending the NBCE Part IV Test which will be in Atlanta, GA.

### C. Notification – Memo from April 2, 2020

At the April 2, 2020 Board meeting the Board requested Board Administrator to send out an email blast to all Licensed Chiropractic Doctors regarding COVID 19 and answers to commonly asked questions during the state of emergency. 380 emails were sent

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4 Invalid addresses: Invalid addresses have been corrected and updated in the licensing data base. (data entry error)

Received many responses thanking the Board for the information

D. Board Members:

Dr. Keith Zimmermann and Dr. Lisa M. Lanzara-Bazzani terms expire August 24, 2020. Two Chiropractic Doctors will need to be appointed to the Board.

IV. New Licensees

A. Wendy Grenier

Upon motion by Dr. Lisa Lanzara-Bazzani, with a second by Dr. Lundgren, the Board voted to approve the application of Wendy Grenier.

Dr. Keith J. Zimmermann, Chair, - yes

Dr. David Lundgren, - yes

Dr. Lisa Lanzara-Bazzani, - yes

Dr. Tamara L. Lovelace - yes

Lawrence Patten - yes

V. Question

N/A

VI. Continuing Education

N/A

VII. Non-Public

**Motion to commence Non-Public Session:**

On motion at 8:45 am of Dr. Lisa Lanzara-Bazzani, with a seconded by Lawrence Patten, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 329:18, I, RSA 329:18-a, IV, RSA 329:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Roll call vote:

Dr. Keith J. Zimmermann, Chair, - yes

Dr. David Lundgren, - yes

Dr. Lisa Lanzara-Bazzani, - yes

Dr. Tamara L. Lovelace - yes

Lawrence Patten - yes

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**Non-Public Session:**

I. [Minutes kept separately]

Public session resumed at 10:33 am

VIII. Seal Non-Public

**Motion to keep minutes of non-public session confidential:**

Upon the motion at 10:33 am by Dr. Lisa Lanzara-Bazzani, with a second by Lawrence Patten, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present. Roll call vote:

Dr. Keith J. Zimmermann, Chair, - yes  
Dr. David Lundgren, - yes  
Dr. Lisa Lanzara-Bazzani, - yes  
Dr. Tamara L. Lovelace - yes  
Lawrence Patten - yes

IX. Meeting Adjourned at 10:34 am

X. Next Meeting

June 4, 2020