

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
STATE OF NEW HAMPSHIRE
DIVISION OF HEALTH PROFESSIONS
BOARD OF BARBERING, COSMETOLOGY, & ESTHETICS

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**BOARD OF BARBERING, COSMETOLOGY & ESTHETICS
PUBLIC MINUTES OF SEPTEMBER 11TH, 2017 MEETING**

9/11/17

Members present: Jeanne Chappell (JC), Michelle Kapos (MK), Kimberly Hannon (KH), and Holly Rodrigues (HR). Absent were Christine Infantine (CI) and Aaron Losier (AL).

Meeting called to order at 1:00 pm.

Upon the motion of HR and the second of MK, the Board voted to approve the minutes of the June 12th, 2017 meeting. AIF

APPEARANCES:

The Board heard from Shane Watson relative to his criminal convictions.

CORRESPONDENCE:

The Board reviewed a school application from Brian Waldron to open Christian Michael Academy. Upon the motion of HR and the second of JC, the Board voted to approve the application. AIF

The Board reviewed a waiver request from Debbie Perry asking her late fees for her booth and personal license be waived because she did not get her renewal. Upon the motion of KH and second of JC, the Board voted to deny the request. AIF

The Board reviewed a request from Edward Cocci asking the Board to allow his wife to take a translator with her for the state exams. Upon the motion of HR and the second of JC, the Board voted to deny the request. AIF

PUBLIC SESSION

9/11/17

PAGE 2

The Board reviewed a waiver request from Leanne Alexa to be reimbursed for her booth rental late fees because she completed the wrong application to renew. Upon the motion of HR and the second of KH, the Board voted to deny the request. AIF

The Board reviewed a request from Samantha Sage requesting to be able to renew her license over the 5 year deadline. Upon the motion of KH and the second of HR, the Board voted to approve the request. AIF

The Board reviewed a waiver request from Sharon Dion requesting the Board to waive the late fees for the shop renewal due to her oversight. Upon the motion of HR and the second of KH, the Board voted to deny the request. AIF

The Board reviewed a request from Natasha Zis requesting the late fees for her personal and booth license be waived. Upon the motion of KH and the second of JC, the Board voted to deny the request. AIF

The Board reviewed a request from SunFocus to be allowed to teach operator certification for tanning in NH. Upon the motion of KH and the second of MK, the Board voted to approve. AIF

The Board reviewed a contract with DL Roope Administrations from current to 2019, fees paid by applicants. Upon the motion of JC and the second of KH, the Board voted to approve the contract. AIF

The Board reviewed a school application from Timothy Carrington to open All Pro Barber School. Upon the motion of HR and the second of MK, the Board voted to approve the application. AIF

OLD BUSINESS:

Administrative Rules

Upon the motion of HR and the second of JC, the Board voted to file an administrative rules initial proposal for changing fees and increasing fines. AIF

Upon the motion of KH and the second of MK, the Board voted to approve a final proposal annotated text replacing interim rules. AIF

Upon the motion of HR and the second of MK, the Board voted to certify document #12226. AIF

PUBLIC SESSION

9/11/17

PAGE 3

DISCUSSIONS:

The Board reviewed a summary of fines issued to salons.

NON-PUBLIC SESSION

Upon the motion of MK and the second of HR, The Board, by roll call vote, resolved to conduct a non-public session for the purpose of discussing alleged licensee misconduct and licensees' criminal convictions. Non-public session is authorized by RSA 91-A:3 II (c), and the Board's executive and deliberative privileges. The Board voted as follows: Holly Rodrigues, Kimberly Hannon, Michelle Kapos, and Jeanne Chappell, all voted yes. The Non-Public session began 2:35 pm and ended at 4:00 pm.

Upon the motion of MK and the second of HR, the Board, by roll call vote, resolved to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and to render the proposed action ineffective. The Board voted as follows: Holly Rodrigues, Kimberly Hannon, Michelle Kapos, and Jeanne Chappell all voted yes.

Meeting adjourned at 4:15 pm.

Board meetings scheduled for 2017 are as follows:

January 9, February 13, March 13, April 10, May 8, June 12, June 26, August 14, September 11, November 13, December 11