

State of New Hampshire

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

DIVISION OF HEALTH PROFESSIONS

Board of Chiropractic Examiners

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JULY 14, 2020, PUBLIC MEETING MINUTES BOARD OF CHIROPRACTIC EXAMINERS

The regularly scheduled meeting of the Board of Chiropractic Examiners was held via ZOOM on July 14, 2020, beginning at 7:33 p.m., with the following members present:

Dr. Keith J. Zimmermann, Chair (KZ)
Dr. Lisa Lanzara-Bazzani (LLB)
Dr. Tamara Lovelace (TL)

Also Present:

Lindsey B. Courtney, Interim Executive Director (LBC)
Dr. Denise Pickowicz (DP), new member (August 24, 2020)

- I. Meeting Minutes. The Board reviewed the June 4, 2020, public meeting minutes. Upon motion by LLB, with a second by TL, the Board voted unanimously via roll call vote to approve the minutes as written.

A discussion ensued regarding signing certificates. LBC will obtain electronic signatures for certificates.

- II. Public Hearing: N/A

- III. New Business:

- a. New Members Appointed. DP introduced herself to the Board. DP practices in Concord and Stratham. She has been licensed for 12 years and owns her own practice. She is excited to serve. The Board welcomed her to the Board and thanked her for her service.
- b. Recruiting investigator to help with complaints. Discussion ensued regarding investigative assistance. KZ spoke with Dr. Letellier, who felt he could manage the caseload. The Board discussed timing of investigations and past practice of

having two investigators rotate investigations. KZ noted he would be happy to assist when he rolls off the Board.

- c. Recruiting monitors to assist with settlement agreements. The Board discussed the difficulty with recruiting monitors. KZ explained that, what happens with settlement agreements is individual agrees to be monitored. KZ is willing to add his name to the list.

TL stated that many applied to be on the Board and may be good candidates to be interested as serving on the monitor. LBC to ask Jonathan Melanson for the list of candidates. LBC to get list from Jonathan to give to Board.

KZ discussed general board operations and investigations.

LBC mentioned PHP program, will put on meeting's next agenda.

IV. Applications: N/A

V. Continuing Education/Questions: N/A

VI. Non-Public Session:

Motion to commence Non-Public Session:

At 7:50 p.m., upon motion of LLB, which was seconded by TL, the Board voted unanimously via roll call vote to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 329:18, I, RSA 329:18-a, IV, RSA 329:29, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges.

[Minutes kept separately]

At 8:24 p.m. upon motion by LLB, with a second by TL, the Board voted unanimously via roll call vote to resume the public session.

Motion to keep minutes of non-public session confidential:

Upon the motion at 8:24 a.m. of LLB, with a second by TL, the Board voted unanimously via roll call vote to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective.

KZ inquired whether anyone had any other public business. The Board discussed reaching out to LP.

At 8:27 p.m., upon motion by LLB with a second by TL, the Board voted unanimously via roll call vote to adjourn the public meeting.

Next meeting: August 6, 2020, 8:30 A.M.

Meeting Adjourned at: 8:27 p.m.